

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Wednesday, August 12, 2015**  
**10:00 a.m.**

**T E N T A T I V E   A G E N D A**

- I. Call to Order**
- II. Welcome, Invocation, and Pledge of Allegiance** – Tom Ratcliffe, Chairman
- III. Roundtable Introduction of Council Members and Guests**
- IV. Presentation of Plaque to Outgoing Chairman Jim Thomas** – Tom Ratcliffe, Chairman
- V. Presentation of Perfect Attendance Pins** – Allen Burns, Executive Director
  - Chris Blaine, Chatham County Non-Public Representative
  - Herb Jones, Effingham County Non-Public Representative
- VI. Approval of Minutes**
  - Approval of June 10, 2015 Meeting Minutes – Tom Ratcliffe, Chairman (*attachment-goldenrod*)
- VII. New Business**
  - Approval of Non-Public and Ex-Officio Members – Tom Ratcliffe, Chairman (*attachment-blue*)
  - Approval of Appointment of Budget & Finance Committee – Tom Ratcliffe, Chairman (*attachment-yellow*)
  - Approval of Appointment of Ethics Committee – Tom Ratcliffe, Chairman (*attachment-tan*)
  - Approval of Economic Development Committee - Tom Ratcliffe, Chairman (*attachment-lilac*)
  - Approval of Military Committee - Tom Ratcliffe, Chairman (*attachment-turquoise*)
  - Approval of Transportation Committee - Tom Ratcliffe, Chairman (*attachment-lavender*)
  - Approval of Infrastructure Committee - Tom Ratcliffe, Chairman (*attachment-salmon*)
  - Approval of Resolution to change signatories for the CRC's Bank Account at Southeastern Bank – Allen Burns, Executive Director (*attachment-cherry*)
  - Approval of Addition to CRC Employee Handbook – Allen Burns, Executive Director (*attachment-buff*)
  - Approval of Resolution to adopt the 2016-2021 Regional Work Program Update – Lupita McClenning, Planning & Government Services Director (*attachment-lime green*)
- VIII. Presentation**
  - Guard Initiative – Bo Causey, Senior Project Manager, GA Dept. of Economic Dev.
  - GIS – Hunter Key, GIS Manager
- IX. Other Business**
  - Update on GARC – David Boland, CRC GARC Representative
  - DRI Report – Allen Burns, Executive Director
  - Status Report on Planning Services (*attachment-green*)
  - Status Report on Aging Services (*attachment-pink*)
  - Status Report on Transportation (*attachment-purple*)
  - Status Report on Finance (*attachment-cream*)
  - CADDA Report – Information enclosed (*attachment-gray*)
- X. Executive Director's Report**
- XI. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **September 9, 2015, 10:00 a.m. at the Richmond Hill City Center.**

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Wednesday, September 9, 2015**  
**10:00 a.m.**

**T E N T A T I V E   A G E N D A**

- I. Call to Order**
  
- II. Welcome, Invocation, and Pledge of Allegiance** – Tom Ratcliffe, Chairman
  
- III. Roundtable Introduction of Council Members and Guests**
  
- IV. Approval of Minutes**
  - Approval of August 12, 2015 Meeting Minutes – Tom Ratcliffe, Chairman (*attachment-goldenrod*)
  
- V. Presentations**
  - Dr. James Bulot, DAS Director, DHS – Aging Services
  - Phillip Downs, Kerr & Downs Research - Needs Assessment Report
  - Rev. Lloyd Dees, Chairman, Aging Services Advisory Council - Fund Raising for Aging Services
  - Susan Miller, State Geographic Information Officer - Statewide GIS
  
- VI. Other Business**
  - Update on GARC – David Boland, CRC GARC Representative
  - DRI Report – Allen Burns, Executive Director
  - Status Report on Planning Services (*attachment-green*)
  - Status Report on Aging Services (*attachment-pink*)
  - Status Report on Transportation (*attachment-purple*)
  - Status Report on Finance (*attachment-cream*)
  - CADDA Report – Information enclosed (*attachment-gray*)
  
- VII. Executive Director’s Report**
  
- VIII. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **October 14, 2015, 10:00 a.m. at the Richmond Hill City Center.**

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Wednesday, October 14, 2015**  
**10:00 a.m.**

**T E N T A T I V E   A G E N D A**

- I. Call to Order**
  
- II. Welcome, Invocation, and Pledge of Allegiance** – Tom Ratcliffe, Chairman
  
- III. Roundtable Introduction of Council Members and Guests**
  
- IV. Approval of Minutes**
  - Approval of September 9, 2015 Meeting Minutes – Tom Ratcliffe, Chairman (*attachment-goldenrod*)
  
