

Name \_\_\_\_\_

Home Phone \_\_\_\_\_

Home Address \_\_\_\_\_

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Business Phone \_\_\_\_\_

Business Address \_\_\_\_\_

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Emergency Contact \_\_\_\_\_

Emergency Contact Phone \_\_\_\_\_

Frequently Used Numbers: \_\_\_\_\_

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# The Year in Review

It is our pleasure to present the 2009 Annual Report. This report is the last one for the Coastal Georgia Regional Development Center. On July 1, 2009 the Coastal Georgia Regional Development Center became the Coastal Regional Commission. Fiscal Year 2009 was a year in which the primary focus was one of preparing for the conversion of the organization to comply with HB1216. This implementation required a tremendous effort by the staff and Board of the RDC to accomplish. The transformation came about seamlessly and all who worked on this did so in a very professional manner.

The RDC Area Agency on Aging has continued to provide a variety of programs and services throughout the region. The budget received several amendments in FY 2009 that resulted in a decrease in funding. As a result, cuts were made in Wellness programs, GeorgiaCares, and Lifelong Planning. Staff has made every effort possible to maintain these and other programs through this budgetary crisis.

Our Transportation Department experienced significant growth in FY2009 allowing us to offer medical transportation (in Glynn & McIntosh counties) through contributions from the United Way of Coastal Georgia in addition to human services transportation. This growth will continue through FY2010 as a result of implementation of *Coastal Regional Coaches*, (the regional rural and coordinated public transit program), and the Regional Vanpool Program. Although these programs were scheduled for implementation in early FY2009, the Georgia Department of Transportation (GDOT) experienced delays in issuing contracts due to a funding shortfall in the state's budget. Subsequently, this pushed implementation into late FY2009. *Coastal Regional Coaches* is a rural public transit program that removes boundaries within the region to provide demand-response, advance reservation transportation to anyone in the rural areas of the region. The Regional Vanpool Program is a commuter transportation program designed for employees that commute daily from rural, outlying areas to work. The Regional Vanpool Program will contribute to economic development and job growth in the coastal region by attracting business and industry and providing a consistent, reliable workforce.

Our Planning Department was restructured as a part of the transition to a Regional Commission. The Department now has two divisions: Planning and Local Government Services. The Planning Division was restructured to conform to HB 1216. A Grant Specialist is a part of the Local Government Services Division. This is a new position that was created to assist local governments in finding and obtaining additional funding for projects. The department worked on the implementation of the Fort Stewart/Hunter Army Airfield Joint Land Use Study (JLUS) as a major project in 2009. The purpose of this effort is to aggressively advance a multi-faceted approach to implementation of the Fort Stewart/Hunter Army Air Field JLUS. Ultimately, the project's goal is to maintain the long-term viability of the military base through regional cooperation and coordinated planning. This is a significant project for Office of Economic Adjustment (OEA) in that this is the first time OEA has funded staff to implement a JLUS.

Our GIS staff worked on the US Geological Survey project to assemble a multi county effort to acquire LiDAR (Light Detection and Ranging). This project covers eight counties and will provide topographical data to assist with planning and emergency preparedness. The GIS/IT Services department continues to provide a wide array of support services for the region's cities and counties that include, but are not limited to: parcel maintenance; GPS data collection; GIS technical assistance; mapping and website development.

Our staff of the new Coastal Regional Commission has a commitment to serving our region in an efficient and professional manner. As our motto states, "*What can we do for you?*"

