

**MINUTES OF THE
COASTAL REGIONAL COMMISSION COUNCIL
August 14, 2013
Richmond Hill City Center, Richmond Hill, GA
10:00 A.M.**

CALL TO ORDER: Chairman Jim Thomas called the meeting to order at 10:05 a.m. Invocation was provided by Chairman Jimmy Burnsed, followed by the Pledge of Allegiance.

MEMBERS PRESENT: Jimmy Burnsed, Reggie Loper, Chris Blaine, Sean Register, Allen Brown, David Boland, Walter Gibson, Herb Jones, Shaw McVeigh, William Miller, Jim Thomas, Herb Hill, Matthew Barrow, Julie Martin, Harold Fowler, Mary Hunt, Linda Barker, Chap Bennett, Tom Ratcliffe, Dan Coty, Margaret Evans, Kelly Spratt, Joe Brannen, Robert Long, and Jason Coley.

MEMBERS ABSENT: Donald Lovette, Hugh Hodge, Craig Root, Gwendolyn Davis, William Boyd, Bill Deloughy, Ken Lee, Willis Keene, Russell Keen, Edna Jackson, and Al Scott.

EX-OFFICIO MEMBERS PRESENT: Ron Elliott, Fort Stewart.

GUESTS: Tom Couch, Bulloch County; Leslie Hamrick, Charlie Smith and Bill Gross, Camden Chamber; Frank Parker, Statesboro; Tom Thomson, Chatham/Savannah MPC; Dina McKain, Fort Stewart; David Hainley, Glynn County; Latasha Roberts, Screven County; Jeff Ricketson, Liberty County Consolidated Planning; Bonnie Martin, GA DHS/TSS; and Dr. Jason Christian, UGA.

STAFF PRESENT: Allen Burns, Executive Director; Lena Geiger, Finance Director; Lupita McClenning, Planning and Government Services Director; Don Masisak, Transportation Director; Lauren Robesky, Economic Development Director, and Colletta Harper, Administrative Services Director.

Presentation of Outgoing Chairman Plaque: Chairman Jim Thomas presented the plaque to outgoing Chairman Walter Gibson.

Presentation of Perfect Attendance Pins: Executive Director Burns presented perfect attendance pins to: Walter Gibson, Past Chairman, Bulloch County Commissioner; Chris Blaine, Chatham County Non-Public Representative; Herb Jones, Effingham County Non-Public Representative; and David Boland, Glynn County Non-Public Representative. A framed photo of the ribbon cutting ceremony was presented to Walter Gibson.

APPROVAL OF MINUTES: Chairman Thomas requested approval of the minutes from the June 12th meeting.

Motion: Mayor Margaret Evans
Second: William Miller
Vote: Unanimous

NEW BUSINESS

Approval of Non-Public and Ex-Officio Members – *(See attachment 1, attached herein and made a part of these minutes.)* Chairman Thomas referred members to the blue handout. A motion was made to approve the Non-Public appointments as listed.

Motion: Chairman Jimmy Burnsed
Second: Commissioner Reggie Loper
Vote: Unanimous

A motion was made to approve the Ex-Officio appointments as listed.

Motion: Mayor Margaret Evans
Second: Dan Coty
Vote: Unanimous

Approval of Budget & Finance Committee – (See attachment 2, attached herein and made a part of these minutes.) Chairman Thomas referred members to the yellow handout. A motion was made to approve the Budget & Finance Committee as listed.

Motion: Commissioner Reggie Loper
Second: Dan Coty
Vote: Unanimous

Approval of Appointments/Reappointments to the EB-5 Regional Center Board of Directors: (See Attachment 3, attached herein and made a part of these minutes) Chairman Thomas referred members to the salmon handout. A motion was made to approve the Appointments/Reappointments as listed for the Class 2 (2-year term).

Motion: Mayor Margaret Evans
Second: Commissioner Walter Gibson
Vote: Unanimous

A motion was made to approve the Reappointments as listed for the Class 3 (1-year term).

Motion: Commissioner Julie Martin
Second: Linda Barker
Vote: Unanimous

Approval of Appointment of Ethics Committee: (See Attachment 4, attached herein and made a part of these minutes.) Chairman Thomas referred members to the tan handout. A motion was made to approve the Ethics Committee as listed.

Motion: Mayor Margaret Evans
Second: William Miller
Vote: Unanimous

Approval of Appointment/Reappointment to CADDA Board – (See Attachment 5, attached herein and made a part of these minutes.) A motion was made to appoint James Rogers (Liberty County) and reappoint Dell Keith (Bryan County) to the CADDA Board of Directors.

Motion: Chairman Jimmy Burnsed
Second: Linda Barker
Vote: Unanimous

PRESENTATIONS

Georgia Hurricane Hazard Characterization Study – (See Attachment 6, attached herein and made a part of these minutes.) Dr. Jason Christian, College of Engineering, UGA, provided a PowerPoint presentation on The Future for Hurricane Hazard and Vulnerability Analysis in Georgia. The NSF Research Program in Science, Engineering and Education (SEES) is looking to advance the understanding of (1) the processes of specific natural & technological hazards and their interactions; (2) causes, interdependences, and cumulative effects of hazard components; and improve capabilities for forecasting & mitigating hazard impacts (increase sustainability). Governor Deal signed an Executive Order on January 14, 2013 to establish a “Georgia Disaster Recovery and Redevelopment Plan (GDRRP)”, to be developed by GEMA and DNR with input from the departments of: Economic Development, Public Health, Human Services, Community Affairs, and

Transportation. Dr. Christian hopes to meet with individual local governments to obtain information they already have available and build his research from there. A brief Q & A followed the presentation. Executive Director Burns commented that it is good to have all the state departments to work on the GDRRP. The CRC finally has a written agreement with GEMA on how our buses can be used for evacuations.

Approval of Resolution to Transmit Regional Work Program Update and Report of Accomplishments to DCA – (See Attachment 7, attached herein and made a part of these minutes.) Ms. Lupita McClenning, Planning Director, referred members to the lavender handout and briefly explained the work program updates and the report of accomplishments. Once DCA has reviewed and commented, this item will be brought back to the Council for their final approval. After a brief Q & A, a motion was made to approve the Resolution to transmit the Regional Work Program Update and Report of Accomplishments to DCA.

Motion: Chairman Jimmy Burnsed

Second: David Boland

Vote: Unanimous

Digital Implementation Tool of the Regional Plan: Ms. Lupita McClenning, Planning Director, stated that a Quality Growth Effectiveness Assessment Survey had been sent in January to all local governments as an Evaluation and Monitoring tool to measure performance standards as they relate to ongoing implementation and effectiveness of the Coastal Georgia Regional Plan. Once all the surveys have been completed, they will be integrated with a web-based interface to assist in tracking and analyzing relevant indicators related to Topics of Regional Importance. Once completed, communities will be able to go online and look at their own community's infrastructure inventory. The next phase of the tool includes GIS mapping capabilities, reporting provisions, document storage and retrieval (i.e, ordinances and plans).

Other Planning Updates:

- Nominations are now being accepted for the next LSEGA class. If you want to nominate a candidate to participate please see her or David Boland.
- Received a NADO Innovation Award for the Practicum series. These series are proposed via audio-web conferencing in the future.
- The Georgia American Planning Association (GAPA) Annual Conference will be held October 9-11 on Jekyll Island.
- Regional Broadband Digital Economy Plan kicks off in September.

Budget Recap: Ms. Lena Geiger, Finance Director stated that it was previously reported that there would be a \$366,000 deficit with transportation due to the under utilization of DHS funds; however, they were able to identify trips that should have been charged to DHS, which was corrected and decreased the deficit, and only \$204,000 is needed from the general reserves. This leaves \$1.2 million in the general reserve balance.

Several transportation vehicles have been surplus, which takes them off the insurance. Possible plans for future savings include looking at smaller buses/vans as replacements; possibly utilizing fixed routes or reduced levels of service; get a better handle on scheduling trips; looking at getting insurance on the buses through the state.

Executive Director Burns added that with different funding sources, you have to try and balance them – none of the funding agencies want to see this program fail. We will probably have reduction in services, limit out of county trips. DOT still will not agree to pay for the conversion of buses to propane, so we can't limit those costs. Don and Lena have done a great job to get the deficit down from what it was.

OTHER BUSINESS

Update on GARC – None at this time.

DRI Reports: None.

Project Status Reports - *(See Attachments 8, 9, 10 and 11 attached herein and made a part of these minutes.)*
If anyone has any questions, please see staff after the meeting.

CADDA Report: No questions were raised regarding the CADDA report. *(See Attachment 12, attached herein and made a part of these minutes.)*

EXECUTIVE DIRECTOR'S REPORT

- Dionne Lovett, Aging Services Director, was elected to the Board of the Georgia Gerontology Society and was being inducted into office today.
- Grand opening of new building was held at the June meeting. The renovations for the Transportation Department through ARRA funds (\$300,000) are currently underway and should be finished by the end of August. Many thanks to McIntosh County for stepping up with an intergovernmental agreement and providing the upfront monies for this renovation project; ARRA funds are provided after the project is completed.
- Sixteen vans are also being purchased through ARRA funds, bringing the total of ARRA funds received to \$1 million.
- Approximately 350 seniors participated in the Elder Abuse Walk-a-Thon at the Glynn Place Mall in Brunswick. Looking at the possibility of another location next year to expand this event throughout the region.
- Signed an agreement with GEMA for use of our buses for the evacuation of non-ambulatory citizens. There are multiple lists, working on consolidating them and developing mapping to locate them.
- LSEGA allows one slot for a CRC Council member and the Council has a standing commitment to provide \$500 towards the tuition fee. Anyone interested in participating should see me or Lupita.
- The change from one transportation service provider to another was a fairly smooth transition. As always, if you hear of any problems, please let Don or me know.
- Aging Services Advisory Council is working on state priorities. If you have any interests that you would like voiced, please see me, Dionne, or your appointee to the Advisory Council.
- Received two NADO Innovation Awards on our Practicum Series and the Adaptive Reuse of State Surplus Property.
- Audit starts at the end of this month with the same folks. Looking forward to a good outcome and will ask them to take a closer look at transportation to see if there are any ways that we can improve.

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- There is a Broadband Gaps study being conducted on a regional basis; we are in the 2nd tier phase. Will be including providers in the process of looking at how it can be expanded.
- Work has begun on the Annual Report.
- Our new website is up; however, we are still working on it. Please check out and provide comments.