- V. Business Items**
  - Approval of Authorizing Resolution for FY17 5311 GDOT Grant Application – (*attachment-blue*) Donald J Masisak, Transportation Director
  
- VI. Presentations**
  - Congressman Buddy Carter
  - Commissioner Chris Car, Georgia Dept. of Economic Development
  
- VII. Other Business**
  - DRI Report – Allen Burns, Executive Director
  - Status Report on Planning Services (*attachment-green*)
  - Status Report on Aging Services (*attachment-pink*)
  - Status Report on Transportation (*attachment-purple*)
  - Status Report on Finance (*attachment-cream*)
  - CADDA Report – Information enclosed (*attachment-gray*)
  
- VIII. Executive Director's Report**
  
- IX. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **\*Tuesday, November 10, 2015, 10:00 a.m. at the Richmond Hill City Center.**

\*NOTE: Next month's meeting is on a **Tuesday** due to the Veterans Day Holiday on Wednesday.

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Tuesday, November 10, 2015**  
**10:00 a.m.**

**T E N T A T I V E   A G E N D A**

- I. Call to Order**
- II. Welcome, Invocation, and Pledge of Allegiance** – Tom Ratcliffe, Chairman
- III. Roundtable Introduction of Council Members and Guests**
- IV. Approval of Minutes**
  - Approval of October 14, 2015 Meeting Minutes – Tom Ratcliffe, Chairman (*attachment-goldenrod*)
- V. Business Items**
  - Overview and Approval of FY15 Comprehensive Annual Financial Report – Chris Edwards, McNair, McLemore, Middlebrooks & Co., LLC (*attachment-bound*)
  - Approval of Fund Balance Policy – Allen Burns, Executive (*attachment-blue*)
  - Approval of Resolution to Amend and Restate the CRC’s Retirement Plan – Allen Burns, Executive Director (*attachment – yellow*)
  - Approval for CRC to Cover Increase in Health Insurance – Allen Burns, Executive Director
  - Approval of Change in CADDA’s Bylaws – Allen Burns, Executive Director (*Attachment-salmon*)
- VI. Presentations**
  - Mohammad S. Davoud, Dean, GSU, College of Engineering and Information Technology
  - Steve Howard, Camden County Administrator – Update on Spaceport Camden
- VII. Other Business**
  - GARC Update – David Boland, CRC GARC Representative
  - DRI Report – Allen Burns, Executive Director
  - Status Report on Planning Services (*attachment-green*)
  - Status Report on Economic Development (*attachment-turquoise*)
  - Status Report on Aging Services (*attachment-pink*)
  - Status Report on Transportation (*attachment-purple*)
  - Status Report on Finance (*attachment-cream*)
  - CADDA Report – Information enclosed (*attachment-gray*)
- VIII. Executive Director’s Report**
- IX. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **Wednesday, January 13, 2016, 10:00 a.m. at the Richmond Hill City Center.**

**\*NOTE: NO DECEMBER MEETING!!**

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Tuesday, November 10, 2015**  
**10:00 a.m.**

**T E N T A T I V E   A G E N D A**

- I. Call to Order**
- II. Welcome, Invocation, and Pledge of Allegiance** – Tom Ratcliffe, Chairman
- III. Roundtable Introduction of Council Members and Guests**
- IV. Approval of Minutes**
  - Approval of October 14, 2015 Meeting Minutes – Tom Ratcliffe, Chairman (*attachment-goldenrod*)
- V. Business Items**
  - Overview and Approval of FY15 Comprehensive Annual Financial Report – Chris Edwards, McNair, McLemore, Middlebrooks & Co., LLC (*attachment-bound*)
  - Approval of Fund Balance Policy – Allen Burns, Executive (*attachment-blue*)
  - Approval of Resolution to Amend and Restate the CRC’s Retirement Plan – Allen Burns, Executive Director (*attachment – yellow*)
  - Approval for CRC to Cover Increase in Health Insurance – Allen Burns, Executive Director
  - Approval of Change in CADDA’s Bylaws – Allen Burns, Executive Director (*Attachment-salmon*)
- VI. Presentations**
  - Mohammad S. Davoud, Dean, GSU, College of Engineering and Information Technology
  - Steve Howard, Camden County Administrator – Update on Spaceport Camden
- VII. Other Business**
  - GARC Update – David Boland, CRC GARC Representative
  - DRI Report – Allen Burns, Executive Director
  - Status Report on Planning Services (*attachment-green*)
  - Status Report on Economic Development (*attachment-turquoise*)
  - Status Report on Aging Services (*attachment-pink*)
  - Status Report on Transportation (*attachment-purple*)
  - Status Report on Finance (*attachment-cream*)
  - CADDA Report – Information enclosed (*attachment-gray*)
- VIII. Executive Director’s Report**
- IX. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **Wednesday, January 13, 2016, 10:00 a.m. at the Richmond Hill City Center.**

