

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Wednesday, August 14, 2013**  
**10:00 a.m.**

**T E N T A T I V E   A G E N D A**

- I. Call to Order**
- II. Welcome, Invocation, and Pledge of Allegiance – Jim Thomas, Chairman**
- III. Roundtable Introduction of Council Members and Guests**
- IV. Presentation of Plaque to Outgoing Chairman Walter Gibson – Jim Thomas, Chairman**
- V. Presentation of Perfect Attendance Pins – Allen Burns, Executive Director**
  - Walter Gibson, Past Chairman, Bulloch County Commissioner
  - Chris Blaine, Chatham County Non-Public Representative
  - Herb Jones, Effingham County Non-Public Representative
  - David Boland, Glynn County Non-Public Representative
- VI. Approval of Minutes**
  - Approval of June 12, 2013 Meeting Minutes – Jim Thomas, Chairman (*attachment-goldenrod*)
- VII. New Business**
  - Approval of Non-Public and Ex-Officio Members – Jim Thomas, Chairman (*attachment-blue*)
  - Approval of Appointment of Budget & Finance Committee – Jim Thomas, Chairman (*attachment-yellow*)
  - Approval of Appointments/Reappointments to EB-5 Regional Center Board of Directors – Jim Thomas, Chairman (*attachment-salmon*)
  - Approval of Appointment of Ethics Committee – Jim Thomas, Chairman (*attachment-tan*)
  - Approval of CADDA Board Appointments/Reappointments
    - Dell Keith (Bryan County) – reappointment; James Rogers (Liberty County) – appointment
  - Approval of Resolution to transmit Regional Work Program Update and Report of Accomplishments to DCA – Lupita McClenning, Planning & Government Services Director (*attachment-lavender*)
- VIII. Presentation**
  - Georgia Hurricane Hazard Characterization – Dr. Jason Christian, College of Engineering, UGA
  - Digital Implementation Tool of the Regional Plan – Lupita McClenning, Planning and Government Services Director
  - Budget Recap – Lena Geiger, Finance Director
- IX. Other Business**
  - Update on GARC – Clarence Knight
  - DRI Report – Allen Burns, Executive Director
  - Status Report on Planning Services (*attachment-purple*)
  - Status Report on Aging Services (*attachment-pink*)
  - Status Report on Economic Development (*attachment-turquoise*)
  - Status Report on Transportation (*attachment-green*)
  - Status Report on Finance (*attachment-cream*)
  - CADDA Report – Information enclosed (*attachment-gray*)
- X. Executive Director's Report**
- XI. Announcements and Adjournment - The next meeting of the Coastal Regional Commission Council is September 11, 2013, 10:00 a.m. at the Richmond Hill City Center.**

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Wednesday, September 11, 2013**  
**10:00 a.m.**

**T E N T A T I V E   A G E N D A**

- I. Call to Order**
- II. Welcome, Invocation, and Pledge of Allegiance** – Jim Thomas, Chairman
- III. Roundtable Introduction of Council Members and Guests**
- IV. Approval of Minutes**
  - Approval of August 14, 2013 Meeting Minutes – Jim Thomas, Chairman (*attachment-goldenrod*)
- V. New Business**
  - Transportation Changes – Don Masisak, Transportation Director (*attachment-tan*)
  - Approval of Appointment of Planning Team Hazard Mitigation Planning Committee – Lupita McClenning, Planning Director (*attachment-lilac*)
  - Approval of Regional Broadband Planning Team – Lupita McClenning, Planning Director (*attachment-cream*)
  - Holding Council Meetings in Alternate Locations – Chairman Jim Thomas
- VI. Presentation**
  - Department of Labor Update – Mr. Mark Butler, Georgia Commissioner of Labor
  - Georgia Forestry Commission – Ms. Allison Segrest, Communications Specialist/ Government Liaison
  - Digital Implementation Tool of the Regional Plan – Sean Bliss and Duncan Ross, Prosser Hallock
- VII. Other Business**
  - Update on GARC – Clarence Knight
  - DRI Report – Allen Burns, Executive Director (*attachment-yellow*)
  - Status Report on Planning Services (*attachment-green*)
  - Status Report on Aging Services (*attachment-pink*)
  - Status Report on Economic Development (*attachment-turquoise*)
  - Status Report on Transportation (*attachment-purple*)
  - CADDA Report – Information enclosed (*attachment-gray*)
- VIII. Executive Director's Report**
- IX. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **October 9, 2013, 10:00 a.m. at the Richmond Hill City Center.**

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Wednesday, October 9, 2013**  
**10:00 a.m.**

