

Coastal Regional Commission

Darien, Georgia

FY 2020 Annual Work Program & Budget

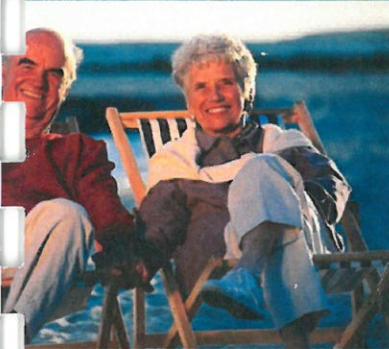




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Introduction

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Executive Management Team



Coastal Regional Commission

Government Profile

The Coastal Regional Commission (CRC) is a regional governmental entity constituted in the state of Georgia. The CRC functions as the regional planning entity for land use, economic development, environmental, transportation, historic preservation planning, coordinated transportation, and services for the elderly, persons with disabilities, and their caregivers.

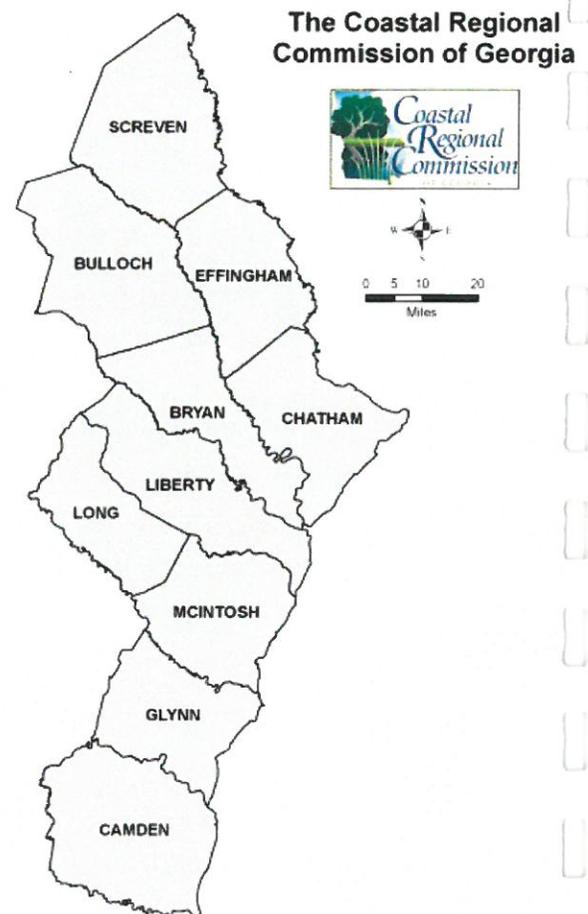
Created in the early 1960s, the state's Regional Commissions (RCs) began as area planning and development commissions (APDCs). At the time, Georgia was one of the first states to allow local governments to voluntarily join together and assess themselves local dues in order to hire professional staff for their mutual benefit. By 1969, 153 of Georgia's 159 counties had joined one of the state's eighteen APDCs, making the state a national model for regional cooperation.

The APDCs were later reconstituted as regional development centers (RDCs) in 1989 with the passage of the Georgia Planning Act, which gave the agencies the responsibility of coordinated and comprehensive planning statewide. In 2009 the RCs were again reconstituted, which changed their organizational structure and service areas down to the current twelve RC regions.

The CRC is an organization constituted to serve its members and shall be member driven. Membership in the Commission consists of each municipality and county within the territorial boundaries of the Commission. The CRC's boundaries include Bryan, Bulloch, Camden, Chatham, Effingham, Glynn, Liberty, Long, McIntosh, and Screven counties.

There are thirty-nine (39) members on the Council that establish policy and direction for the CRC and perform such other functions as may be provided or authorized by law.

The Council appoints an Executive Director, who is the chief administrative officer of the CRC. The Executive Director is responsible to the Council for the administration of the CRC's affairs and for implementing policy directives of the Council.





Coastal Regional Commission

The Coastal Regional Commission is governed by ten counties and 35 cities that are known as the Coastal Region of Georgia.