Sincerely,



Dan Coty, Chairman



Allen Burns, Executive Director

# 2008 - 2009 Directory of Board Members

## **BRYAN COUNTY**

Chairman Jimmy Burnsed  
Bryan Co. Commission

Mayor Richard Davis  
City of Richmond Hill

*Vacant*

## **BULLOCH COUNTY**

Walter Gibson  
Bulloch Co. Commission

George Jackson  
Bulloch Co. Commission

Gary Lewis  
City of Statesboro

Ray Mosley  
Private Sector Representative

Dr. Ronald Shiffler  
Post Secondary Education

## **CAMDEN COUNTY**

Chairman David Rainer  
Camden Co. Commission

Clarence Knight  
City of Kingsland

Mayor Rowland Eskridge  
City of St. Marys

Craig Root  
Private Sector Representative

## **CHATHAM COUNTY**

Chairman Pete Liakakis  
Chatham Co. Commission

Dr. Priscilla Thomas  
Chatham Co. Commission

Mayor Otis Johnson  
City of Savannah

Chris Blaine  
Private Sector Representative

*One Vacancy*

## **EFFINGHAM COUNTY**

Chairman Dusty Zeigler  
Effingham Co. Commission

Mayor Ken Lee  
City of Rincon

Herb Jones  
Chamber/Development Authority

Barry Flonnory  
Private Sector Representative

## **GLYNN COUNTY**

Don Hogan  
Glynn Co. Commission

Jonathan Williams  
Brunswick City Council

Howard Lynn  
Glynn Co. Commission

Dan Coty  
Private Sector Representative

Charles Wilson  
Private Sector Representative

## **LIBERTY COUNTY**

Chairman John McIver  
Liberty Co. Commission

Gary Gilliard  
Liberty Co. Commission

Mayor Jim Thomas  
City of Hinesville

Robert Stokes  
Private Sector Representative

Allen Brown  
Private Sector Representative

## **LONG COUNTY**

Chairman Robert Walker  
Long Co. Commission

Gwendolyn Davis  
Ludowici City Council

William Miller  
Private Sector Representative

## **MCINTOSH COUNTY**

Charles Jordan  
McIntosh Co. Commission

Mayor Kelly Spratt  
City of Darien

Jason Coley  
Private Sector Representative

## **SCREVEN COUNTY**

Chairman Stan Sheppard  
Screven Co. Commission

Mayor Margaret D. Evans  
City of Sylvania

Dorothy Glisson  
Private Sector Representative

## 2008 - 2009 Board of Directors Officers



Dan Coty, CGRDC Board Chairman

Commissioner Walter Gibson, CGRDC Board Vice-Chair

Mayor Jim Thomas, CGRDC Board Secretary

# Planning and Government Services

## Implementation of the Coastal Comprehensive Plan

- The Board adopted the six-county Coastal Comprehensive Plan Agenda on November 12, 2008.
- The Regional Assessment for the inland four counties was completed April 29, 2009.
- Stakeholders Involvement program for development of the Regional Agenda for the inland four counties kicked-off with two rounds of public meetings held in each county in March and June 2009.
- Completed a regional water, sewer and stormwater inventory with assistance from Thomas & Hutton Engineering.
- Completed a regional transportation assessment with assistance from JJ&G.
- Completed Quality Growth Audits of all the inland four cities and counties with assistance from Reynolds, Smith & Hills.
- Organized and hosted a multi-session series of half-day training workshops known as practicums designed to raise awareness, and provide information and materials to local governments and others within the region about issues that were identified in the Coastal Comprehensive Plan.



### Practicum Series

#### Topics and Dates

**Georgia on my Mind:** A Model Development - February 26, 2009

**“DoDo” It Now:** Septic Tank Management” - March 24 and 25, 2009

**Show Me The Money - Funding Infrastructure:** Options Available to Finance Infrastructure Improvements - April 29, 2009

**Making the Connection:** Linking Stormwater to Land Use - May 19 and 20, 2009

**Staying “Well” Connected:** Water Quality, Quantity, Surface and Ground Water are Interrelated - May 27 and 28, 2009

**Model Ordinances:** The Efficient and Effective Use of Land Resources by the Adoption of Model Ordinances - June 23 and 24, 2009

The Practicums proved to be a successful means of delivering the tools and training needed for Regional Plan implementation.

## Implementation of the Fort Stewart/Hunter Army Airfield Joint Land Use Study

- Formed Regional Coordinating Committee (RCC) to help guide this multi-year regional plan implementation effort. The purpose of the committee is to review land use issues around Fort Stewart and Hunter Army Airfield, and aim to promote compatible use in areas deemed a concern to the military mission. The inaugural meeting was held June 23, 2009.
- Made presentations to Tattnall, Evans, and Long Counties, the City of Ludowici, and the North Bryan Chamber of Commerce.
- Developed relationships with Army Compatible Use Buffer (ACUB) partners to further the purchase or donation of conservation easements within the buffer.
- Coordinated with the Fort Stewart Growth Management Partnership – a group of elected officials and appointees from Bryan, Liberty, Long and Tattnall Counties convened to guide a study of growth impacts due to additional troops.

## Comprehensive Planning and Services to Local Governments

- Completed local comprehensive plans for:
  - Camden County and the Cities of Kingsland, St. Marys and Woodbine – adopted in October 2008.
  - Screven County and the Towns of Hiltonia, Newington, Rocky Ford and the City of Oliver Joint Comprehensive Plan – adopted in December 2008.
- Assisted in the facilitation of meetings among the jurisdictions in Effingham County to reach agreement on the water and sewer service delivery areas.
- Completed Joint Solid Waste Management Plans for:
  - Screven County and the Towns of Hiltonia, Newington, Rocky Ford and the City of Oliver
  - Liberty County and the Cities of Allenhurst, Flemington, Gum Branch, Hinesville, Midway, Riceboro, and Walthourville.
- Supported the City of Brunswick's Georgia Initiative for Community Housing application to the Department of Community Affairs.
- Submitted two Department of Natural Resources, Coastal Resources Division, Coastal Incentive Grant applications. One was to create a web-based "Regional Information Toolbox", and the second was to draft a Blueway plan, which is a regional paddling trail guide and map.
- Worked closely with the Natural Parks Service to develop the concept of undertaking a regional paddle trail map and guide.
- Drafted a CIG application for the City of Riceboro to undertake a Master Plan process.
- Provided written commentary regarding annexation, taxation, economic development and nuisance abatement for a Town of Register Council retreat held on January 17, 2009.
- Submitted an application to the Environmental Protection Agency's (EPA) Office of Policy, Economics and Innovation's Smart Growth Implementation Assistance (SGIA) Program to support implementation of the Coastal Georgia Comprehensive Plan Agenda for all ten counties throughout the region. If awarded, a team of leaders in smart growth policies and green development will spend several days in coastal Georgia, assisting staff in developing design guidelines to promote the sustainability of Georgia's coastal communities.
- Began work on an Urban Redevelopment Plan for the Town of Hiltonia in Screven County. Plan is anticipated to be completed in February 2010.