**T E N T A T I V E   A G E N D A**

- I. Call to Order**
- II. Welcome, Invocation, and Pledge of Allegiance** – Jim Thomas, Chairman
- III. Roundtable Introduction of Council Members and Guests**
- IV. Presentation of Employee Service Award** – Allen Burns, Executive Director  
- Beth Kersey, Transportation Assistant – 15 years
- V. Approval of Minutes**
  - Approval of September 11, 2013 Meeting Minutes – Jim Thomas, Chairman (*attachment-goldenrod*)
- VI. New Business**
  - Approval of Resolution to establish the Commercial Credit Card account Relationships with SunTrust Bank – Allen Burns, Executive Director (*attachment-blue*)
  - Approval of Proclamation designating October as Community Planning Month – Lupita McClenning, Planning and Government Services Director (*attachment-yellow*)
- VII. Presentation**
  - Fort Stewart Update – Major General Murray, Commander, 3<sup>rd</sup> Infantry Division, Fort Stewart-Hunter Army Airfield
  - Sustainable Development – Katherine Moore, Sustainable Growth Manager, Georgia Conservancy
  - Storm Surge Study - Bill Massey, Dewberry and Jeff Morris, Corp of Engineers
- VIII. Other Business**
  - Update on GARC – Clarence Knight
  - DRI Report – Allen Burns, Executive Director
  - Status Report on Planning Services (*attachment-green*)
  - Status Report on Aging Services (*attachment-pink*)
  - Status Report on Economic Development (*attachment-turquoise*)
  - Status Report on Transportation (*attachment-purple*)
  - Status Report on Finance (*attachment-cream*)
  - CADDA Report – Information enclosed (*attachment-gray*)
- IX. Executive Director’s Report**
- X. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **November 13, 2013, 10:00 a.m. at the Richmond Hill City Center.**

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Wednesday, November 13, 2013**  
**10:00 a.m.**

**T E N T A T I V E   A G E N D A**

- I. Call to Order**
- II. Welcome, Invocation, and Pledge of Allegiance – Jim Thomas, Chairman**
- III. Roundtable Introduction of Council Members and Guests**
- IV. Approval of Minutes**
  - Approval of October 9, 2013 Meeting Minutes – Jim Thomas, Chairman (*attachment-goldenrod*)
- V. New Business**
  - Approval of FY13 Comprehensive Annual Financial Report – Budget & Finance Committee Chairman Jimmy Burnsed and Chris Edwards, Clifton, Lipford, Hardison & Parker, LLC (*attachment-bound*)
  - Approval of Revisions to Flexible Benefit Plan – Allen Burns, Executive Director (*attachment-yellow*)
  - Approval of Changes to Hours of Operation for Transit – Donald J. Masisak, Transportation Director (*attachment-blue*)
- VI. Presentation**
  - Flood Insurance Changes – Bill Massey, Dewberry
  - Partnership with Sapelo Island National Estuarine Research Reserve – Lupita McClenning, Planning and Government Services Director
- VII. Other Business**
  - Update on GARC – Clarence Knight
  - DRI Report – Allen Burns, Executive Director
  - Status Report on Planning Services (*attachment-green*)
  - Status Report on Aging Services (*attachment-pink*)
  - Status Report on Economic Development (*attachment-turquoise*)
  - Status Report on Transportation (*attachment-purple*)
  - Status Report on Finance (*attachment-cream*)
  - CADDA Report – Information enclosed (*attachment-gray*)
- VIII. Executive Director’s Report**
- IX. Chairman’s Report**
- X. Announcements and Adjournment - The next meeting of the Coastal Regional Commission Council is **January 8, 2014, 10:00 a.m. at the Richmond Hill City Center.****

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Wednesday, January 8, 2014**  
**10:00 a.m.**  
**T E N T A T I V E   A G E N D A**

- I. Call to Order**
- II. Welcome, Invocation, and Pledge of Allegiance** – Jim Thomas, Chairman
- III. Roundtable Introduction of Council Members and Guests**
- IV. Approval of Minutes**
  - Approval of November 13, 2013 Meeting Minutes – Jim Thomas, Chairman (*attachment-goldenrod*)
- V. Presentation**
  - Future Plans for Transit – Donald Masisak, Transportation Director
  - Data Storage – Hunter Key, GIS Manager
  - ESRI – Hunter Key, GIS Manager
- VI. Other Business**
  - Update on GARC – Clarence Knight
  - DRI Report – Allen Burns, Executive Director
  - Status Report on Planning Services (*attachment-green*)
  - Status Report on Aging Services (*attachment-pink*)
  - Status Report on Economic Development (*attachment-turquoise*)
  - Status Report on Transportation (*attachment-purple*)
  - Status Report on Finance (*attachment-cream*)
  - CADDA Report – Information enclosed (*attachment-gray*)
- VII. Executive Director's Report**
- VIII. Chairman's Report**
- IX. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **February 12, 2014, 10:00 a.m. at the Richmond Hill City Center.**