Bryan County

Pembroke
Richmond Hill

Bulloch County

Brooklet
Portal
Register
Statesboro

Camden County

Kingsland
St. Marys
Woodbine

Chatham County

Bloomington
Garden City
Pooler
Port Wentworth
Savannah
Thunderbolt
Tybee Island
Vernonburg

Effingham County

Guyton
Rincon
Springfield

Glynn County

Brunswick

Liberty County

Allenhurst
Flemington
Gumbranch
Hinesville
Midway
Riceboro
Walthourville

Long County

Ludowici

McIntosh County

Darien

Screven County

Hiltonia
Newington
Oliver
Rocky Ford
Sylvania



Coastal Regional Commission

CRC Council Officers

Commissioner Reggie Loper, CRC Council Chairman
Effingham County Commission

Mayor Allen Brown, CRC Council Vice-Chairman
City of Hinesville

Jason Coley, CRC Secretary
State Non-Public

CRC Council Members

BRYAN COUNTY

Chairman Carter Infinger
Bryan Co. Commission

Councilwoman Tara Baraniak
City of Richmond Hill

Sean Register
Non-Public

BULLOCH COUNTY

Commissioner Walter Gibson
Bulloch Co. Commission

Mayor Jonathan McCollar
City of Statesboro

Allen Amason
Post Secondary Education

CAMDEN COUNTY

Commissioner Lannie Brant
Camden Co. Commission

Mayor John F. Morrissey
City of St. Marys

Craig Root
Non-Public

CHATHAM COUNTY

Commissioner Chester Ellis
Chatham Co. Commission

Alderman Brian Foster
City of Savannah

Chris Blaine
Non-Public

Phil Phillips
Non-Public

Dr. Priscilla Thomas
Non-Public

EFFINGHAM COUNTY

Commissioner Reggie Loper
Effingham Co. Commission

Mayor Ken Lee
City of Rincon

Herb Jones
Non-Public

GLYNN COUNTY

Chairman Michael Browning
Glynn Co. Commission

Mayor Pro Tem Julie Martin
City of Brunswick

David Boland
Non-Public

Shaw McVeigh
Non-Public

LIBERTY COUNTY

Chairman Donald Lovette
Liberty Co. Commission

Mayor Allen Brown
City of Hinesville

Richard Hayes
Non-Public

Shirley Frasier
Non-Public

LONG COUNTY

Chairman Robert Parker
Long Co. Commission

Mayor Pro Tem Mary Hamilton
City of Ludowici

Ray Howard
Non-Public

MCINTOSH COUNTY

Vice Chairman Bill Watson
McIntosh Co. Commission

Mayor Hugh Hodge
City of Darien

Jordy Evans
Non-Public



Coastal Regional Commission

CRC Council Members, cont.

SCREVEN COUNTY

Commissioner Rosa Romeo
Screven Co. Commission

Mayor Preston Dees
City of Sylvania

Rick Freeman
Non-Public

STATE OF GEORGIA APPOINTMENTS

Tom Ratcliffe, Jr.
Dan Coty
Chap Bennett
Jason Coley
One Vacancy

EX-OFFICIO MEMBERS

Chris Fletcher
Fort Stewart

Dina McKain
Fort Stewart

Dorothy Glisson
Screven County



Coastal Regional Commission

Regional Profile

Climate

The coastal region of Georgia is classified as subtropical. It is favored by both latitude and proximity to the Atlantic Ocean, resulting in a moderate climate. Winter temperatures are in the 50s during the day and the 40s at night, while summer temperatures are usually in the 80s - 90s during the day and the 70s at night. The temperature exceeds 90 degrees about 75 days a year, while freezing temperatures occur about 20 days a year and last only a few hours. Humidity is high, generally between 60% and 75%. Conditions are more moderate closer to the ocean—slightly cooler in summer and warmer in winter.



Economy



Port-related distribution is a major economic generator with the Georgia Ports Authority listed as one of the fastest growing and most critical ports in the southeast. Georgia deep-water ports and inland barge terminals support more than 439,000 jobs throughout the state annually and contribute \$25 billion in personal income, \$106 billion in state revenue and \$2.9 billion in state and local taxes to Georgia's economy.

Tourism is another resource that proves to be very important in the promotion of Georgia's Coast. Treasures such as historic forts King George, Pulaski, and McAllister, state parks, waterfronts and islands, historic Downtown Savannah, various film and motion picture sites throughout the region continued to make Coastal Georgia an attractive and inexpensive destination for tourists.