## Economic Development

- Provided technical assistance to local governments and advance implementation of the regional Comprehensive Economic Development Strategy (CEDS) under the Economic Development Administration Partnership Planning Grant.
- Provided technical assistance and/or grant writing services to: Savannah Economic Development Authority; Town of Brooklet, Georgia Ports Authority, Liberty County Development Authority; Town of Thunderbolt; Effingham County Industrial Development Authority; City of Kingsland; Herty Advanced Materials Center; Glynn County; City of Richmond Hill Police Department; and the City of Sylvania Police Department.
- Provided demographic and market data reports to the Cities of Tybee Island, Kingsland, Savannah, Statesboro, as well as Camden and Bulloch Counties.
- Supported Sylvania-Screven County Airport Authority and their consultants who initiated an airport master plan.
- Assisted Brunswick, Darien, and Kingsland with development of a regional workforce development strategy.
- Facilitated a consensus building session on September 23, 2008 for the Liberty County Development Authority CVB in support of the Liberty Trail Consortium to advance heritage/historic/natural resource tourism opportunities.
- Worked with LeConte-Woodmanston Plantation and Botanical Gardens on compiling information for a marketing study.
- Monitored process and status of American Recovery and Reinvestment Act (ARRA) Stimulus Funds. Approximately 328 projects from throughout coastal Georgia, totaling just over \$2 billion dollars in total project costs were submitted.

## Historic Preservation

- Administered Historic Preservation Advisory Council (HPAC) meetings on August 12, 2008, November 11, 2008, February 10, 2009 and May 12, 2009. The HPAC worked on a Strategic Plan throughout the year to include a vision, mission, core values, goals and objectives, strategies, and initiatives. The end product will be a strategic plan to help advance the goals of the Council and enhance regional and local historic and cultural preservation.
- Consulted via the HPAC Technical Advisory Committee on projects and historic properties in the Towns of Portal and Register in Bulloch County; Dorchester Academy in Liberty County.
- Assisted the City of Woodbine to organize a Historic Preservation Commission and begin working to develop the start up basics such as guidelines, district boundaries, and commission meeting management.
- Assisted the City of Hinesville in securing Certified Local Government (CLG) award of \$3,000 by the State Historic Preservation Division to conduct a historic resources survey.
- Assisted the City of Sylvania with a Preserve America application and an American Battlefields Protection Program grant application.
- Presented a session on the benefits of historic preservation and easements for the “Heirs Property Workshop” organized by GreenLaw and sponsored by the Liberty County NAACP.
- Attended a fall meeting with DNR HPD staff in Atlanta and the annual Preservation Planners workshop in Atlanta.
- Responded in writing to five Section 106 review requests from GDOT and 14 under the Nationwide Programmatic Agreement in National Historic Preservation Act of 1966.

## Developments of Regional Impact (DRIs) and Executive Order 12372 Reviews

- Served on an advisory committee formed by DCA to revise the DRI process. New DRI rules went into effect on July 1, 2009.
- Processed and drafted findings for 11 DRIs. This represents a significant decline from previous years and is indicative of the lagging economy.
- Reviewed and commented on 47 Clearinghouse reviews.

## Transportation

- Completed Bulloch County Rural Transit Development Plan with assistance from KFH Group consultants.
- Continued administrative support to the newly formed non-profit organization driving the realization of the 68-mile Georgia Coastal Rail Trail through Liberty, McIntosh, Glynn and Camden Counties.
- Assisted in the development of the Historic Effingham-Ebenezer Scenic Byway Corridor Management Plan.
- Explored the potential for Scenic Byway designation for a US 17/ SR 252/SR 40, or US 17/ SR 110/SR 40 between Okefenokee National Wildlife Refuge and Brunswick.
- Provided technical assistance to St. Marys, the Camden Greenway Alliance and the Camden Alliance for Children in development of a Safe Routes to School program at St. Marys Elementary and potentially Crooked River Elementary.
- Worked with officials from the Glynn County Board of Education to draft a Safe Routes to School Infrastructure grant application for five elementary schools.



## Geographic Information Systems and Information Technology Services

A geographic information system (GIS) integrates hardware, software, and data for capturing, managing, analyzing, and displaying all forms of geographically referenced information. GIS is used as a tool to help make many planning decisions. This system provides analytical tools consisting of various elements designed to store, retrieve, manipulate and display geographic data. It combines spatial and tabular information about a place to provide a better understanding of its characteristics.