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Wednesday, February 12, 2014**  
**10:00 a.m.**

**T E N T A T I V E   A G E N D A**

- I. Call to Order**
- II. Welcome, Invocation, and Pledge of Allegiance** – Jim Thomas, Chairman
- III. Roundtable Introduction of Council Members and Guests**
- IV. Approval of Minutes**
  - Approval of January 8, 2014 Meeting Minutes – Jim Thomas, Chairman (*attachment-goldenrod*)
- V. New Business**
  - Approval of Appointment of St. Marys' Mayor John F. Morrissey to the Budget & Finance Committee – Jim Thomas, Chairman (*attachment-cherry*)
  - Approval of the Update to the Area Plan for Aging Services FY 2012-2015 of Coastal Georgia – Dionne Lovett, Aging Services Director (*attachment-white*)
  - Approval of Disclosure of Business Transactions – Allen Burns, Executive Director (*attachment-lilac*)
  - Approval of Transportation for Special Events – Allen Burns, Executive Director (*attachment-blue*)
  - Approval of Authorizing Resolution for a grant for publication transportation assistance under Section 5311 – Don Masisak, Transportation Director (*attachment-yellow*)
  - Approval of Authorizing Resolution for the CRC to enter into a written Contract with the Georgia Dept. of Human Services for transportation services – Don Masisak, Transportation Director (*attachment-tan*)
- VI. Presentation**
  - World Trade Center – Brynn Grant, Vice President
- VII. Other Business**
  - Update on GARC – Clarence Knight
  - DRI Report – Allen Burns, Executive Director (*attachment-orchid*)
  - Status Report on Planning Services (*attachment-green*)
  - Status Report on Economic Development (*attachment-turquoise*)
  - Status Report on Transportation (*attachment-purple*)
  - Status Report on Finance (*attachment-cream*)
  - CADDA Report – Information enclosed (*attachment-gray*)
- VIII. Executive Director's Report**
- IX. Chairman's Report**
- X. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **March 12, 2014, 10:00 a.m. at the Richmond Hill City Center.**

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**  
**Wednesday, March 12, 2014**  
**10:00 a.m.**

**T E N T A T I V E   A G E N D A**

- I. Call to Order**
- II. Welcome, Invocation, and Pledge of Allegiance** – Jim Thomas, Chairman
- III. Roundtable Introduction of Council Members and Guests**
  
- IV. Approval of Minutes**
  - Approval of February 12, 2014 Meeting Minutes – Jim Thomas, Chairman (*attachment-goldenrod*)
  
- V. New Business**
  - Approval of Appointment of Chatham County Vice Chair Priscilla Thomas to the Budget & Finance Committee – Jim Thomas, Chairman (*attachment-cherry*)
  
  - Approval of Executive Director’s Evaluation – Jim Thomas, Chairman (*attachment-tan*)
  
  - Approval of Auditors for FY 2014-2016 – Jimmy Burnsed, Chairman, Budget & Finance Committee (*attachment-lilac*)
  
  - Approval of Mid-Year Budget – Allen Burns, Executive Director (*attachment-white*)
  
  - Approval of Annual Risk Assessment – Allen Burns, Executive Director (*attachment-salmon*)
  
- VI. Presentation**
  - Cooperative engagements for opening employment opportunities for transitioning Soldiers and for providing quality employees for employers in the Coastal Region – Patrick Bean, Fort Stewart Department of Human Resources
  
  - Base Realignment and Closure (BRAC) Update –Charles R. (Chuck) Hunsaker, Assistant Director, Governor’s Defense Initiative, Georgia Department of Economic Development
  
  - National Preservation Conference – Daniel Carey and Terri O’Neil, Historic Savannah Foundation – (*attachment-white*)
  
- VII. Other Business**
  - Update on GARC – Clarence Knight
  - DRI Report #2365 – Allen Burns, Executive Director (*attachment-orchid*)
  - Status Report on Planning Services (*attachment-green*)
  - Status Report on Aging Services (*attachment-pink*)
  - Status Report on Economic Development (*attachment-turquoise*)
  - Status Report on Transportation (*attachment-purple*)
  - Status Report on Finance (*attachment-cream*)
  - CADDA Report – Information enclosed (*attachment-gray*)
  
- VIII. Executive Director’s Report**
- IX. Chairman’s Report**
  
- X. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **April 9, 2014, 10:00 a.m. at the Richmond Hill City Center.**