**\*NOTE: NO DECEMBER MEETING!!**

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Wednesday, January 13, 2016**  
**10:00 a.m.**  
**T E N T A T I V E   A G E N D A**

**I. Call to Order**

**II. Welcome, Invocation, and Pledge of Allegiance** – Thomas J. Ratcliffe, Jr., Chairman

**III. Roundtable Introduction of Council Members and Guests**

**IV. Approval of Minutes**

- Approval of November 10, 2015 Meeting Minutes – Tom Ratcliffe, Chairman (*attachment-goldenrod*)

**V. Business Items**

- Approval of Disclosure of CRC Employee Business Transactions – Allen Burns, Executive Director (*attachment-lilac*)
- Approval of Authorizing Resolution for the CRC to enter into a written Contract with the Georgia Dept. of Human Services for 5316 and 5317 Transportation Services – Don Masisak, Transportation Director (*attachment-tan*)

**VI. Presentation**

- “America’s First Coast Guard Community” – Sheila McNeill, President, The Camden Partnership
- New Rules for Developments of Regional Impact (DRI) – Bill Compton, Senior Planner/Grant Specialist
- Coastal Georgia Geospatial Consortium-Imagery Project – Hunter Key, GIS Manager (*attachment-buff*)

**VII. Other Business**

- Update on CRC Leases – Allen Burns, Executive Director
- DRI Report – Allen Burns, Executive Director
- Status Report on Aging Services (*attachment-pink*)
- Status Report on Planning & Economic Development Services (*attachment-green*)
- Status Report on Transportation (*attachment-turquoise*)
- Status Report on Finance (*attachment-cream*)
- CADDA Report (*attachment-gray*)

**VIII. Executive Director’s Report**

**IX. Chairman’s Report**

**X. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **February 10, 2016, 10:00 a.m. at the Richmond Hill City Center.**

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Wednesday, February 10, 2016**  
**10:00 a.m.**

**T E N T A T I V E   A G E N D A**

- I. Call to Order**
  
- II. Welcome, Invocation, and Pledge of Allegiance** – Thomas Ratcliffe, Jr., Chairman
  
- III. Roundtable Introduction of Council Members and Guests**
  
- IV. Approval of Minutes**
  - Approval of January 13, 2016 Meeting Minutes – Tom Ratcliffe, Chairman (*attachment-goldenrod*)
  
- V. Business Items**
  - Approval of Area Plan Update – Dionne Lovett, Aging Services Director (*attachment-lilac*)
  
  - Approval of Resolution for CRC to develop a DRI Pre-Application Form for local governments who elect for a technical analysis above and beyond the minimum DCA requirements – Lupita McClenning, Planning & Government Services Director (*attachment-blue*)
  
- VI. Other Business**
  - GARC Update – David Boland, CRC Representative
  - Status Report on Planning Services (*attachment-green*)
  - Status Report on Transportation (*attachment-purple*)
  - Status Report on Finance (*attachment-cream*)
  - CADDA Report (*attachment-gray*)
  
- VII. Executive Director's Report**
  
- VIII. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **March 9, 2016, 10:00 a.m. at the Richmond Hill City Center.**

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Wednesday, March 9, 2016**  
**10:00 a.m.**

**T E N T A T I V E   A G E N D A**

- I. Call to Order**
  
- II. Welcome, Invocation, and Pledge of Allegiance** – Thomas Ratcliffe, Jr., Chairman
  
- III. Roundtable Introduction of Council Members and Guests**
  
- IV. Employee Recognition** – Allen Burns, Executive Director
  - Peggy Luukkonen, ADRC Program Manager, 10 years of service
  
- V. Approval of Minutes**
  - Approval of February 10, 2016 Meeting Minutes – Tom Ratcliffe, Chairman (*attachment-goldenrod*)
  
- VI. Business Items**
  - Approval of Mid-Year Budget – Budget & Finance Committee Chairman Jimmy Burnsed (*Attachment -white*)
  
  - CRC Agency-wide Analysis of past five years – Allen Burns, Executive Director (*Attachment –white*)
  
  - Approval of Appointments to Committees of the Council – Tom Ratcliffe, Chairman (*Attachment-lime green*)
  
  - Approval of Executive Director’s Evaluation – Tom Ratcliffe, Chairman (*attachment-blue*)
  