The CGRDC has the latest GIS technology and use it to assist the member governments of the region in a variety of planning and development applications. Applications for GIS include business and environmental modeling, transportation analyses, land use and comprehensive planning, flood zone delineation, and capital improvement programming. GIS can be used for mapping social, economic, and population characteristics, redistricting of electoral boundaries, and planning bicycle and pedestrians routes.

The CGRDC also uses Global Positioning Systems (GPS) satellite technology to locate and map features such as community facilities including, but not limited to, schools, city halls, police stations, fire hydrants, and other landmarks on the ground.

In FY 2009, the GIS staff worked on the following projects:

- Provided mapping and analytical assistance for the preparation and updating of existing land use maps, areas requiring special attention, character areas, community facilities, and mapping of various natural resources such as flood zones, soils, wetlands, etc. for Comprehensive Plans in Camden and McIntosh Counties.
- Updated zoning maps for the cities of Sylvania, Bloomingdale, Pembroke, and Long County.
- Collected and mapped GDOT Rumble strip inventory data for the region.
- Collected and mapped Chatham Area Transit (CAT) Routes.
- Completed Liberty County Solid Waste Management Mapping Project
- Provided assistance to DCA in the preparation of uploading the following datasets for use with the Land use Geodatabase:

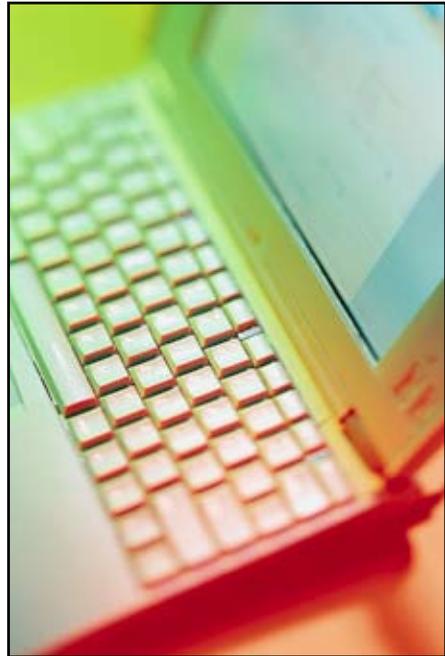
- Provided GIS mapping support for local comprehensive plans for the cities of Richmond Hill, Sylvania, Pembroke, Kingsland, St. Marys, Woodbine, and Pooler.
- Assisted with the Master Address Update for the Census for Camden, Screven, Long, and Bulloch Counties and various cities.
- Provided mapping support for the Rails-to-Trails Implementation Committee.
- Provided mapping support to the City of Brunswick for their Community Development Block Grant. Completed a redevelopment map for the city.
- Reviewed Developments of Regional Impact - Updated regional map of Developments of Regional Impact to include current data.
- Updated landowner data within the ACUB boundary for all counties that fall within the ACUB Boundary.
- Presented the JLUS Project at the 2009 International GIS Meeting in San Diego and the 2009 Southeast Regional Users Group Meeting in Jacksonville, FL.
- Coordinated with Fort Stewart officials to obtain updated conservation easement data within the ACUB. Verify existing firing range data to validate noise contours.
- Updated Future Land Use data.
- Provided parcel data and community facility data to the Naval Facilities Center Southeast for the Townsend Bombing Range to assist with the Environmental Impact Study.
- Provided GIS Technical Assistance to Camden County on an as needed basis.
- Prepared GIS maps for the TMDL projects for Screven County, Satilla River, St. Marys River and Horsepen Creek.
- Coordinated and hosted the Coastal Georgia Elevation Project (CGEP) Group meeting in August 2009.
- Received Cooperative Agreement Grant with USGS for facilitation and coordination of the CGEP.
- Received local match for the Coastal Advisory Council grant from GADNR. NOAA awarded the contract to PhotoScience Inc. to fly the CGEP area.
- Provided ongoing data collection services for the Transportation Enhancement projects for GDOT.
- Fulfilled numerous GIS data requests from various local and regional entities.

The GIS Department sought to develop new partnerships in 2009. They delivered proposals for web based GIS services and provided demonstrations of web GIS opportunities to the following entities in 2009:

- Camden County Planning and Zoning Department
- Long County Board of Commissioners
- Coastal Health District

## Information Technology Department

**A**s a department serving a supporting role to the internal operations of the RDC and to its member governments, the IT Department is dedicated to improving the efficiency, security and reliability of the computing environment of the agency. The IT Department was asked to take on some significant challenges during 2009. Among these, the department:



- Inventoried and provided formal documentation of local area network devices, printers and overall topology.
- Updated the server backup mechanism to provide for proper emergency recovery.
- Played a key role in developing the Comprehensive Emergency Management Plan (CEMP), which acts as a guide for emergency preparedness, evacuation, and business continuity.
- Completed deployment of four new workstations and eight new laptop computers.
- Assisted with the development of GIS web services packages for public and private entities.
- At the direction of the Executive Director, developed a new comprehensive Information Technology Department policy manual that includes standard operating procedures, security and procurement policies.
- Developed network tools for IT staff to provide centralized management and support of agency computers.
- Initiated the implementation of paperless Budget and Tracking in SharePoint to better monitor and control man hours and cost.
- Monitored the implementation of SharePoint workflow to change time in/out operations and employee time-keeping to paperless format.
- Reevaluated agency IT security and began transition of agency's security software and network devices to hardened solution.
- Implemented state-of-the-art server assets with virtualization capabilities, enabling IT staff to provide a stable, secure computing environment.
- Began developing a website solution for Long County. This solution will include email and departmental website information.
- Negotiated reduced-rate information systems training for RDC staff and affiliates through Premier Systems and Training of Savannah.
- Acquired Business Analysis and reporting software to allow printed and web-deliverable demographic and market profile information through websites and Internet services.

- Launched the new domain for the Coastal Regional Commission. The new domain is [crc.ga.gov](http://crc.ga.gov).
- Configured the new email system for the Coastal Regional Commission. The new email address is “@[crc.ga.gov](http://crc.ga.gov)”. For example: [aburns@crc.ga.gov](mailto:aburns@crc.ga.gov).
- Developed extranet sites in support of Be There for Seniors, Coastal Alliance for the Protection of Elders and Transportation department.
- Developed an interactive website designed to meet the need for economic development information and available properties within the region.
- Implemented the CGEP USGS server. Will be utilized for post processing of LiDAR Data. ArcGIS server has been installed, as well as the server OS.
- Launched registration sites for the protection of elders and the Comprehensive Regional Plan Practicum Series with website and registration capabilities.
- Installed call accounting software for the Information & Assistance Gateway program.
- Implemented Blackberry solution for key employees to increase productivity and communication.
- Updated GIS software to 9.3.1
- Updated Buildout Simulator and Dataviewer for the JLUS Implementation grant.

## Administrative Services

The Administrative Services Department provided a wide array of support services that ensured the proficient daily operation of the Coastal Georgia Regional Development Center (RDC). Administrative services were provided to the RDC by a staff that consists of the Administrative Services Director, the Administrative Secretary and the Publications Secretary.

The Administrative Services Director managed the department and provided assistance to the Executive Director. The Director coordinated Board and Budget and Finance Committee meetings, took and kept the minutes of both meetings; maintained board appointments and documentation.

In addition to general administrative duties, the Administrative Secretary produced the 2009 City/County Directory which is a vital source of information provided to the coastal cities and counties and contains listings for coastal Georgia’s city council members, county commissioners, legislators, Regional Development Centers in Georgia and the Coastal Georgia Regional Development Center.

The Publications Secretary produced the organization’s monthly newsletter, the Annual Report/Calendar, and formatted comprehensive plans.

Administrative staff also provided public relation activities including press releases, layout and design of flyers and brochures. Administrative staff also took minutes for meetings and assisted staff members with various projects as needed.

# Transportation Services

The mission of the CGRDC's Transportation Department is to provide cost-effective and efficient regional transportation services for employment, medical, human service and rural public transit within the ten counties of the Coastal Georgia region through a variety of transportation programs in order to meet the mobility needs of all individuals in need of or choosing to use transit services.

Services provided through the CGRDC Transportation Department include:

- Coastal Regional Coaches – The regional rural public transit program that is available in the rural areas of Bryan, Camden, Chatham, Effingham, Glynn, Liberty, Long, McIntosh, and Screven counties.
- Regional Vanpool Program – A regional vanpool transportation program that is available to employees that live or work in the ten county coastal region and that commute from rural, outlying areas to work.
- Department of Human Services Coordinated Transportation (DHS) – Human services transportation is provided to eligible human services consumers participating in programs sponsored by the Division of Aging Services, Department of Family & Children Services –Temporary Assistance for Needy Families (DFCS/TANF), and the Division of Behavioral Health, Developmental Disabilities, and Addictive Diseases (BHDDAD). (Service availability is based on eligibility criteria.)
- United Way Medical Transportation – Medical transportation is provided for individuals in the greatest need with no other means of transportation to and from medical appointments (primarily dialysis treatment). (Service is available in Glynn & McIntosh counties only).
- Demand Response Paratransit Service – This paratransit service is provided under contract with Chatham Area Transit (CAT) in Savannah/Chatham County to assist in meeting the demand for complimentary paratransit service beyond CAT's ¾ mile fixed-route perimeter.

The CGRDC does not provide direct services, and subsequently subcontracts with various providers across the coastal region for provision of the service. Transportation subcontractors in the coastal region are:

- Bryan County Transit – Bryan County
- Long County Transit – Long County
- TF & S Transport – Liberty, Chatham, Bulloch, and Effingham counties
- MIDS, Inc. – Camden, Glynn, and McIntosh counties
- Pinelands Community Service Board – Bulloch County (Pinelands CSB consumers only)
- Chatham Area Transit – Savannah –Chatham County (swipe cards)
- Jerry Counts Transportation – Screven County

## Regional Rural Public Transportation

Although this has been an active and ongoing project since 2005, Coastal Regional Coaches buses officially began rolling under the regional rural and coordinated public transit program in August 2009. A toll free number (866-543-6744) is available for scheduling regional rural public transit trips. The CGRDC is working toward regionalizing dispatching operations in FY2010 for greater efficiencies in scheduling regional trips.