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**

**Wednesday, April 9, 2014**  
**10:00 a.m.**

**T E N T A T I V E   A G E N D A**

- I. Call to Order**
- II. Welcome, Invocation, and Pledge of Allegiance** – Jim Thomas, Chairman.
- III. Roundtable Introduction of Council Members and Guests**
- IV. Approval of Minutes**
  - Approval of March 12, 2014 Meeting Minutes – Jim Thomas, Chairman (*attachment-goldenrod*)
- V. Presentation**
  - The Biggert-Waters Flood Insurance Reform Update– Jeff Morris, U.S. Army Corps of Engineers
  - Fort Caroline – Dr. Anita Spring and Dr. Fletcher Crowe, Dept. of Anthropology, University of Florida
- VI. Other Business**
  - Update on GARC – Clarence Knight
  - DRI Report – None
  - Status Report on Planning Services (*attachment-green*)
  - Status Report on Economic Development (*attachment-turquoise*)
  - Status Report on Transportation (*attachment-purple*)
  - Status Report on Finance (*attachment-cream*)
  - CADDA Report – Information enclosed (*attachment-gray*)
- VII. Executive Director’s Report**
- VIII. Chairman’s Report**
- IX. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **May 14, 2014, 10:00 a.m. at the Richmond Hill City Center.**

**CRC Council Meeting  
Richmond Hill City Center, Richmond Hill, GA**

**Wednesday, May 14, 2014  
10:00 a.m.**

**T E N T A T I V E   A G E N D A**

**I. Call to Order**

**II. Welcome, Invocation, and Pledge of Allegiance – Jim Thomas, Chairman**

**III. Roundtable Introduction of Council Members and Guests**

**IV. Approval of Minutes**

- Approval of April 9, 2014 Meeting Minutes – Jim Thomas, Chairman (*attachment-goldenrod*)

**V. Business Items**

- Approval of Resolution to transmit the 2015-2020 Regional Work Program Update to DCA – Lupita McClenning, Planning & Government Services Director (*attachment – blue*)
- Approval of Tybee Island Rate Increase – Don Masisak, Transportation Director (*attachment-salmon*)

**VI. Presentation**

- Savannah Airport – Gregory B. Kelly, AAE, Executive Director, Savannah Airport Commission
- National Preservation Conference – Daniel Carey and Terri O’Neil, Historic Savannah Foundation

**VII. Other Business**

- Update on GARC – Clarence Knight
- DRI Report – Allen Burns, Executive Director (*attachment-yellow*)
- Status Report on Aging Services (*attachment-pink*)
- Status Report on Planning Services (*attachment-green*)
- Status Report on Economic Development (*attachment-purple*)
- Status Report on Transportation (*attachment-turquoise*)
- Status Report on Finance (*attachment-cream*)
- CADDA Report (*attachment-gray*)

**VIII. Executive Director’s Report**

**IX. Chairman’s Report**

**X. Announcements and Adjournment - The next meeting of the Coastal Regional Commission Council is **June 11, 2014, 10:00 a.m. at the Richmond Hill City Center.****

**CRC Council Meeting**  
**Richmond Hill City Center, Richmond Hill, GA**

**Wednesday, June 11, 2014**  
**10:00 a.m.**

**T E N T A T I V E   A G E N D A**

- I. Call to Order**
- II. Welcome, Invocation, and Pledge of Allegiance** – Jim Thomas, Chairman
- III. Roundtable Introduction of Council Members and Guests**
- IV. Approval of Minutes**
  - Approval of May 13, 2014 Meeting Minutes – Jim Thomas, Chairman (*attachment-goldenrod*)
- V. Business Items**
  - Approval of Paid Time Off (PTO) Policy – Allen Burns, Executive Director (*attachment-lilac*)
  - Approval of FY15 Annual Work Program and Budget – Allen Burns, Executive Director (*attachment-bound*)
  - Approval of Update to Financial Policy – Allen Burns, Executive Director (*attachment is the Appendix in Budget document (page 82, under Reserves)*)
  - Approval of Change in Rate Structure for out-of-county trips and reduction of days for out-of-county trips – Don Masisak, Transportation Director (*attachment-salmon*)
- VI. Presentation**
  - Georgia Brownfield Association (GBA) – Bill Bryant, Georgia Power Community and Economic Development
- VII. Other Business**
  - Update on GARC – Clarence Knight
  - Update on Leadership Southeast Georgia – David Boland, SEGA Leadership Board
  - DRI Report – Allen Burns, Executive Director
  - Status Report on Aging Services (*attachment-pink*)
  - Status Report on Planning Services (*attachment-green*)
  - Status Report on Economic Development (*attachment-turquoise*)
  - Status Report on Transportation (*attachment-purple*)
  - Status Report on Finance (*attachment-cream*)
  - CADDA Report (*attachment-gray*)
- VIII. Executive Director's Report**
- IX. Chairman's Report**
- X. Announcements and Adjournment** - The next meeting of the Coastal Regional Commission Council is **August 13, 2014, 10:00 a.m. at the Richmond Hill City Center.**