ADJOURNMENT: There being no further business, the meeting was adjourned at 12:00 p.m., with lunch following.

NEXT MEETING: The next meeting will be on **Wednesday, September 11, 2013, at the Richmond Hill City Center at 10:00 a.m.**

**MINUTES OF THE
COASTAL REGIONAL COMMISSION COUNCIL
September 11, 2013
Richmond Hill City Center, Richmond Hill, GA
10:00 A.M.**

CALL TO ORDER: Chairman Jim Thomas called the meeting to order at 10:05 a.m. A moment of silence was held for 9/11. Invocation was provided by Vice Chairman Jason Coley, followed by the Pledge of Allegiance.

MEMBERS PRESENT: Jimmy Burnsed, Reggie Loper, Chris Blaine, Sean Register, Allen Brown, Walter Gibson, Herb Jones, Shaw McVeigh, William Miller, Craig Root, Jim Thomas, Herb Hill, Matthew Barrow, Julie Martin, Harold Fowler, Willis Keene, Edna Jackson, Chap Bennett, Tom Ratcliffe, Dan Coty, Margaret Evans, Kelly Spratt, Joe Brannen, and Jason Coley.

MEMBERS ABSENT: Donald Lovette, Linda Barker, Hugh Hodge, David Boland, Gwendolyn Davis, William Boyd, Bill Deloughy, Ken Lee, Robert Long, Russell Keen, Mary Hunt and Al Scott.

EX-OFFICIO MEMBERS PRESENT: Dorothy Glisson, Screven County; Clarence Knight, Kingsland; Ron Elliott, Fort Stewart.

GUESTS: Jeff Morris, USACE; Frank Parker, Statesboro; Wally Orrell, McIntosh IDA; Mike Vaquer, CAT; Duncan Ross, Prosser Hallock; Patrick Graham, CHA; Jennifer Fordham, DCA; Rebecca McGee and Commissioner Mark Butler, GDOL; Allison Segrest, GA Forestry Commission; Jackie Teel, Chatham MPC; Tina Hutcheson, DCA; Joe Parker, Jr., News Media; and Clark Byron, Coastal Empire News.

STAFF PRESENT: Allen Burns, Executive Director; Lena Geiger, Finance Director; Lupita McClenning, Planning and Government Services Director; Don Masisak, Transportation Director; Lauren Robesky, Economic Development Director, and Colletta Harper, Administrative Services Director.

APPROVAL OF MINUTES: Chairman Thomas requested approval of the minutes from the August 14th meeting.

Motion: Mayor Margaret Evans
Second: Herb Jones
Vote: Unanimous

NEW BUSINESS

Transportation Changes – *(See attachment 1, attached herein and made a part of these minutes.)* Mr. Don Masisak, Transportation Director referred members to the tan handout and explained the DOT procedural format that will be used for route/fare changes. CRC staff will be meeting with current TPOs to identify possible changes that will help increase efficiency and cut costs. Possible changes including reducing the number of days for the Tybee Shuttle and reducing the number of days for shopping trips from one county to another. Once any recommendations have been studied and decided that it would benefit the program, changes will be brought to the council for approval, and then public hearings will be held. Currently looking at restarting the vanpool program; the 5311 program allows for a 30-minute window which is not conducive for workers getting to work on time. After a brief discussion, it was decided that financial statements will be included in the monthly Transportation Dept. status report.

Approval of Planning Team Hazard Mitigation Planning Committee: *(See attachment 2, attached herein and made a part of these minutes.)* Ms. Lupita McClenning, Planning and Government Services director referred members to the handout that explained the process for the development of a regional Hazard Mitigation

Plan. In partnership with the University of Georgia's College of Environment and Design, students are assisting the CRC in providing research, performing technical analyses and identifying strategies by which the CRC can integrate hazard mitigation in the Regional Plan and ultimately into local planning. This will be comprised of all the coastal region's county commission chairmen. A FEMA Planning Handbook and a Memorandum of Agreement were provided to the Chairmen present. A motion was made to approve the Committee.

Motion: Mayor Harold Fowler

Second: Sean Register

Vote: Unanimous

Approval of Regional Broadband Planning Team – (See attachment 3, attached herein and made a part of these minutes.) Ms. McClenning referred members to the handout and explained the Digital Economy Plan that will be developed over the next 15 months with funding from National Telecommunications and Information Administration (NTIA) within the Department of Commerce. Funds have been provided to each of the regional commissions. Handbooks will be provided to the planning team next month. A motion was made to approve the Planning Team as presented .

Motion: Chris Blaine

Second: William Miller

Vote: Unanimous

Discussion on holding Council meetings in alternate locations: Chairman Thomas stated he would like to discuss the possibility of different counties hosting the CRC meeting. A brief discussion ensued regarding potential loss of participation by members who could not take off additional time from work to travel further, the sunshine law does not allow for conference calls, you could call in; however, you would not be counted in the quorum and could not vote, in-person meetings are preferred. After a show of hands, 9 were interested in alternate meeting locations and 10 wanted to keep it at the City Center. It was decided to keep the same meeting location; and, if an opportunity presented itself, have a meeting at a different location once a year. Chairman Thomas stated that he had invited the new Major General from Fort Stewart to the October meeting; Mr. Ron Elliott confirmed that the invitation had been accepted that morning by the General.

PRESENTATIONS

Georgia Dept. of Labor – (See Attachment 4, attached herein and made a part of these minutes.) GDOL Commissioner Mark Butler provided an update on the happenings with DOL. Highlights from his presentation: The DOL serves as a conduit between businesses and colleges and technical schools. Through Job Expos, it became apparent that a lot of people lack “soft skills”. In response, the DOL developed a Special Workforce Assistant Team (SWAT) that works with job seekers prior to an Expo to instruct them on the proper way to dress, interview, prepare a resume, social media ethics, etc. The DOL also has a Business Ethics Student Training (BEST) program that they started in 20 high schools and the local business community. Through word of mouth, this program is now in 190 schools. The healthcare reform is having a very negative impact on businesses, they are not able to expand and are having to turn away work; restaurants are making many employees part-time. October 17th DOL will be hosting “Paychecks for Patriots” hiring event in Savannah, Warner Robbins, Columbus, Atlanta and Augusta. The SWAT will also be working with them two weeks prior to the event.

Georgia Forestry Commission – (See Attachments 5, attached herein and made a part of these minutes.) Ms. Allison Segrest, Communications Specialist/Government Liaison presented a PowerPoint Presentation on the Georgia Forestry Commission's five-year strategic plan and services provided by the Commission. The GA Statewide Forest Resources Assessment and the Forest Resources Strategy were produced in accordance with the 2008 Farm Bill. The assessment provides a science-based foundation that analyzes forest conditions and

trends, and defines priority rural and urban forest landscape areas. The Strategy addresses the top eight priority issues identified by the assessment and serves as the basis for the five-year plan. For more information go to www.forestationplans.org

Digital Implementation Tool of the Regional Plan: Mr. Duncan Ross, Senior Planner with Prosser Hallock provided a brief overview on the Digital Implementation Tool website. The website was created to monitor the implementation of the Regional Plan originally adopted by the CRC in 2010. CRC staff has entered the results received from the Quality Growth Effectiveness Assessment Survey, sent to all local governments to measure performance standards as they relate to implementation of the Regional Plan. The implementation tool is a database which stores and updates information for the region's 45 jurisdictions and the Plan's 161 Performance Standards which is 7,245 data points. Phase 1 identifies base line info of the region's 10 counties and 35 municipalities. Mr. Ross stated he believed this Digital Implementation Tool is a first of a kind monitoring system for Regional Plans in Georgia. Executive Director Burns stated that the coastal region was the first to complete and adopt a Regional Plan. At that time, DCA had not provided guidelines on how to monitor the implementation of the plan and that this tool is important for the CRC in prioritizing resources and to assist jurisdictions in their QLG status. The CRC will forward a link to all of our local governments once the site is ready to go live.

OTHER BUSINESS

Update on GARC – GARC Chairman Clarence Knight reported that the Annual Conference will be held at the King and Prince on November 6-8.

DRI Reports: *(See Attachment 6, attached herein and made a part of these minutes.)* Executive Director Burns referred members to the handout regarding DRI #2345, East River Street, Savannah, GA. Recommendations were made for improving the project and the project is deemed to be in the best interest of the State.

Project Status Reports - *(See Attachments 7, 8, 9, and 10 attached herein and made a part of these minutes.)* If anyone has any questions, please see staff after the meeting.

CADDA Report: No questions were raised regarding the CADDA report. *(See Attachment 11, attached herein and made a part of these minutes.)*

EXECUTIVE DIRECTOR'S REPORT

- Audit is currently underway and appears to be going smoothly, as always Lena and her staff does a good job in preparing.
- Transportation Renovations have been completed with the \$300,000 in ARRA funds. DOT is highlighting this as a successful use of ARRA funds to the Governor.
- Met with Gretchen Corbin, the new DCA Commissioner.
- Received a letter of commendation for our Aging Services Director Dionne Lovett from DHS Director James Bulot. Several seniors were displaced by Veranda Properties in Savannah and Dionne and Mayor Edna Jackson and others jumped into action to make sure the seniors were adequately being taken care of.

- Will be attending the State of the Port address in Savannah.
- Unfortunately, federal funding for the dredging of the Brunswick port has been cut in half. Would like the Council to approve staff writing a letter for the Chairman's signature to federal delegation requesting additional funding for the dredging of the Brunswick Port.

Motion: Shaw McVeigh

Second: Tom Ratcliffe

Vote: Unanimous

- Savannah State stepped up to the plate and picked up the State Science Fair Program which allows students in three counties which dropped the program (Glynn, McIntosh & Wayne) to be able to participate. Burns stated he would like permission from the Council to write a letter for the Chairman's signature to the President of the College commending her for her action.

Motion: Shaw McVeigh

Second: Jason Coley

Vote: Unanimous

Mr. Sean Register commented how the council meets and votes on different services provided, but wondered how many members had actually had to use the services of the CRC. Mr. Register stated his mother suffers from dementia and has received great services from Peggy Luukkonen and Dionne and that the CRC has some great employees with "soft skills" in Darien.

ADJOURNMENT: There being no further business, the meeting was adjourned at 12:20 p.m., with lunch following.