Military installations such as Fort Stewart / Hunter Army Airfield (HAAF), Kings Bay Naval Submarine Base and the Federal Law Enforcement Training Center continue to contribute substantially to the region's economy. Not only is the military sector relatively sizeable and stable, but it also provides some of the highest paying jobs. These installations serve as catalysts for a wide variety of indirect businesses and industries—improving the overall economic diversification of the region.

The passage of the Georgia Entertainment Investment Act in May 2008 has helped catapult the state into the ranks of one of the top film and TV production locations in the U.S., with more than 455 productions



Coastal Regional Commission

filmed in the state in FY 2018. Georgia's ability to provide a variety of astounding locations, a highly-skilled workforce, significant infrastructure and cutting-edge tax incentives makes Georgia an extremely desirable place to film. The economic impact of the film industry can be felt across multiple sectors. In addition to camera, lighting and audio equipment, film companies use a wide range of support services during production including catering, construction, transportation, accounting and payroll and post-production. In addition, several counties in the region have been designated "Camera Ready Communities" by the Georgia Department of Economic Development.

Natural Resources

Coastal Georgia has experienced significant population growth and development in recent years. This population growth has been part of a national population shift to the coast of the U.S. over the last decade; abundant natural resources of coastal areas are a major reason for this growth. To Georgia's benefit, its coastal area has been overlooked by development until recently and is the largest coastal marsh system remaining on the East Coast.

Communities throughout the region place an emphasis on the importance of conserving natural resources. Local, state and non-profit organizations have invested in parks and natural areas that have begun to lay the foundation of an interconnected green infrastructure system in the region. The need to protect and enhance natural resources has been bolstered by the connection to economic vitality within the communities of the region.



Historic and Cultural Resources

In the coastal region, rich historic resources and cultural landscapes contribute to community identity. An increasing awareness of the importance of sites and places identified with the unique heritage of the region has led to a greater emphasis on historic preservation.

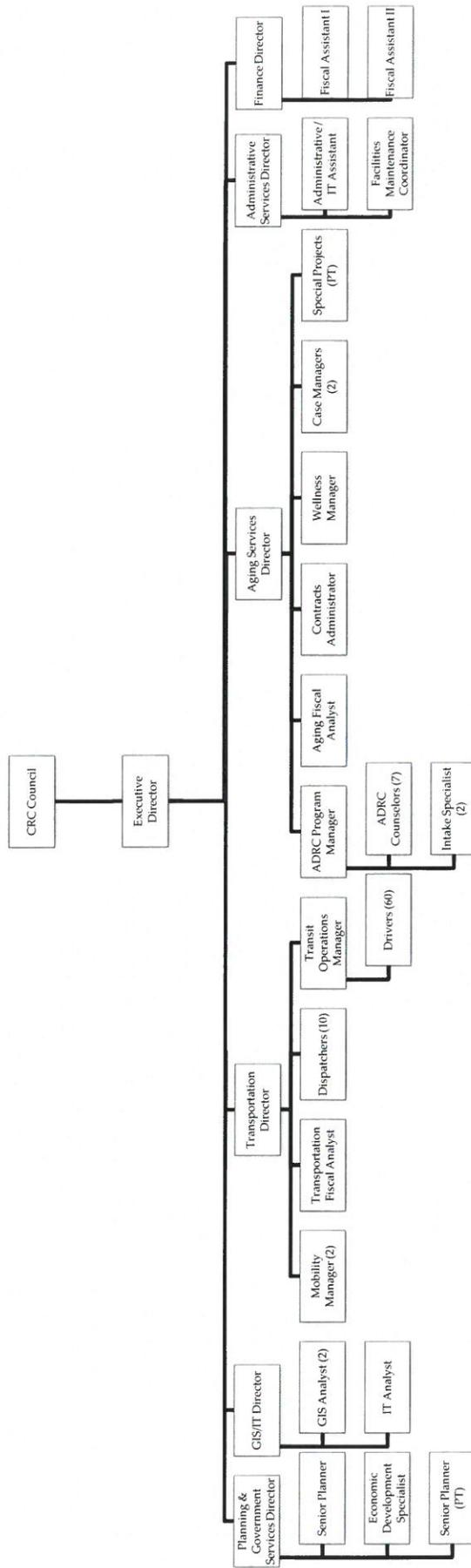


Coastal Georgia is home to several National and State parks and historic sites including historic military installations, archeological sites, and settlements. Collectively, these sites encompass several thousand acres and offer unique opportunities for environmental conservation, heritage preservation and recreation.