In FY2009 the CGRDC received rural public transit funding through Section 5311 in the amount of \$1,969,440 for operations and \$1,507,900 for capital from the Federal Transit Administration (FTA) and Georgia Department of Transportation to help support the regional rural public transit program. (The CGRDC paid the local match of \$58,185 for capital cost of purchasing the new 5311 buses for the counties.)

### **Mobility Management**

In FY2009, the CGRDC also received Section 5317 New Freedom funds from GA DOT and FTA in the amount of \$249,395 (including match of \$24,940) to provide mobility management services to enhance and improve mobility options for rural public transit riders and human service consumers.

### **American Recovery and Reinvestment Act (ARRA)**

The CGRDC was approved for \$2,713,756 in the first round of American Recovery and Reinvestment Act (ARRA) funds for purchase of 39 additional public transit vehicles, 36 mobile radios, 76 mobile data terminals, 76 automatic vehicle locators, dispatching software, a computer and printer, and a base radio for communication with drivers. ARRA funds will expedite the (five-year) phase-in process of the regional rural public transit program through provision of federal funds for the purchase of additional capital equipment.

Economic stimulus funds made available for transit projects and programs by the federal government through the American Recovery and Reinvestment Act (ARRA) will fund capital projects only and are 100% federal dollars with no local match.

### **Regional Vanpool Program**

In FY2009 the CGRDC received Section 5316 JARC (Job Access and Reverse Commute) funding in the amount of \$1,090,257 from GA DOT and FTA to implement the Regional Vanpool Program. The regional vanpool program will be administered through a management contract with VPSI, Inc. for provision of vanpool services in the coastal region.



The vanpool program will be supported by state and federal funding, employee ridership shares, and program income from business and industry to offset the match costs. The cities and counties will not be asked to contribute financially to this program.

### **Department of Human Services Coordinated Transportation**

In FY2009 ended with \$2,028,117.92 expended for provision of DHS Coordinated Transportation. There were 94,618 aging trips provided; 113,060 DFCS/TANF trips (including swipe cards) provided; and 8,637 BHDDAD trips provided. Projections for FY2010 indicate that approximately 85,545 aging trips, 7,378 BHDDAD trips, and 113,831 DFCS TANF trips can be provided under contract with DHS at a cost of \$1,826,506 (with match included).

### **United Way Medical Transportation**

There were 2,222 trips provided through United Way transportation funding in FY2009 at a cost of \$20,000. Because of the ever increasing demand for transportation to medical appointments and dialysis and the limited amount of funding to pay for this, the CGRDC is donating our cost for administration back into the program to provide as many trips as possible for consumers in need of the service.

### **Demand Response Paratransit Service**

In FY2009 the CGRDC Transportation Department negotiated a direct contract with Chatham Area Transit (CAT) for provision of Demand-Response Paratransit Service in support of CAT's fixed route transit system in the urbanized area of Savannah and Chatham County. This contract, in the amount of \$75,368.37, provided demand response paratransit service for individuals beyond the ¼ mile fixed-route perimeter of CAT's public transit service.

## Financial Services

The Coastal Georgia Regional Development Center's (CGRDC) by-laws require the preparation of an annual work program and budget prior to the July 1st beginning of each fiscal year, and a mid-year amended work program and budget by March. These work programs and budgets are reviewed in depth and approved first by the Budget and Finance Committee, and then the full Board of Directors. All expenditures are thereby subjected to budgetary control.

The Board of Directors annually adopt a balanced budget, set the dues to provide general revenues to cover the costs of all CGRDC programs that are not covered by specific program revenues (grants and contracts), maintain an adequate unreserved General Fund balance, and adopt such financial policies as deemed necessary to enhance their ability to maintain a safe and sound financial structure for the CGRDC.

The CGRDC's Board of Directors considered many factors when setting the fiscal year 2009 budget, including, but not limited to, dues from member governments and grants and contracts anticipated to administer its programs. The general state of the economy is a significant component in establishing the annual budget. The demand for services provided by the CGRDC is robust. Additionally, the financial position of the CGRDC is strong and has enabled the agency to weather the cuts in funding by State agencies in fiscal year 2009. The CGRDC actively participates in regional planning with State and Federal agencies, and counties and municipalities within the region to maximize services to the region's citizens and to provide those services as economically reasonable as possible. It is the desire of the Board of Directors to provide the highest level of service at the most economical cost to its member governments.