NEXT MEETING: The next meeting will be on **Wednesday, October 9, 2013, at the Richmond Hill City Center at 10:00 a.m.**

**MINUTES OF THE
COASTAL REGIONAL COMMISSION COUNCIL
October 9, 2013
Richmond Hill City Center, Richmond Hill, GA
10:00 A.M.**

CALL TO ORDER: Chairman Jim Thomas called the meeting to order at 10:00 a.m. Invocation was provided by Clarence Knight, followed by the Pledge of Allegiance.

MEMBERS PRESENT: Reggie Loper, Chris Blaine, Sean Register, Allen Brown, David Boland, Walter Gibson, Herb Jones, Shaw McVeigh, William Miller, Jim Thomas, Herb Hill, Matthew Barrow, Harold Fowler, Tom Ratcliffe, Dan Coty, Margaret Evans, Kelly Spratt, Donald Lovette, Bill Deloughy, Willis Keene, Edna Jackson, Robert Long, and Jason Coley.

MEMBERS ABSENT: Jimmy Burnsed, Julie Martin, Mary Hunt, Linda Barker, Chap Bennett, Hugh Hodge, Craig Root, Gwendolyn Davis, Joe Brannen, William Boyd, Ken Lee, Russell Keen, and Al Scott.

EX-OFFICIO MEMBERS PRESENT: Dorothy Glisson, Screven County; Clarence Knight, Kingsland; Ron Elliott, Fort Stewart.

GUESTS: Jeff Morris, USACE; Jackie Teel, Chatham MPC; Tina Hutcheson, DCA; Joe Parker, Jr., News Media; and Clark Byron, Coastal Empire News; Cathy Hill, GA Power; Bill Massey, Dewberry; Katherine Moore and Clay Mobley, Georgia Conservancy; Mayor Mary Warnell, Pembroke; Lewis Spears, DHS/OFSS/TSS; Jennifer Kline and Kelly Hill, GA DNR/CRD; Emily Markesteyn, Ogeechee Riverkeeper; Kirk Croasmun, Bryan County; David Smith, Okefenokee EMC; Franklin Goldwire, Guyton, GA; Major General Murray; Daniel Minckler, Cumberland Gas, Inc.; and UGA interns and staff.

STAFF PRESENT: Allen Burns, Executive Director; Lena Geiger, Finance Director; Lupita McClenning, Planning and Government Services Director; Don Masisak, Transportation Director; David Dantzler, Mobility Manager; Beth Kersey, Transportation Assistant; Taneka Beasley, Call Center Supervisor; Shakai Joyner, Senior Scheduler; Lauren Robesky, Economic Development Director, and Colletta Harper, Administrative Services Director.

Employee Service Award: Executive Director Burns presented an award to Beth Kersey, Transportation Assistant for her 15 years of service to our organization.

APPROVAL OF MINUTES: Chairman Thomas requested approval of the minutes from the September 11th meeting.

Motion: Herb Jones
Second: Mayor Margaret Evans
Vote: Unanimous

NEW BUSINESS

Approval of Resolution to establish Commercial Credit Card Account Relationship with SunTrust Bank – (See attachment 1, attached herein and made a part of these minutes.) A motion was made to approve the Resolution as presented.

Motion: Shaw McVeigh
Second: Mayor Edna Jackson
Vote: Unanimous

Approval of Proclamation designating October as Community Planning Month. (See attachment 2, attached herein and made a part of these minutes.) Ms. Lupita McClenning, Planning and Government Services Director read the proclamation. A motion was made to approve the Proclamation

Motion: Commissioner Walter Gibson

Second: Mayor Bill Deloughy

Vote: Unanimous

PRESENTATIONS

Fort Stewart Update – General Murray reported that due to the government shutdown anything that costs money has been suspended until there is a budget. The process of reducing the number of soldiers from 530,000 to 490,000 is being accelerated. If brigades don't have a mission, they will not receive funding. If sequestration is not resolved, more brigades will be cut; encourage your legislative delegation to not let this happen. Marne Week is November 18-22; soldiers will have athletic competitions and the week will end with the Division Ball. They now have a wellness campus devoted to emotional and physical well-being of soldiers and their families. The Hunter Army Airfield air strip is closed for renovations. Currently working with Georgia Power for the installation of solar panels on some of their property. Frank Cochran Drive will be widened once there is a budget.

Sustainable Development – (See Attachment 3, attached herein and made a part of these minutes.) Ms. Katherine Moore, Sustainable Growth Manager, Georgia Conservancy provided a PowerPoint presentation advising members on who the conservancy was and the services they provide. Their non-profit organization advocates the use of sound environment policies and can provide educational training and technical assistance to help communities make smart land use decisions in siting new schools, deciding to build new ones or renovating existing ones. Georgia Tech is conducting a study on Bantam Towns in the South with populations of 5,000 or less to determine what makes some of them successful; Georgia has 391 towns.

Storm Surge Study: (See Attachment 4, attached herein and made a part of these minutes.) Mr. Bill Massey, Mr. Jeff Morris, and Ms. Lauren Hand provided a PowerPoint Presentation on the Georgia Hurricane Evacuation Study. Presentation focused on myths, facts, and maps/pictures depicting major hurricane water levels. Using various study components, GEO data has been built using GIS and has been saved in PDF format so everyone can use; a demonstration of this data was given. This information has been provided to local EMAs for their use and CDs were available at the meeting on a first-come first serve basis. Flood insurance is dramatically changing with the Biggert Waters Flood Insurance Reform Act of 2012; subsidized rates for non-primary/secondary residences are being phased out and subsidized rates for certain other classes will be eliminated over time.

OTHER BUSINESS

Update on GARC – GARC Chairman Clarence Knight reported that the Annual Conference will be held at the King and Prince on November 6-8.

DRI Reports: None.

Project Status Reports - (See Attachments 5, 6, 7, 8, and 9 attached herein and made a part of these minutes.) If anyone has any questions, please see staff after the meeting. Executive Director Burns noted that included with the Finance Report was a detail of the line item expenditures for the DHS and 5311 program for July-August, as requested by the Council. There is a deficit of \$100,000 that was due to unexpected costs with switching to a new service provider. Currently working with GDOT to reduce trips, number of days, etc.

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Public hearings will be held, with these proposed changes there would be a potential 10-15% negative impact on riders; however, it would help bring us back in line with costs. Will keep monitoring costs and report every month.

CADDA Report: No questions were raised regarding the CADDA report. (*See Attachment 10, attached herein and made a part of these minutes.*)

EXECUTIVE DIRECTOR'S REPORT

- Emergency Preparedness is critical for everyone in our region. Discussions are underway to take study another level for inland counties.
- Port Authority has agreed to fund the deficit to deepen the Brunswick Port.
- Attended work sessions with Bloomingdale and Bryan County. As a reminder, staff is available to participate if you have a need.
- Federal Shutdown – two areas of concern are Transportation and Aging services. Dionne Lovett participated in a 10:00 a.m. conference call today. They were informed that their transportation services for seniors will end on October 22nd – this is a major component to our transportation system as DHS funding is used as a match for GDOT's 5311 funds. This has been explained to GDOT, and there may be piece-meal solutions. Hope to keep service running; however, worst case scenario is that October 22nd we have to discontinue service.

Aging Services were directed to begin notifying clients that on November 15th aging services will shut down. Folks in your communities will be getting notices that their services will be discontinued if Washington doesn't get it together. With 90% of our services not being provided, we will be forced to enact furloughs.

At the request of council members, will work to get a program on the agenda in November on the changes to the National Flood Insurance Program.

New staff members were introduced for Transportation – Taneka Beasley, Call Center Supervisor and Shakai Joyner, Senior Scheduler. These ladies have been working with us through Randstad. Planning – Hunter Key is our new GIS Manager.

ADJOURNMENT: There being no further business, the meeting was adjourned at 12:00 p.m., with lunch following.

NEXT MEETING: The next meeting will be on **Wednesday, November 13, 2013, at the Richmond Hill City Center at 10:00 a.m.**

**MINUTES OF THE
COASTAL REGIONAL COMMISSION COUNCIL
November 13, 2013
Richmond Hill City Center, Richmond Hill, GA
10:05 A.M.**

CALL TO ORDER: Vice Chairman Jason Coley called the meeting to order at 10:05 a.m. Invocation was provided by Shaw McVeigh, followed by the Pledge of Allegiance.

MEMBERS PRESENT: Reggie Loper, Jimmy Burnsed, Julie Martin, Craig Root, Sean Register, Walter Gibson, Herb Jones, Shaw McVeigh, Joe Brannen, William Miller, Herb Hill, Harold Fowler, Tom Ratcliffe, Dan Coty, Margaret Evans, Kelly Spratt, Donald Lovette, Bill Deloughy, J.C. Warren, and Jason Coley.

MEMBERS ABSENT: Mary Hunt, Jim Thomas, Linda Barker, Chap Bennett, Hugh Hodge, Chris Blaine, Allen Brown, David Boland, Gwendolyn Davis, Matthew Barrow, Willis Keene, Edna Jackson, Robert Long, Ken Lee, Russell Keen, and Al Scott.

EX-OFFICIO MEMBERS PRESENT: Dorothy Glisson, Screven County and Clarence Knight, Kingsland;

GUESTS: Frank Parker, Statesboro, Jack Butler, Chatham MPC; Jennifer Fordham, DCA; Clark Byron, Savannah Business Journal; Bill Massey and Chris Zambito, Dewberry; Mayor Mary Warnell, Pembroke; Lewis Spears and Bonnie Martin, DHS/OFSS/TSS; Michael Rich, St. Marys; Gary Straight, Camden Chamber; Chris Edwards, Auditor; Dina McKain, Fort Stewart; Suzanne Van Perreren; SINCR; Mayor Daisy Pray, Walthourville; Kathryn Murph, U.S. Senator Saxby Chambliss, Jared Downs, U.S. Senator Johnny Isakson; and Anna Chafin, Bryan County Development Authority.

STAFF PRESENT: Allen Burns, Executive Director; Lena Geiger, Finance Director; Lupita McClenning, Planning and Government Services Director; Don Masisak, Transportation Director; Lauren Robesky, Economic Development Director, and Colletta Harper, Administrative Services Director.

APPROVAL OF MINUTES: Vice Chairman Coley requested approval of the minutes from the October 9th meeting.