While respecting the natural resources of Georgia's Coast, the region has managed to continue to provide job opportunities and quality of life for many families. Activities such as industry focus, the expansion of companies, the deepening of the Savannah Harbor and infrastructure development continue to make Coastal Georgia poised to attract an extraordinary workforce, job opportunities and investment in the future.



CRC Staff Organizational Chart





CRC Executive Management Team



Allen Burns, Executive Director

aburns@crc.ga.gov



Lena Geiger, Financial Services
Director

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Colletta Harper, Administrative
Services Director/HR

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Dionne Lovett, Aging Services
Director

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Don Masisak, Transportation
Director

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Eric Landon, Planning &
Government Services Director

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Hunter Key, GIS/IT Director

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Budget Message





Coastal Regional Commission

Budget Message

To: CRC Council Members

It is our pleasure to present the 2020 Work Program and Budget. Included herein is a narrative describing the anticipated changes in activities by our respective departments, a budget summary by individual department, and the total proposed FY 2020 Budget of the Coastal Regional Commission.

The total proposed 2020 Budget is \$11,611,678 consisting of \$5,601,320 for Aging Services, \$4,932,605 for Coordinated Transportation, \$459,310 for Planning, Economic Development and Local Government Services, \$458,893 for GIS/IT and Local Government Services and the General Fund budget of \$159,550. This budget compares to the 2019 Mid-Year Budget of \$12,346,976, representing a net decrease of \$735,298 or 6 %.



Local dues are budgeted at \$851,253 for FY 20, consistent with FY 19. State law requires that all local governments remit the dues established by the CRC Council. The CRC Council approved a rate increase of \$0.30 per capita, effective April 1, 2015, above the \$1.00 per capita minimum, as required by state law. This increase was put in place to re-build our reserves, based on our auditor's recommendation. CRC's membership dues are assessed at \$1.30 per capita, based on the 2010 census population of 654,810.

Consistent with last year, the budget includes provision for an annual merit raise, budgeted up to 3%. Merit increases will be effective, based on the employee's evaluation, at the date of each employee's performance review. There is no cost of living (COLA) budgeted for FY 2020. Due to the economy, the CRC has not given employees a COLA since 2008. With the exception of FY 2016 and FY2019, our employees have absorbed the increases in our health insurance premiums for the past several years, thereby reducing their annual income. Because of this reason, I strongly recommend that we continue to offer merit increases, based on their performance.

Priorities and Issues

Rebuilding the unassigned fund balance continues to be a priority for the CRC. As required by our By-Laws, we are to maintain an unassigned fund balance not less than 16.7% of budgeted revenues. We project, based on the FY19 Mid-Year Budget, that our unassigned fund balance to start this new budget year should be approximately \$1.6 million. That would equate to be 13.7% of the budgeted revenues for FY 2020. Our goal is to have approximately \$2 million, or two months of operating costs, in our reserves, since the majority of our reimbursements have a sixty day turnaround. This goal is consistent with our auditor's recommendation. This FY 2020 Budget will enable us to achieve that goal by added an additional \$425,786 to the balance.



Coastal Regional Commission

The sustainability of the transportation program continues to be a major concern and priority. We continue to be focused on efficiencies; system safety, reliability and working with our local partners to develop a reliable and efficient transit system that will help provide more options for the residents of the Coastal region.

GIS/IT priorities include the implementation of Next Gen 911, the development of the SEGRASS (Southeast Georgia Regional Alliance of Spatial Solutions) partnership, continued funding for IT infrastructure and expansion of server capacity.

A priority for Planning and Economic Development services is planning for the anticipated growth in the Coastal area, tied to the overall national economic growth.

For Aging services, the expansion of services as our population continues to age. In 2014, the population 60 years and older was 16% of the total and that is expected to grow to 20% in the year 2020.