The CGRDC's 2009 Amended Budget projected revenues of \$11,410,840. Approximately 90 percent of the CGRDC's total revenue was provided by operating grants and the remaining 10 percent by a combination of local government dues, investment income and other revenues for fiscal year 2009. The major revenue reported in the General Fund is received from local governmental units within the region. Georgia law empowers the Board of Directors to establish dues for member governments using population data provided by the Georgia Department of Community Affairs. Fiscal year 2009 included a one time contribution from the six coastal counties' member local governments for the implementation of the Coastal Comprehensive Plan. The total amounts assessed to the member local governments for Membership Dues and Coastal Comprehensive Dues were \$495,217 and \$282,000 respectively.

The CGRDC's budget projected expenses of \$11,423,359. The CGRDC's major expenses, at 99 percent, are clearly in the area of state administered programs. These programs are funded by grants and contracts that are awarded to the CGRDC by agencies of the State of Georgia. These grants and contracts may include federal funds which are being passed-through the state to the CGRDC. The CGRDC also receives funding directly from federal agencies and, additionally, may contract with its member governments. The budget projected using \$133,591 from the reserves set aside for the Regional Rural Transit Program and projected an excess in revenues over expenditures in the General fund of \$121,072.

## FY2009 BUDGET

PROGRAM COSTS	Mid-Year Budget	Aging Services	Coordinated Transportation	Planning Local Gov	GIS Local Gov	General	Indirect
CGRDC STAFF	\$1,399,659	\$525,575	\$109,173	\$331,978	\$88,798		\$344,134
FRINGE BENEFITS	610,758	229,308	47,632	144,928	38,743	-	150,147
CONTRACT SERVICES	6,646,018	4,275,610	1,946,406	423,002	0		1,000
GASOLINE	25,000		0			25,000	
VEHICLE REPAIRS	10,000		0			10,000	
VEHICLE PURCHASE	1,842,354		1,842,354	0		-	
VEHICLE INSURANCE	156,506		141,506			15,000	
UTILITIES	21,000						21,000
INSURANCE	30,152	2,652					27,500
TELEPHONE	52,300	6,000	2,400	2,700	1,200		40,000
POSTAGE	16,714	6,548	200	1,666	800	-	7,500
PERSONNEL SERVICES	1,095	313		782	0	-	0
OFFICE SUPPLIES	35,876	8,615	2,060	6,916	3,285	-	15,000
SUBSCRIPTIONS	13,600	2,600	0	10,500	0	-	500
OUTSIDE PRINTING	16,517	4,546	0	11,771	100		100
ADVERTISING / MARKETING	29,422	8,922	17,000	2,000	0	1,000	500
ANNUAL REPORT	3,000						3,000
BOARD MTG EXPENSE	7,400					7,400	0
ADVISORY COUNCIL	3,100	3,100		0	0	-	
MEETINGS & SEMINARS	54,760	7,160	7,700	17,400	4,750	11,000	6,750
DUES & REGISTRATION	19,690	6,575	1,000	2,115	0	1,000	9,000
TRAVEL	45,172	13,690	4,000	10,732	6,250		10,500
COMMISSION CAR	53,828	15,111	5,000	23,737	6,980		3,000
EQUIPMENT PURCHASE	94,206	2,000	77,406	1,500	7,300		6,000
EQUIPMENT LEASE	16,200						16,200
EQUIPMENT REPAIR	1,000					-	1,000
EQUIP MAINT. AGREE	5,000			-	-		5,000
COMPUTER LICENSE/SOFTWARE	51,085	2,500		5,035	36,000		7,550
FURNITURE & FIXTURES	4,000	0	4,000	0	0	-	-
LAWN & BLG MAINT.	5,200						5,200
DEPRECIATION	32,000						32,000
AUDIT/LEGAL FEES	50,500			0	0	15,000	35,500
JANITORIAL SERVICE	5,000						5,000
MISCELLANEOUS	65,057	3,824	43,047	6,056	480	11,000	650
INDIRECT COSTS	753,730	375,328	77,964	237,216	63,413		(191)
<b>TOTAL PROGRAM COSTS</b>	<b>\$11,423,359</b>	<b>\$5,499,977</b>	<b>\$4,328,849</b>	<b>\$1,240,034</b>	<b>\$258,099</b>	<b>\$96,400</b>	<b>\$753,731</b>
GENERAL RESERVE	\$121,072					121,072	
DHR CT RESERVE	\$(133,591)		\$(133,591)				
REVENUE							
FEDERAL FUNDS	\$6,983,369	\$2,940,611	\$3,603,035	\$304,778	\$134,945		
STATE FUNDS	2,814,270	2,297,842	408,426	108,002	0		
MEMBERSHIP DUES	495,216	106,066		164,335	103,170	121,644	
COASTAL COMP PLAN DUES	282,000			282,000	0		
COASTAL COMP PLAN - STATE DCA	282,000			282,000			
LOCAL FUNDS	204,129		85,227	98,918	19,983		
MILEAGE RECOVERY	53,828					53,828	
MISC. REVENUE	86,000		44,000			42,000	
MINIMUM MATCH	210,029	155,458	54,571				
<b>TOTAL REVENUE</b>	<b>\$11,410,840</b>	<b>\$5,499,977</b>	<b>\$4,195,258</b>	<b>\$1,240,034</b>	<b>\$258,099</b>	<b>\$217,472</b>	<b>\$-</b>

# Aging Services

The CGRDC serves as the Area Agency on Aging (AAA) for nine counties: Bryan, Bulloch, Camden, Chatham, Effingham, Glynn, Liberty, Long, and McIntosh. The mission of the AAA is to foster the development of a comprehensive, coordinated system of services which promotes the independence and well-being of coastal area older adults and those with disabilities, and to provide these individuals and their caregivers with information and access to needed services.