Motion: Chairman Jimmy Burnsed
Second: Commissioner Walter Gibson
Vote: Unanimous

NEW BUSINESS

Approval of FY13 Comprehensive Annual Financial Report— *(See Attachment 1, attached herein and made a part of these minutes.)* Budget & Finance Committee Chairman Jimmy Burnsed reported the committee had met and reviewed the Audit and found everything to be in order. Mr. Chris Edwards, Clifton, Lipford, Hardison & Parker, LLC, commended Lena for doing an excellent job in preparing the document; the Comprehensive Annual Financial Report (CAFR) is the highest caliber report that can be issued, and means that management understands the process.

Mr. Edwards then provided a general overview of the Audit. The Transmittal Letter, written by Allen and Lena, provides an overview of the RC, what it does, and highlights any threats or weaknesses. While written by the CRC, the dollar amounts are audited.

The MD & A section shows comparative information and financial highlights; if someone does not have time to read the entire report, they should focus on the MD & A section.

Total assets of the CRC are a little over \$6.7 million and the total liabilities are a little over \$3.4 million. The assets of the CRC exceeded its liabilities by a little over \$3 million; a little over \$1 million is unrestricted and can be used to meet the CRC's ongoing obligations.

The CRC had to use \$350,000 from the general fund for transportation. This was not good and something that does not need to be continued; however, it was discussed with management and realized that it was a necessity. At the request of management, the transportation program was one of the programs tested and no problems were found. There was a brief discussion on the transportation program, the past problems, and steps that are in place to correct the problem. Mr. Edwards expressed that since everyone was aware of the problem and it is on the radar screen that it wouldn't be as bad next year.

Mr. Edwards stated that the state is starting a trend to lessen costs for administrative costs. He stated that the CRC indirect rate is not alarming. His main concern is that if RCs have to go to a direct charge system it would greatly increase the risk of fraud in financial reporting.

Mr. Edwards stated the Management Letter had just been delivered to Lena, and the main comment was that the CRC give more attention to monitoring subrecipients as that is the greatest risk for fraud.

Mr. Edwards stated there were no discrepancies to report and no issues with accounting estimates; staff was very easy to work with and provided all information/documentation requested. Any adjustments the auditors needed to make were just reclassifications and not errors, and this dealt mainly with the capital assets with the leases with the development authority and the City of Darien.

The CRC again receives an unqualified/unmodified opinion which is the best you can receive in an audit. Chairman Jimmy Burnsed stated that the Audit Committee was recommending that the Comprehensive Annual Financial Report be approved.

Motion: Chairman Jimmy Burnsed
Second: Herb Jones
Vote: Unanimous

Approval of Revisions to Flexible Benefit Plan. (See Attachment 2, attached herein and made a part of these minutes.) Executive Director Burns referred members to the handout and stated the changes to the Plan included: (1) name change; (2) changing Plan year from March 1 – last day of February to December 1 to the last day of November; and (3) adding vision Insurance, and (4) deleting the brand name "AFLAC" from the supplemental insurance. Our insurance representatives have recommended that we amend our Plan Year to correspond with Obamacare Open Enrollment. If we change now, we have a 9.25% increase in insurance rates; if we wait until March it could be as high as 20%. Changing now will lock our rate for a year. A motion was made to approve the changes to the Flexible Benefit Plan.

Motion: Dan Coty
Second: Mayor Margaret Evans
Vote: Unanimous

Approval of Changes to Hours of Operation for Transit. (See Attachment 3, attached herein and made a part of these minutes.) Executive Director Burns reminded everyone that when the transportation plan was first developed six years ago, it was a five-year gradual plan of increased charges to the counties; however, when the economy took a turn for the worse, the charge to the counties was frozen. There were a few problems the year before, but we had been assured that everything was going to work out last year. Unfortunately, the balancing

act got out of control. There is now a team effort in place, and Don, Lena, and I are working diligently on this; there will be a slight deficit this year, but smaller buses/vans will be purchased from here on out.

Mr. Don Masisak, Transportation Director, briefly explained the two changes being recommended and the cost savings for the rest of the year. Maintenance of busses is a growing problem and we are now requiring TPOs to advise us of any major maintenance problems, so a determination can be made if the repair should be made or if the vehicle should be surplus. The TPOs are now doing their own oil changes, so this is saving money as well. A brief discussion was had on other possible changes to cut down costs. A motion was made to approve the changes as presented.

Motion: Dan Coty
Second: Reggie Loper
Vote: Unanimous

PRESENTATIONS

Biggert-Waters Reform Act of 2012 – (See Attachment 4, attached herein and made a part of these minutes.)

Mr. Bill Massey and Mr. Chris Zambito provided a PowerPoint explanation of the Reform Act. After Hurricane Katrina, the NFIP was \$18 billion in debt; after Hurricane Sandy they are now in debt over \$30 billion. The purpose of the legislation is to make the NFIP financially sustainable by changing components of the program including flood insurance, flood hazard mapping, grants, and management of floodplains. After the presentation there was a brief discussion on the challenges this reform will create – decreased pool of buyers, increased vacation rental fees; decreased tourism; reduced tax base; foreclosures of properties, etc. Mr. Jared Downs stated that Congressman Isakson’s office had introduced a bill that would delay this act for four years in order to give FEMA time to get everything together – it would not do away with the bill, just delay it.

Partnership with Sapelo Island National Estuarine Research Reserve – Ms. Lupita McClenning, Planning and Government Services Director, presented Ms. Suzanne VanParreren with a NADO Award that we received for the CRC Practicum Series. Our partnership with the Sapelo Island National Estuarine Research Reserve allows the CRC Practicum Series to be recognized as a continuing education activity through the American Institute of Certified Planners (AICP) and links the region to training opportunities to keep up-to-date with latest technologies and best practices.

Appointment of Chairman for the Hazard and Mitigation Planning Committee: Vice Chairman Jason Coley stated that a Chairman needed to be appointed for the Committee. A motion was made to appoint Chairman Kelly Spratt as Chairman of the Committee.

Motion: Craig Root
Second: Chairman Jimmy Burnsed
Vote: Unanimous

OTHER BUSINESS

Update on GARC – GARC Chairman Clarence Knight reported that the 15th Annual Conference was held at the King and Prince on November 6-8. Mike Beatty has stepped away as DCA Commissioner and is now heading up the Great Promise Partnership, Inc., for at-risk youth; he had the opportunity to meet the new Commission Gretchen Corbin. Mr. Knight recommended that Commissioner Corbin and Dr. Roger Tutterow, Professor of Economics at Mercer University be invited to speak at a future council meeting.

DRI Reports: None.

Project Status Reports - (See Attachments 5, 6, 7, 8, and 9 attached herein and made a part of these minutes.) If anyone has any questions, please see staff after the meeting. A question was raised on the dollar amounts in transportation section of the financial report and Ms. Lena Geiger, Finance Director, responded that this latest report is through the first quarter.

CADDA Report: No questions were raised regarding the CADDA report. (See Attachment 10, attached herein and made a part of these minutes.)

EXECUTIVE DIRECTOR'S REPORT

- Has met the new DCA Commissioner Gretchen Corbin and she should be good to work with.
- Appreciation to Lena and her staff for a job well done on the CAFR.
- Welcomed Screven County Commissioner J.C. Warren back to the Council.
- Last month was busy with the government shutdown and the completion of the Audit.
- 350 people were attended the GARC conference and stayed on the Island simultaneously with the McGladrey Class which had a great economic impact on the Island and Glynn County.
- Liberty County has just announced a new business development.
- Aging Services budget last year received a \$430,000 reduction; just received word of a modification reducing it an additional \$295,000. The CRC will take a \$78,000 cut internally, and we have started the process of notifying service providers. This reduction will affect every type of aging service that we offer. State is also adding additional responsibilities without additional funding. Our I & A dept. will start receiving calls for youth services.
- Appreciation to Jason for filling in as Chairman.

It was asked that when an important issue arises how we coordinate our efforts to let everyone know the position of the CRC. Executive Director Burns responded that in the past the Council has passed resolutions, directed that letters be sent on their behalf to our federal delegation, etc. No face-to-face meetings had been held with legislators, but could be if the Council desired.

ADJOURNMENT: There being no further business, the meeting was adjourned at 12:00 p.m., with lunch following.

NEXT MEETING: The next meeting will be on **Wednesday, January 8, 2014, at the Richmond Hill City Center at 10:00 a.m.**

**MINUTES OF THE
COASTAL REGIONAL COMMISSION COUNCIL
January 8, 2014
Richmond Hill City Center, Richmond Hill, GA
10:05 A.M.**

CALL TO ORDER: Chairman James Thomas called the meeting to order at 10:05 a.m. Invocation was provided by Clarence Knight, followed by the Pledge of Allegiance.

MEMBERS PRESENT: Reggie Loper, Jimmy Burnsed, Julie Martin, Craig Root, Sean Register, Walter Gibson, Herb Jones, Ken Lee, Shaw McVeigh, William Miller, Herb Hill, Harold Fowler, Tom Ratcliffe, Dan Coty, Margaret Evans, Donald Lovette, J.C. Warren, Jim Thomas, Linda Barker, Chap Bennett, Chris Blaine, Allen Brown, Edna Jackson, David Boland, John Morrissey, Jimmy Starline, Charles Wilson, Jr., and Jason Coley.

MEMBERS ABSENT: Kelly Spratt, Jan Moore, Michael Browning, Hugh Hodge, Gwendolyn Davis, Matthew Barrow, Robert Long, Russell Keen, and Al Scott.

EX-OFFICIO MEMBERS PRESENT: Dorothy Glisson, Screven County; Ron Elliott, Fort Stewart; and Clarence Knight, Kingsland;

GUESTS: James Brown, Justin Rison, and Jimmie Green, TRANSitions; Mayor Mary Warnell, Pembroke; Steve Crowell, St. Marys; Suzanne VanParreren, Sapelo Island NERC; Lewis Spears and Bonnie Martin, GA DHS; Bruce Bazemore; U.S Rep. Kingston; Jennifer Fordham, DCA; Patrick Graham, CHA; Jeff Ricketson, LCPC; Ramond Robinson and Jessie Craft, CAT; Kathryn Murph, U.S. Senator Saxby Chambliss, Jared Downs, U.S. Senator Johnny Isakson; and Cathy Hill, GA Power.