- VII. Presentation**
  - Coastal Issues – Spud Woodward, Director, Coastal Resources Division, DNR
  
- VIII. Other Business**
  - GARC Update – David Boland, CRC Representative
  - Status Report on Aging Service (*attachment-pink*)
  - Status Report on Planning Services (*attachment-green*)
  - Status Report on Transportation (*attachment-purple*)
  - Status Report on Finance (*attachment-cream*)
  - CADDA Report (*attachment-gray*)
  
- IX. Executive Director’s Report**
  
- X. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **April 13, 2016, 10:00 a.m. at the Richmond Hill City Center.**

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Wednesday, April 13, 2016**  
**10:00 a.m.**  
**T E N T A T I V E   A G E N D A**

**I. Call to Order**

**II. Welcome, Invocation, and Pledge of Allegiance** – Thomas Ratcliffe, Jr., Chairman

**III. Roundtable Introduction of Council Members and Guests**

**IV. Approval of Minutes**

- Approval of March 9, 2016 Meeting Minutes – Tom Ratcliffe, Chairman (*attachment-goldenrod*)

**V. Presentations**

- Tim Echols, Public Service Commissioner
- Connie Patrick, FLETC Director
- Abby Cox, Division of Aging Services Director

**VI. Other Business**

- Status Report on Aging Service (*attachment-pink*)
- Status Report on Planning Services (*attachment-green*)
- Status Report on Transportation (*attachment-purple*)
- Status Report on Finance (*attachment-cream*)
- CADDA Report (*attachment-gray*)

**VII. Executive Director's Report**

**VIII. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **May 11, 2016, 10:00 a.m. at the Richmond Hill City Center.**

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Wednesday, May 11, 2016**  
**10:00 a.m.**  
**T E N T A T I V E   A G E N D A**

**I. Call to Order**

**II. Welcome, Invocation, and Pledge of Allegiance** – Thomas Ratcliffe, Jr., Chairman

**III. Roundtable Introduction of Council Members and Guests**

**IV. Approval of Minutes**

- Approval of April 13, 2016 Meeting Minutes – Tom Ratcliffe, Chairman (*attachment-goldenrod*)

**V. New Business**

- Approval of DHS Authorizing Resolution – Donald J. Masisak, Transportation Director (*attachment-blue*)

**VI. Presentations**

- Commissioner Lynne Riley, GA Department of Revenue
- Mr. Mike Beatty, President & CEO, Great Promise Partnership, Inc.

**VII. Other Business**

- Status Report on Aging Service (*attachment-pink*)
- Status Report on Planning Services (*attachment-green*)
- Status Report on Transportation (*attachment-purple*)
- Status Report on Finance (*attachment-cream*)
- CADDA Report (*attachment-gray*)

**VIII. Executive Director's Report**

**IX. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **June 8, 2016, 10:00 a.m. at the Richmond Hill City Center.**

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Wednesday, June 8, 2016**  
**10:00 a.m.**

**T E N T A T I V E   A G E N D A**

**I. Call to Order**

**II. Welcome, Invocation, and Pledge of Allegiance** – Thomas Ratcliffe, Jr., Chairman

**III. Roundtable Introduction of Council Members and Guests**

**IV. Approval of Minutes**

- Approval of May 11, 2016 Meeting Minutes – Tom Ratcliffe, Chairman (*attachment-goldenrod*)

**V. New Business**

- Approval of FY17 Work Program and Budget – Jimmy Burnsed, Chairman, Budget & Finance Committee (*attachment-bound*)
- Approval of Risk Assessment – Allen Burns, Executive Director (*attachment-white & stapled*)
- Authorization for Executive Director to bring proposals for Brunswick facility and portion of Darien facility – Allen Burns, Executive Director
- Approval of GDOT 5304 Authorizing Resolution – Lupita McClenning, Planning & Government Services Director (*attachment-blue*)
- Decision on Chatham County/Chatham Area Transit Authority transportation – Tom Ratcliffe, Chairman

**VI. Presentations**

- Hydric Soils/Wetlands – Ralph Forbes, Thomas & Hutton
- Regional Logistics Opportunities – Mr. John Henry, CEO, Effingham County Industrial Development Authority

**VII. Other Business**

- Status Report on Aging Service (*attachment-pink*)
- Status Report on Planning Services (*attachment-green*)
- Status Report on Transportation (*attachment-purple*)
- Status Report on Finance (*attachment-cream*)
- CADDA Report (*attachment-gray*)

**VIII. Executive Director's Report**

**IX. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **August 10, 2016, 10:00 a.m. at the Richmond Hill City Center.**

**NO MEETING IN JULY!!!**