Americans across the nation are living longer, often with physical and cognitive limitations well into their 90's and beyond. The rapid growth of elderly individuals is largely due to the cohort of baby boomers entering their "golden years." This growth is changing the demographic landscape, causing a significant impact on housing, transportation, healthcare, government planning, and the service delivery system. Coastal Georgia is no exception to this trend, as the number of those aged 55 and older is expected to double in the region by the year 2030. The role of the Area Agency on Aging has become more critical than ever, not only for elders and their family caregivers, but for local governments as they plan for the future.

In FY2009, the Coastal AAA provided direct services to nearly 3,400 individuals at home or in a community setting, such as a senior center or day care program. Hundreds more were served through the Elderly Legal Assistance Program, the Long-Term Care Ombudsman Program, GeorgiaCares, Grandparent Connection, and the Aging and Disability Resource Connection. Through these and other community events, AAA staff have touched tens of thousands of individuals across the region.

## FY2009 Aging Services Facts and Figures

- Provided direct services to 3,393 consumers through Community Care Services Program and the non-Medicaid Home and Community Based Services.
- Provided 111,575 hours of Adult Day Care services.
- Provided 4,400 hours of Case Management services.
- Served 280,897 meals to homebound elders and seniors attending senior center congregate meals programs.
- Served more than 300 seniors with 24,379 hours of in-home supportive services including personal care assistance, homemaker services, and respite care.
- Offered grandparents raising grandchildren 122 activities, reaching more than 4,100 individuals (duplicate count).
- Responded to 7,240 callers contacting the Area Agency on Aging for information about programs and services, resulting in 28,294 contacts with or on behalf of clients (phone calls, letters, email, etc.).
- Conducted 2,167 telephone screenings for publicly funded services.
- Made 8,698 referrals to public or private services to meet the needs of consumers.
- Provided 3,504 hours of legal counseling hours through the Elderly Legal Assistance Program, resulting in a total of \$1,029,549 in direct monetary savings and benefits to seniors needing non-criminal legal assistance.
- Provided 92 community education sessions to more than 2,500 individuals on topics related to legal issues.
- Provided 123 community education activities as part of the Elder Abuse Prevention/Consumer Fraud Prevention Program.

**FY2009 Aging Services Facts and Figures *continued***

- Served 757 individuals in the GeorgiaCares Program, saving consumers \$203,158 in healthcare and prescription drug costs.
- Investigated 631 nursing home and personal care home complaints via the Long Term Care Ombudsman Program. A total of 1,040 visits to 168 facilities across the region were made.
- Distributed vouchers to 828 seniors participating in the Senior Farmers Market Nutrition Program, enabling them to purchase \$16,560 in fresh fruits and vegetables from approved local farmers.
- Monitored 22 programs for fiscal and programmatic compliance.
- Surveyed more than 1,000 consumers for service satisfaction.
- Conducted 10 public meetings, reaching 350 consumers across the region.
- Provided 3,866 activities on topics related to Nutrition Education, Lifestyle Management, and Physical Activity to 84,930 seniors in senior centers across the region.

**Other Aging Services Activities**

- Created a 3-minute video on the need for expanded funding for the Elderly Legal Assistance Program. The video, No Expiration on Justice, was presented at the July 2008 priority-setting session of the Coalition of Advocates for Georgia's Elderly.
- Arranged for 50 senior advocates to travel to Atlanta as part of Senior Days at the Capitol, an opportunity for advocates to meet face-to-face with their elected officials and to rally for support of services for elders, grandparents raising grandchildren, and family caregivers.
- Formed the Coastal Alliance for the Protection of Elders, a group of concerned professionals in aging services, law enforcement, and community agencies whose mission it is to heighten awareness about elder abuse, neglect, and exploitation.
- Organized a Shred-A-Thon, an event designed to educate seniors and the community at large on issues surrounding identity theft, scams, and financial exploitation. Participants were invited to bring important documents for shredding and engage in fun and thought-provoking discussions about how to not be a victim of scams and identity theft.
- Organized a state-wide training on issues surrounding Aging and Disabilities, bringing professionals together to build collaborative efforts that support elders and those with disabilities who seek supportive services at home and in the community.
- Collaborated with the Greater Savannah Coalition on Aging to develop a regional symposium on Livable Communities for All Ages. National speakers and nearly 150 attendees participated in this event held in Savannah in February 2009.
- Trained 18 individuals to serve as Class Leaders for the Powerful Tools for Caregivers education program.