STAFF PRESENT: Allen Burns, Executive Director; Lena Geiger, Finance Director; Lupita McClenning, Planning and Government Services Director; Don Masisak, Transportation Director; Lauren Robesky, Economic Development Director, Beatrice Soler, Land Use Planner; Hunter Key, GIS Manager; Tara Merrill, Senior Planner; Meizi Wolven, Grant Specialist; Betty Sanborn, Fiscal Analyst, David Dantzler, Mobility Manager, and Colletta Harper, Administrative Services Director.

NEW COUNCIL MEMBERS: Mayor John Morrissey, St. Marys; Chairman Jimmy Starline, Camden County; and Charles Wilson, Jr., State, Education Appointment.

APPROVAL OF MINUTES: Chairman Thomas requested approval of the minutes from the November 13th meeting.

Motion: Mayor Margaret Evans
Second: Linda Barker
Vote: Unanimous

NEW BUSINESS

Approval of Resolution to Enter into Commercial Credit Card Account Relationship with Southeastern Bank– (See Attachment 1, attached herein and made a part of these minutes.) Executive Director Burns reminded everyone that we had switched to Southeastern Bank when we moved to Darien, but kept the company credit cards with SunTrust. Now that all the accounts have been closed at SunTrust they want us to have an account in the amount of the credit card limit, so he is recommending that we get the Credit Cards from Southeastern Bank.

A motion was made to approve the Resolution.

Motion: Herb Jones
Second: Mayor Edna Jackson
Vote: Passed
Abstained: Craig Root

Approval of Resolution to Submit CIG Grant Application to DNR for a Regional Parcel Dataset for Coastal Georgia. *(See Attachment 2, attached herein and made a part of these minutes.)* Ms. Lupita McClenning, Planning and Government Services Director provided a brief overview on the purpose of the grant. The match will be provided by DCA and by using various stakeholders from throughout the region. A motion was made to pass the Resolution.

Motion: David Boland
Second: Linda Barker
Vote: Unanimous

Approval of Resolution to Submit CIG Grant Application to DNR for Enhanced GeoPDF's. *(See Attachment 3, attached herein and made a part of these minutes.)* Ms. McClenning provided a brief overview on the purpose of the grant. Grant match will be provided through partnerships, volunteers and in-kind services.

Motion: Linda Barker
Second: Craig Root
Vote: Unanimous

PRESENTATIONS

Future Plans for Transit – Mr. Don Masisak, Transportation Director, presented a PowerPoint presentation on the coordination component of the transit program and what is scheduled for FY14. Received grant money for new tablets for the busses which will help efficiency and working to get security cameras inside the buses. A lot of emphasis will be placed on enhanced performance which is a no cost activity and the most critical. Five of the 16 new 14-15 passenger buses will be picked up on Friday. Looking to purchase a couple of the surplus vehicles from GDOT which will allow us to use them for specialized runs such as dialysis. Mr. Justin Rison, TRANSITIONS spoke briefly on his organization and ways they have worked to cut costs, make themselves more efficient, and ways they give back to the areas they serve.

A brief Q & A session followed the presentation. It will be next year before smaller vans can be obtained due to the “Buy American Act”. DHS riders do fill the busses in the mornings and afternoons; a number on load factor will be provided at the next meeting. Will be conducting a marketing campaign in the near future for new riders (including veterans); also, will be soliciting advertisers for signs inside the buses.

Ramond Robinson with CAT commented they have a five-year plan “Making Connections” available on their website, which may help the CRC.

Data Storage – Regional GIS – Mr. Hunter, Key, GIS Manager, presented a PowerPoint presentation on Regional GIS. The purpose of a Regional GIS is to leverage strength, manage hardware and software costs; provide staff access to GIS with no additional licenses. Georgia’s regional commissions currently have an ELA agreement with ESRI. The Enterprise Agreement provides for leveraging some shared Geographic software for reduced local costs. A virtual server housed at the CRC would hold the data and provide backup to cities and counties. The CRC has met with GIS professionals throughout the region, a county and jurisdiction database

infrastructure has been developed and a web server has been created to host the GIS data. The next step is to work with a pilot community to test bandwidth and deployment scenarios. To request a demo, please contact Mr. Key

ESRI - Business Analyst: Mr. Key also presented a PowerPoint Presentation on the Business Analyst, a web tool, explaining what it could do and the information it could provide. Mr. Key referred to the handout which showed examples of graphic profiles and executive summary. *(See Attachment 4, attached herein and made a part of these minutes.)* The Business Analyst, using 2010 Census data, combines demographic and business data, detailed maps, and advanced spatial analytics. This is a powerful tool for economic development. ESRI will update estimates from multiple demographics. To request a demo or consultation, please contact Mr. Key.

OTHER BUSINESS

Update on GARC – Mr. Clarence Knight reported that they will have a meeting next month.

DRI Reports: None.

Project Status Reports - *(See Attachments 5, 6, 7, 8, and 9 attached herein and made a part of these minutes.)* If anyone has any questions, please see staff after the meeting. A question was raised on the dollar amounts in transportation section of the financial report and Ms. Lena Geiger, Finance Director, responded that this latest report is through the first quarter.

CADDA Report: No questions were raised regarding the CADDA report. *(See Attachments 10, attached herein and made a part of these minutes.)*

EXECUTIVE DIRECTOR'S REPORT

- The RC executive and AAA directors met with Dr. Jay Bulot, DHS Division of Aging Services Director yesterday to discuss the future of the AAA and funding levels. At the end of the meeting each AAA was given a letter with three alternatives, one of which they have to decide on by January 15th - 1 – be a full service AAA providing all services; 2 – be a core service AAA, providing only the core Older Americans Act programming; or 3 – no longer interested in being a AAA.

After a brief discussion the following individuals volunteered to work on a committee with Chairman Thomas, Dionne Lovett, Aging Services Director and Allen Burns –

Mayor Margaret Evans
Mayor Edna Thomas
Commissioner Walter Gibson
David Boland

The committee will meet to discuss funding issues and will report back to the Council at the February meeting

It was noted that elected officials needed to talk with their legislative delegation to voice their concerns, as that carries a lot more weight.

It was questioned if there had been any pitfalls with the new building or any new tenants. Burns responded that it has been a good move, with cost savings in what space we were having to lease. Currently, the Darien Police Department is the only tenants. There are a couple of groups looking at the Brunswick office and we hope to have it sold or leased this year. This is the first year we aren't worried about cash flow and that is a good thing.

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CHAIRMAN's REPORT. Chairman Thomas stated that this portion of the agenda was for anyone to make any announcements or comments.

Mayor Edna Jackson commended Chairman Thomas for his personal interaction with our legislative delegation regarding our military bases. Legislators indicate that local elected officials' presence does make a difference.

Mayor John Morrissey suggested inviting leadership from the Georgia Military Affairs Committee to receive an update on BRAC. Someone will be invited within the next quarter.

ADJOURNMENT: There being no further business, the meeting was adjourned at 12:00 p.m., with lunch following.

NEXT MEETING: The next meeting will be on **Wednesday, February 12, 2014, at the Richmond Hill City Center at 10:00 a.m.**

**MINUTES OF THE
COASTAL REGIONAL COMMISSION COUNCIL
February 12, 2014
Richmond Hill City Center, Richmond Hill, GA
10:05 A.M.**

CALL TO ORDER: Vice Chairman Jason Coley called the meeting to order at 10:05 a.m. Invocation was provided by Herb Jones, followed by the Pledge of Allegiance.

MEMBERS PRESENT: Craig Root, Clyde Taylor, Sean Register, Walter Gibson, Herb Jones, Ken Lee, Shaw McVeigh, William Miller, Harold Fowler, Robert Long, Dan Coty, Donald Lovette, Linda Barker, Chris Blaine, Allen Brown, David Boland, John Morrissey, Matthew Barrow, Jimmy Starline, Charles Wilson, and Jason Coley.

MEMBERS ABSENT: Kelly Spratt, Jan Moore, Tom Ratcliffe, Reggie Loper, Chap Bennett, Jimmy Burnsed, Julie Martin, Hugh Hodge, Gwendolyn Davis, Edna Jackson, Herb Hill, J.C. Warren, Jim Thomas, Margaret Evans, Russell Keen, and Al Scott.

EX-OFFICIO MEMBERS PRESENT: Ron Elliott, Fort Stewart.

GUESTS: Eleanor Legg and Alberta Mabry, McIntosh County; Rev. Lloyd Dees, Effingham County; David Hainley, Glynn County; Patrick Graham, CHA; Jeff Ricketson, LCPC; Brynn Grant and Leigh Ryan, World Trade Center; Clay Mobley, Georgia Conservancy; Daniel DeMarino and Keith Ziobron, O'Brien and Gere; Wally Orrel, McIntosh IDA; Joe Parker, Jr, Freelance Reporter.

STAFF PRESENT: Allen Burns, Executive Director; Lena Geiger, Finance Director; Don Masisak, Transportation Director; Lauren Robesky, Economic Development Director; Meizi Wolven and Bill Compton, Grant Specialists; Dionne Lovett, Aging Services Director; Peggy Luukkonen, ADRC Program Manager; and Colletta Harper, Administrative Services Director.

NEW COUNCIL MEMBER: Glynn County Commissioner Clyde Taylor.

APPROVAL OF MINUTES: Vice Chairman Coley requested approval of the minutes from the January 8th meeting.

Motion: Linda Barker
Second: Mayor Ken Lee
Vote: Unanimous

NEW BUSINESS

Approval of St. Marys' Mayor John F. Morrissey to the Budget & Finance Committee– (See Attachment 1, attached herein and made a part of these minutes.) A motion was made to approve the appointment of Mayor John Morrissey to the Budget & Finance Committee.

Motion: David Boland
Second: Linda Barker
Vote: Unanimous

Approval of the Update to the Area Plan for Aging Services for FY 2012-2015 of Coastal Georgia. (See Attachment 2, attached herein and made a part of these minutes.) Rev. Lloyd Dees, Aging Services Advisory Council member greeted CRC Council members. Ms. Dionne Lovett, Aging Services Director, provided a brief overview of the Area Plan Process. It is normally a four-year planning cycle; however, DHS has extended the plan for one year so the state and Georgia's AAAs will be on the same cycle. The Plan is due to DHS March 1

and the goals were approved by the Aging Services Advisory Council at their January meeting. The Council has approved the goals for the last three years. The goals remain unchanged and is anticipated they will be met. This year the focus will be on the budget, as the Coastal region will sustain a \$1.3 million reduction in funding from the state since FY12 due to population shifts according to the 2012 census and sequestration. The projected budget is \$5,049,045; however, the state normally sends an amendment in July which has historically seen reductions. A motion was made to approve the updates to the Area Plan and the accompanying resolution.

Motion: Shaw McVeigh
Second: Craig Root
Vote: Unanimous

Disclosure of Business Transactions: *(See Attachment 3, attached herein and made a part of these minutes.)*

Executive Director Burns stated this is a DCA requirement that has to be submitted each year and the attached form indicates that no staff had personal business transactions with local governments. There was a brief discussion on what information is provided to employees to provide guidance in regards to what they were asked to sign. Executive Director Burns stated there was information in the Employee Handbook and that any employee who has a second job has to receive Executive Director approval; most the times those jobs are at restaurants or Belk's. A motion was made to approve the Disclosure of Business Transactions.

Motion: Mayor Ken Lee
Second: Commissioner Walter Gibson
Vote: Unanimous

Approval of Transportation for Special Events: *(See Attachment 4, attached herein and made a part of these minutes.)*

Executive Director Burns explained that approval of this service would allow the transit program to accommodate transit needs for special events within our region, e.g., pick-up location in Brunswick for individuals to ride to St. Simons pier for the 4th of July fireworks. A local jurisdiction would have to make the request. There was a brief discussion on the fees and different distances traveled. This is different from chartered service since individuals would pay their own fare, as opposed to one entity paying for an organized group to ride. A motion was made to allow the Transit Program to provide transportation for special events as warranted.

Motion: Shaw McVeigh
Second: Craig Root
Vote: Unanimous

Approval of Authorizing Resolution for a grant for public transportation assistance under Section 5311:

(See Attachment 5, attached herein and made a part of these minutes.) Mr. Donald Masisak, Transportation Director, stated it was time once again to submit an application for funding under the 5311 program to GDOT; and to enter into a contract with the Georgia Dept. of Human Services for transportation services for FY15 and Council approval is needed for both. A motion was made to pass the Authorizing Resolution.

Motion: Herb Jones
Second: Sean Register
Vote: Unanimous

Approval of Authorizing Resolution for the CRC to enter into a written Contract with the Georgia Dept. of Human Services for transportation services: *(See Attachment 6, attached herein and made a part of these minutes.)*

A motion was made to pass the Authorizing Resolution.

Motion: Sean Register
Second: Herb Jones
Vote: Unanimous

PRESENTATIONS

World Trade Center – Ms. Brynn Grant provided a PowerPoint presentation on the World Trade Center (WTC) in Savannah. Licensed in October 2011, the WTC is the international arm of the Savannah Economic Development Authority, and is a proactive international business and trade development organization created to develop and optimize international networks and opportunities to drive economic growth in the region. WTC is a member of the World Trade Centers Association, a global association of hundreds of World Trade Centers in some 100 countries.

Through the combined networks of international trade and business development experts, WTC meets the specific needs of their partners and clients by providing international market research, business matchmaking and connections to valuable public and private resources, as well as through the planning of strategic trade missions, educational programs and networking events.

Ms. Leigh Ryan spoke about the benefits of Foreign Trade Zone 104. The primary activities focus on warehouse distribution and manufacturing; cannot do retail. A foreign trade zone is a federally approved location within the U.S., which is considered outside of US Customs territory where domestic and foreign merchandise may be placed without formal customs entry and without payment of duties and taxes. Their purpose is to attract and promote international trade and commerce.

OTHER BUSINESS

Update on GARC – None.

DRI Report: *(See Attachment 7, attached herein and made a part of these minutes.)* Executive Director Burns referred members to the handout of the Official Report of DRI Findings #2370. This proposed development is located in the southeast quadrants of Interstate 16/Pooler Parkway. The CRC has found this project to be in the best interest of the region and of the State. A motion was made to approve DRI Findings #2370.

Motion: Craig Root
Second: Commissioner Walter Gibson
Vote: Unanimous

Project Status Reports - *(See Attachments 8, 9, 10, and 11 attached herein and made a part of these minutes.)*
If anyone has any questions, please see staff after the meeting.

CADDA Report: No questions were raised regarding the CADDA report. *(See Attachment 12, attached herein and made a part of these minutes.)*

EXECUTIVE DIRECTOR'S REPORT

- Have been busy meeting with our legislative delegation on Aging issues. Just learned that the House has voted to increase meals on wheels to \$750,000. If this is approved, we would receive a portion of the funds.
- Thank you to the Aging Services Advisory Council members for attending the meeting today and for volunteering their time and efforts in regards to aging services. If you city or county has any vacancies on the Aging Services Advisory Council, strongly urge you to appoint someone who can be an active advocate for our region's seniors.

- Attended the Fort Stewart/Hunter Army Executive Planning Session. They will have a reduction in force of about 1,900 soldiers. Will have a human resource representative here next month to explain the process of hiring. This is a good opportunity to keep their expertise and their families in our region.
- Lots of colleges are requiring students to serve as interns and we are currently working with UGA and Georgia Southern. Will be meeting with Savannah State at the end of the month. If the CRC can't use the interns, we will be doing outreach to our local governments to see if they have a need. The City of Darien is currently using an intern to do a fecal count.
- Inclement weather has our bus service discontinued in Bulloch and Screven counties. Will make a determination later this afternoon for Thursday.

Mayor John Morrissey suggested inviting Commissioner Chris Car of the Georgia Dept. of Economic Development to speak at one of our meetings. Executive Director Burns stated we would try to get him sometime late spring after the legislative session has ended.

ADJOURNMENT: There being no further business, the meeting was adjourned at 12:00 p.m., with lunch following.

NEXT MEETING: The next meeting will be on **Wednesday, March 12, 2014, at the Richmond Hill City Center at 10:00 a.m.**

**MINUTES OF THE
COASTAL REGIONAL COMMISSION COUNCIL
March 12, 2014
Richmond Hill City Center, Richmond Hill, GA
10:05 A.M.**

CALL TO ORDER: Chairman Jim Thomas called the meeting to order at 10:00 a.m. Invocation was provided by Clarence Knight, followed by the Pledge of Allegiance.

MEMBERS PRESENT: Clyde Taylor, Sean Register, Ken Lee, Shaw McVeigh, William Miller, Dan Coty, Linda Barker, Allen Brown, David Boland, Jim Thomas, Chap Bennett, Jimmy Burnsed, Margaret Evans, Priscilla D. Thomas, Tom Ratcliffe, Matthew Barrow, Herb Hill, Jimmy Starline, Charles Wilson, and Jason Coley.

MEMBERS ABSENT: Kelly Spratt, Craig Root, Jan Moore, Walter Gibson, Herb Jones, Harold Fowler, Robert Long, Donald Lovette, John Morrissey, Reggie Loper, Julie Martin, Hugh Hodge, Gwendolyn Davis, Chris Blaine, Edna Jackson, J.C. Warren, and Russell Keen.

EX-OFFICIO MEMBERS PRESENT: Clarence Knight, Kingsland; Ron Elliott, Fort Stewart.

GUESTS: David Hainley, Glynn County; Tom Allmon, Patrick Bean, Kathleen Henise, and David Southerland Fort Stewart; Patrick Graham, CHA; Clay Mobley, Georgia Conservancy; Tina Hutcheson and Jennifer Fordham, DCA; and Joe Parker, Jr, Freelance Reporter.

STAFF PRESENT: Allen Burns, Executive Director; Lena Geiger, Finance Director; Don Masisak, Transportation Director; Lauren Robesky, Economic Development Director; Meizi Wolven and Bill Compton, Grant Specialists; Dionne Lovett, Aging Services Director, and Colletta Harper, Administrative Services Director.

NEW COUNCIL MEMBER: Chatham County Vice Chair Priscilla D. Thomas.

APPROVAL OF MINUTES: Chairman Thomas noted that Matthew Barrow needed to be changed from absent to present in the minutes from the February 12th meeting. A motion was made to approve the minutes with the change.

Motion: Ken Lee
Second: Linda Barker
Vote: Unanimous

NEW BUSINESS

Approval of Chatham County Vice Chair Priscilla D. Thomas to the Budget & Finance Committee— (See Attachment 1, attached herein and made a part of these minutes.) A motion was made to approve the appointment of Vice Chair Priscilla D. Thomas to the Budget & Finance Committee.

Motion: Shaw McVeigh
Second: Clyde Taylor
Vote: Unanimous

Approval of Executive Director's Evaluation. (See Attachment 2, attached herein and made a part of these minutes.) Chairman Thomas referred members to the evaluation summary. In light of past transportation issues, it was recommended that he stay on top of fiscal management. A motion was made to approve the evaluation.

Motion: Mayor Margaret Evans

Second: David Boland
Vote: Unanimous

Approval of Auditors for FY 2014-2016: *(See Attachment 3, attached herein and made a part of these minutes.)* Budget & Finance Committee Chairman Jimmy Burnsed stated that he, Jason Coley, and Dan Coty, along with Allen and Lena had evaluated four RFPs that had been submitted. In all of the evaluations, the McNair firm received the highest ranking and the cost is actually \$2,000 less than previous years. It was noted that Mr. Chris Edwards, who was previously employed with our current auditors and is very familiar with regional commissions, is now employed with the McNair Firm; this information was not divulged to the evaluating committee until after the evaluations were completed. A motion was made that the McNair firm be approved as our Auditors for FY 2014-2016.

Motion: Dan Coty
Second: Charles Wilson
Vote: Unanimous

Approval of FY14 Amended Work Program and Budget – *(See attachment 4, attached herein and made a part of these minutes.)* Executive Director Burns referred members to the handout and gave a brief overview of the FY14 Amended Budget and has a net decrease of \$591,003 from the original budget. The total Amended Budget is \$12,777,424 consisting of \$5,128,588 for Aging Services, \$6,604,501 for Coordinated Transportation, \$568,597 for Planning/Local Government Services, \$275,260 for Economic Development, and the General Fund budget of \$200,480. This budget compares to the original budget of \$13,368,427 for FY 2014. It was estimated in the amended budget that transportation will have a deficit of about \$200,000; however, with recent meetings, DHS has informed us we will receive additional funds so it will come down by \$70,000, so the deficit will be around \$135,000. Staff will continue to work and try to get it down. Highlights of the budget changes are shown in the memo and spreadsheets.

The Bylaws require our unrestricted fund balance to be between 5% and 10% of our budgeted revenues. For budgeted revenues of \$12,546,692, we would need to have a minimum of \$627,335 in reserve. As of June 30, 2013, we have \$1,202,190 in unrestricted funds which equates to 9.6% of the budgeted revenue for FY2014.

After a brief discussion, a motion was made to approve the Amended FY14 Budget.

Motion: Mayor Margaret Evans
Second: William Miller
Vote: Unanimous

Approval of Risk Assessment – *(See attachment 5, attached herein and made a part of these minutes.)* Executive Director Burns stated that the only negative on the Risk Management Checklist is on Page 9 in that we have not developed a five-year Strategic Plan. Burns stated that it was not feasible to have a five-year Strategic Plan when we really can't implement it one due to our cash flow fluctuations; we're not even able to rotate the buses at 100,000 miles like GDOT would have us do because of funding. Once the agency is debt free, we will look at establishing a Plan.

It was noted that the Risk Assessment template was provided by previous auditors, Lena conducts the annual assessment, and it is reviewed by our auditors during our annual audit. A motion was made that the Risk Assessment be approved as presented.

Motion: Dan Coty
Second: Chairman Jimmy Burnsed
Vote: Unanimous

PRESENTATIONS

Transitioning Soldiers at Fort Stewart – (See Attachment 6, attached herein and made a part of these minutes.) Mr. Tom Allmon, with the Fort Stewart DHR, explained that the Army Career and Alumni Program (ACAP) is designed to assist Soldiers, Retirees, Veterans, Department of the Army civilians and their eligible family members, as they leave active duty for the civilian job market. Mr. Patrick Bean then provided a PowerPoint Presentation on the different steps of the program for the transitioning soldier. Fort Stewart will be conducting a Hiring Fair on May 22, 2014 at Fort Stewart Club. Everyone was encouraged to participate in the fair, there is no cost for employers, and they had packets available for anyone interested in participating.

Executive Director Burns stated that everyone should look at this as a priority. This is a good opportunity to hire good workers who have clean backgrounds and are drug free and keep them in our region. Chairman Thomas noted that 50% of Hinesville's police force has military backgrounds.

Mr. Tom Ratcliffe announced that there would be a special meeting of the Georgia Military Affairs Coordinating Committee on April 3rd at the Robins Museum of Aviation in Warner Robins. There will be two presentations: (1) General McMahon will discuss the SWOT analysis conducted at the 21st Century Partnership along with assistance from their regional commissions; and (2) Gary Jones from Columbus and the Valley Partnership. Burns stated that Chuck Hunsaker had also sent him the information, and he is planning on going; if anyone else is interested in attending let him know. Mr. Hunsaker was supposed to be at this meeting; however, he had to cancel due to health reasons, but will attend a future meeting.

National Preservation Conference – No one was present from the Historic Savannah Foundation. (See Attachment 7, attached herein and made a part of these minutes.)

OTHER BUSINESS

Update on GARC – CRC GARC Representative Clarence Knight reported that the Annual GARC Economic Development Conference will be held May 4-6 at Young Harris, GA.

DRI Report: (See Attachment 8, attached herein and made a part of these minutes.) Executive Director Burns referred members to the handout of the Official Report of DRI Findings #2365. This proposed development is located in Bulloch County for a residential Planned United Development. The CRC has found this project to be in the best interest of the region and of the State.

Project Status Reports - (See Attachments 9, 10, 11, 12 and 13 attached herein and made a part of these minutes.) If anyone has any questions, please see staff after the meeting.

CADDA Report: No questions were raised regarding the CADDA report. (See Attachment 14, attached herein and made a part of these minutes.)

EXECUTIVE DIRECTOR'S REPORT

- Don and I attended the Georgia Transit Authority meeting/Day at the Capitol.
- Will be signing a MOA with Savannah State on an internship program. If you're looking for interns, let me know; if they don't fit our needs, we will pass them on to one of our local governments.

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- Spoke to the Statesboro Rotary Club and the Goshen Real Estate Group in Savannah.
- Met with Glynn County's new Development Authority Director Chuck Scragg.
- Have been meeting with GDOT and DHS staff on transit issues; they have been very helpful.
- Co-hosted with the City of Kingsland a sidebar conference on economic development, conducted by Dan McRae, Sefarth Shaw.
- Fort Caroline – met with representatives from the University of Florida. They are fairly confident that the first colony in the U.S. is located in our region in Glynn County. We are trying to assist with LiDAR and grant funding.
- DCA has requested our assistance in finding local authorities in our region that are not up-to-date with their filings with DCA.
- If your city/county has not done your self-reporting, please do so, it is located on our website.

Chairman's Report

Chairman Thomas stated that he will try to get someone from House Armed Services to give an update on BRAC and what Congress thinks. He will also try to get one of our legislators to give an update once the legislative session is finished.

Mr. Dan Coty announced that the Coastal Empire Council, Boy Scouts of America and the Okefenokee Area Council, Boy Scouts of America have merged to form a new Coastal Georgia Council. He then introduced Mr. Tom Cardiff, Scout Executive, who stated the Council Service Center is located in Savannah and they are looking to build a satellite office in Bryan County. The newly formed Council serves 22 counties and has 10,000 members.

ADJOURNMENT: There being no further business, the meeting was adjourned at 12:00 p.m., with lunch following.

NEXT MEETING: The next meeting will be on **Wednesday, April 9, 2014, at the Richmond Hill City Center at 10:00 a.m.**

**MINUTES OF THE
COASTAL REGIONAL COMMISSION COUNCIL
April 9, 2014
Richmond Hill City Center, Richmond Hill, GA
10:05 A.M.**

CALL TO ORDER: Chairman Jim Thomas called the meeting to order at 10:05 a.m. Invocation was provided by Clarence Knight, followed by the Pledge of Allegiance.

MEMBERS PRESENT: Clyde Taylor, Sean Register, Ken Lee, Shaw McVeigh, Kelly Spratt, Craig Root, William Miller, Dan Coty, Allen Brown, David Boland, Walter Gibson, Herb Jones, Harold Fowler, Jim Thomas, Chap Bennett, Jimmy Burnsed, Margaret Evans, Priscilla D. Thomas, Donald Lovette, John Morrissey, Reggie Loper, Tom Ratcliffe, Matthew Barrow, Herb Hill, Chris Blaine, Edna Jackson, J.C. Warren, Russell Keen and Jason Coley.

MEMBERS ABSENT: Linda Barker, Jan Moore, Jimmy Starline, Charles Wilson, Robert Long, Julie Martin, Hugh Hodge, and Gwendolyn Davis.

EX-OFFICIO MEMBERS PRESENT: Clarence Knight, Kingsland.

GUESTS: Gary Daniels, Camden County; David Hainley, Glynn County; Judy Draffin, McIntosh County; Dr. Anita Spring, University of Florida; Dr. Fletcher Crowe, Gainesville, FL; Jonathan Lambright, Savannah State University; Daisy S. Pray, Walthourville; Jeff Ricketson, LCPC; Courtney Hester, Savannah Chamber; Kimberly Irby, RH Comm. Theater and Joe Parker, Jr, Freelance Reporter.

STAFF PRESENT: Allen Burns, Executive Director; Don Masisak, Transportation Director; Lauren Robesky, Economic Development Director; Meizi Wolven and Bill Compton, Grant Specialists; Dionne Lovett, Aging Services Director, Lupita McClenning, Planning Director; Hunter Key, GIS Manager; and Colletta Harper, Administrative Services Director.

APPROVAL OF MINUTES: Chairman Thomas requested approval of the minutes from the March 12th meeting.

Motion: Ken Lee
Second: Walter Gibson
Vote: Unanimous

PRESENTATIONS

The Biggert-Water Flood Insurance Reform Update –Colonel Thomas J. Tickner, Commander, USACE, Savannah District stated he appreciated the opportunity to meet the council, on a non-emergency basis, as the Corps works with FEMA during emergencies to help local communities restore power. The Water Resources Development Act is expected to be rolled out sometime in May and great news is on the horizon with the Savannah Harbor Expansion Project (SHEP).

Mr. Jeff Morris provided a PowerPoint Presentation overview on the National Flood Insurance Program and Flood Risk Management, the Biggert Waters Flood Insurance Reform Act of 2012 (BW-12), and the Homeowner Flood Insurance Affordability Act of 2014, which repeals and modifies certain provisions of the BW-12. (*See Attachment 1, attached herein and made a part of these minutes.*) There was a brief Q & A after the presentation. Executive Director Burns stated that the CRC has applied for a FEMA grant that will help to educate the public about flood insurance changes and assistance available to them. Ms. Lupita McClenning stated that the CRC is holding a practicum on the Community Rating System on June 18th and encouraged the

cities and counties to have someone register and attend. Mr. Morris encouraged anyone who has specific questions regarding flood insurance to contact Ms. Janice Mitchell, FEMA insurance Specialist, whose contact information was provided on the last slide. Executive Director Burns stated he would email Mr. Morris' presentation to all council members.

Chairman Thomas suggested getting a committee together to speak with our Washington delegation on the importance of this issue. By show of hands, there was interest in this and those interested in participating on the committee are to let Allen know.

Fort Caroline – Dr. Anita Spring and Dr. Fletcher Crowe from the Dept. of Anthropology at the University of Florida provided a PowerPoint Presentation on Fort Caroline. Because of its historical significance, scholars and archeologists have sought to discover the remains of this fort for 150 years with no success. After a year and a half of studying the evidence (history, anthropology, archeology, linguistics, geophysics techniques and 16th through 18th century maps) Spring and Crowe believe that the Fort lies somewhere in the mouth of the Altamaha River. When this Fort is located it will be a great tourist attraction and economic development engine for the area. During Phase 1, eight sites were investigated and eliminated. A second grant has been received for Phase II which will begin in May or June. The CRC will assist with LiDAR mapping and interns. Dr. Fletcher stated he had copies of a 10-page abstract available if anyone was interested to please see him after the meeting. *(See Attachment 2, attached herein and made a part of these minutes.)*

OTHER BUSINESS

Update on GARC – No Report.

DRI Report: None

Project Status Reports - *(See Attachments 3, 4, 5, and 6 attached herein and made a part of these minutes.)* If anyone has any questions, please see staff after the meeting.

CADDA Report: No questions were raised regarding the CADDA report. *(See Attachment 7, attached herein and made a part of these minutes.)*

EXECUTIVE DIRECTOR'S REPORT

- A GARC Technical Committee meeting was held at our office to discuss GIS data storage statewide.
- Introduced Dr. Jonathan Lambright with Savannah State University and Michael Burns, EPA. The CRC and Savannah State have signed an MOU for use of interns. Already working with Georgia Southern and College of Coastal Georgia. Just learned that we received the 2014 Internship Program of Year from the College of Coastal Georgia.
- Spoke on transportation and other items at the Annual Conference of Black Mayors in Hinesville last week.
- Hosted a meeting at our office for Mike Beatty of Great Promise Partnership; four of our counties attended. The Great Promise Partnership helps at-risk students earn their diplomas while earning a paycheck. They are currently working in Chatham and Bulloch Counties.

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- The State Dept. of Audits is conducting a performance audit at our office this week. We are one of three regional commissions being audited this year and we have already seen where we can make improvements.
- The Area Agency on Aging's annual Volunteer Luncheon is tomorrow at 11:00 a.m. here at the City Center. If you would like to come, please let me know today.
- Long County will be holding a retreat at our office later this month. If anyone would like to use our facility, please let us know - it is your facility too.
- CRC staff will help facilitate Liberty County's retreat on St. Simons later this month.
- Aging Services Advisory Council meeting will be on April 22nd from 10:00 a.m. – 12:00 p.m. at the City Center.
- The GARC will have a booth at the ACCG Conference in Savannah this weekend; I will be at the booth on Sunday.
- Received \$400,000 in DHS funding and may receive up to another \$400,000 in ARRA funds. These funds were recaptured from those who did not spend their ARRA monies. If received, these funds will be used for technology for the buses.
- The Aging Department has received an additional \$50,000 that will have to be spent by the end of this fiscal year.

Chairman's Report

Chairman Thomas stated that he will invite General Murray to attend next month's meeting to brief us on what is going to happen and how it will happen at Fort Stewart. Will also try to have one of our legislators attend and provide an update of the legislative session.

Executive Session - A motion was made to go into Executive Session to discuss pending or threatened litigation, claims, administrative proceedings or settlements (*See Attachment 8, attached herein and made a part of these minutes.*)

Motion: Priscilla D. Thomas
Second: Herb Jones
Vote: Unanimous

After the executive session was held, the Council convened back to its regular meeting; no action was taken.

ADJOURNMENT: There being no further business, the meeting was adjourned at 12:00 p.m., with lunch following.

NEXT MEETING: The next meeting will be on **Wednesday, May 14, 2014, at the Richmond Hill City Center at 10:00 a.m.**

**MINUTES OF THE
COASTAL REGIONAL COMMISSION COUNCIL
May 14, 2014
Richmond Hill City Center, Richmond Hill, GA
10:05 A.M.**

CALL TO ORDER: Chairman Jim Thomas called the meeting to order at 10:05 a.m. Invocation was provided by Clarence Knight, followed by the Pledge of Allegiance.

MEMBERS PRESENT: Linda Barker, Sean Register, Shaw McVeigh, Jimmy Starline, Craig Root, William Miller, Dan Coty, Allen Brown, David Boland, Walter Gibson, Herb Jones, Harold Fowler, Jim Thomas, Chap Bennett, Jimmy Burnsed, Priscilla D. Thomas, Donald Lovette, John Morrissey, Reggie Loper, Matthew Barrow, Herb Hill, Chris Blaine, Edna Jackson, and Robert Long.

MEMBERS ABSENT: Clyde Taylor, Margaret Evans, Ken Lee, Tom Ratcliffe, Jan Moore, Kelly Spratt, Charles Wilson, Julie Martin, Hugh Hodge, J.C. Warren, Russell Keen, Jason Coley, and Gwendolyn Davis.

EX-OFFICIO MEMBERS PRESENT: Clarence Knight, Camden County; Dorothy Glisson, Screven County; and Ron Elliott, Fort Stewart.

GUESTS: Terri O'Neil, Historic Savannah Foundation; Clay Mobley, GA Conservancy; Patrick Graham, CHA Consulting; Murray Marshall, Atlantic Investors; Tina Hutcheson, DCA; Bonnie Martin, DHS; Kathryn Murph, Senator Chambliss; and Joe Parker, Jr, Freelance Reporter.

STAFF PRESENT: Allen Burns, Executive Director; Don Masisak, Transportation Director; Lauren Robesky, Economic Development Director; Bill Compton, Grant Specialist; Lupita McClenning, Planning and Government Services Director; Hunter Key, GIS Manager; Stephen Brown, GIS Analyst/Planner; Beatrice Soler, Senior Planner; and Colletta Harper, Administrative Services Director.

APPROVAL OF MINUTES: Chairman Thomas requested approval of the minutes from the April 9th meeting.

Motion: Herb Jones
Second: Chairman Jimmy Burnsed
Vote: Unanimous

BUSINESS ITEMS

Approval of Resolution to Transmit the 2015-2020 Regional Work Program Update to DCA – (See attachment 1, attached herein and made a part of these minutes.) Ms. Lupita McClenning, Director of Planning and Government Services referred members to the blue handout and highlighted some of the updates to the work program. A motion was made to approve the Resolution

Motion: Chris Blaine
Second: Chairman Jimmy Burnsed
Vote: Unanimous

Approval of Resolution to adopt the 2014-2019 Regional Work Program Update – (See attachment 2, attached herein and made a part of these minutes.) Ms. Lupita McClenning, Director of Planning and Government Services advised that DCA had approved the update that the Council had voted to submit in August 2013 and adoption of that update was now needed. A motion was made to approve the Resolution

Motion: David Boland
Second: Dan Coty
Vote: Unanimous

Approval of Tybee Island Rate Increase – (See attachment 3, attached herein and made a part of these minutes.) Mr. Don Masisak, Transportation Director, reported that some savings had already been seen from cutting back the days of service for the Tybee Shuttle from five to three. In an effort to further reduce costs, the CRC is requesting approval to increase the costs from \$3 to \$5 per trip. A motion was made to approve the increase.

Motion: David Boland

Second: Dan Coty

Vote: Unanimous

It was recommended that when notification and advertising of new rate is done, that it be clarified that it is \$5 per one-way trip.

PRESENTATIONS

Savannah Hilton Head Airport – Mr. Gregory Kelly, Executive Director, provided a PowerPoint overview of the history, growth and projected growth of the airport. (See attachment 4, attached herein and made a part of these minutes.) They are a “mini city” in that they have their own police, fire, public works, and administrative departments. Mr. Kelly encouraged members to go to the GDOT website to view the 2011 Georgia Statewide Airport Economic Impact Study Executive Summary which provides information on airports in Georgia. The Savannah Hilton Head Airport’s economic impact is 20,383 jobs; an \$870 million payroll; and a total economic output of \$2.4 billion. With economic development occurring around the airport, congestion at the interchange is becoming a problem and they are working with GDOT and other area developers on a solution.

National Preservation Conference – Ms. Terri O’Neil, Historic Savannah Foundation, provided a brief overview of the National Preservation Conference to be held in Savannah November 11-14, 2014 and the opportunities for conference sponsorship. The conference is expected to attract over 2,200 individuals who are architects, planners, developers, public and private-sector professionals and community activists. (See Attachment 5, attached herein and made a part of these minutes.)

Legislative Update – Representative Al Williams provided a brief legislative update saying it was a compressed legislative session being an election year and it is a dangerous time to be in Atlanta and some things are just unbelievable. He stated no one went into the session thinking they would ever consider legalizing medical marijuana; however, after learning the facts, there is a great medical need for it. The House liked it but the Senate wanted a trade-off on an Autism bill and both ended up failing. Gun control will not happen in Georgia; however, it took a new low with guns being allowed in churches. Medicaid expansion was another big issue that probably would have passed if it had not been an election year.

It was questioned if he thought the TSPLOST would ever come back for a vote. Williams responded that the legislators should have passed the legislation when they had the opportunity and not allowed it to go to a public vote; he did not think it would be brought back for another vote. A Transportation committee was formed to study other alternatives for funding and hopefully they can come up with something. The future is regional – everybody needs everybody.

OTHER BUSINESS

Update on GARC – CRC GARC Representative Clarence Knight reported that the Annual Economic Development Conference was held in Young Harris in May. A couple of things brought out – 1) Georgia Grown organization – wants cities/counties to help local farmers obtain permits in order to bring their produce to market; and 2) the establishment of a Georgia Regional Commission Geospatial Network with an associated

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Geospatial Information Office. Burns elaborated that the regional commissions were taking the lead on this and are hoping to get buy-in from the state. This is something that everyone agrees is needed; however, no one has wanted to take the lead in getting it done because the problem is that everyone does it differently.

DRI Report: Executive Director Burns referred members to the yellow handout on DRI #2387 Canal Crossing in Glynn County. Very unusual, but no comments were provided by state or federal agencies. The CRC has found that this project is in the best interest of the region and State. *(See attachment 6, attached herein and made a part of these minutes.)*

Project Status Reports - *(See Attachments 7, 8, 9, 10, and 11 attached herein and made a part of these minutes.)* If anyone has any questions, please see staff after the meeting.

CADDA Report: No questions were raised regarding the CADDA report. *(See Attachment 12, attached herein and made a part of these minutes.)*

EXECUTIVE DIRECTOR'S REPORT

- The Area Agency on Aging's annual Volunteer Luncheon was held on April 10th.
- An OEA meeting was held on April 18th to discuss final distribution of lost Brigade funds. Only those who previously received these funds are eligible. If you received funds and have not heard about the final distribution, please let me know.
- Spoke to the Brunswick Kiwanis Club in April.
- Staff facilitated the Liberty County Retreat at Sea Palms in April.
- The College of Coastal Georgia selected the CRC as the 2014 Internship Program of the Year and presented the Chairman with a silver bowl award at their ceremony.

Chairman's Report

Chairman Thomas stated that the military is preparing for another BRAC in 2017. The University of Georgia is conducting our own Programmatic and Environmental Assessments and should be finished in June 2014. Chairman Thomas stated he would like for the group to approve a letter from this organization to be sent to Senators Chambliss and Isakson and Congressman Kingston identifying two critical points on the importance of our bases. A motion was made for a letter to be done under the Chairman's signature.

Motion: Herb Jones
Second: Mayor Edna Jackson
Vote: Unanimous

ADJOURNMENT: There being no further business, the meeting was adjourned at 12:00 p.m., with lunch following.

NEXT MEETING: The next meeting will be on **Wednesday, June 11, 2014, at the Richmond Hill City Center at 10:00 a.m.**