Items of special note follow:

Aging Department

The Aging Department's budget decreased by \$141,968, as compared to the 2019 Mid-Year Budget. This decrease is attributable to the planning allocation from the Division of Aging Services. Aging's budget allocation from the Georgia Division of Aging Services is consistent with FY19. Changes in allocations are common, with several budget amendments each year. All services are based on federal and state funding and budgets are adjusted accordingly.

Total expenditures for the department show a deficit of \$5,000. This deficit is covered by funds that were carried forward from prior years. These funds are reserved for the Business Sustainability Plan and the Tools for Life Lab. The funds not utilized this fiscal year will continue to be carried forward for future use.

We have several new successful projects, such as Care Transitions and the Tools for Life Lab and are exploring new and innovative ways to offer services. The department is committed to look for new grant opportunities to support services for the Elderly and Disabled.



Coastal Regional Commission

Coordinated Transportation

The Transportation Department's budget has a net decrease of \$315,676 in expenses, as compared to the 2019 Mid-Year Budget. There are various line item changes, with the most significant changes in contracted services.

The CRC is proposing to bring the total operation of the transit program in-house beginning in the 2020 fiscal year for enhanced operating efficiency, better fiscal control and position the program to respond to pending legislative changes.

Structural and operational change was proposed in the current year's legislative agenda and will be reintroduced in FY 2020, whereas the Regional Commissions will be tasked with operating regional "Mobility Zones" as was proposed in H.B.511. This recommendation to bring the transit program in-house will position the CRC to have a structure in operation and controlled by the CRC that would enable us to implement the proposed Mobility Zone concept in a timely manner.

The recommendation is the CRC would assume all operations of the transit program and eliminate the contract for a Third Party Operator (TPO), and thereby realize a substantial cost savings on the administrative overhead as charged by the TPO's. The drivers, Call Center staff and local management would become employees of the CRC. The elimination of salary costs, administrative overhead associated with the upper management of the TPO should enable the program to realize a major savings in personnel cost and position the CRC to more effectively manage the operational cost. This proposed change –over is enthusiastically supported by Georgia Department of Transportation and postures the CRC to be the owner/operator of the regional transit system

Planning, Economic Development and Local Government Services

The Planning Department's budget has a net decrease of \$226,421, as compared to the FY19 Mid-Year Budget. The majority of this decrease is related to the elimination of the East Coast Greenway funding.

We remain committed to providing our member governments with assistance in Planning and Economic Development services through a variety of projects, such as updates to comprehensive plans, leadership development, continuing education, targeted industry analysis for economic development and grant writing and administration. Our focus will be on building long lasting relationships with our communities, listening to their concerns and needs and providing assistance whenever possible.



Coastal Regional Commission

Geospatial Information Systems/Information Technology (GIS/IT) and Local Government Services

The GIT/IT Department's budget has a net decrease of \$71,115, as compared to the FY19 Mid-Year Budget. The majority of this decrease is related to the completion of the LUCA project.

We remain committed to providing our member governments with assistance in GIS and information technology services. We are able to provide a variety of services, such as GIS tailored to the member's needs, GIS staff assistance remotely or on site, as well as GIS applications and administration. Information technology services include secure server storage and back-ups for data, website development, and various information technology training opportunities.

Internal Service Fund (Indirect and Fringe Benefit Costs)

Total indirect costs have increased by \$113,568 as compared to the FY19 Mid-Year Budget. There are minor adjustments to various line items, with the most significant changes related to merit increases, software and equipment purchases.

The indirect cost rate, as presented for FY 2020 Budget, is 30.35 %. This compares to the 2019 Mid-Year Budget indirect rate of 61.85%.

The proposal to bring the transit operations in-house reduces our indirect rate significantly and will benefit all departments of the CRC. This will also fairly allocate those costs to transit, since the program has grown substantially over the years.

Total fringe benefits costs have a net increase of \$745,351, as compared to the 2019 Mid-Year Budget. The increase is directly related to the increase in staff. We will need to monitor the budget closely to ensure we have projected accurately.

The fringe benefit rate as presented for FY 2020 Budget is 48.66 %. This compares to the FY2019 Mid-Year budgeted fringe rate of 48.11%.

General Fund

The general fund budget has a net increase in expenses of \$19,887 and a net increase in revenue of \$41,574, as compared to the FY2020 Mid-Year budget.

The general fund budget projects an overall increase for the general fund reserve of \$425,786. This compares to a projected increase of \$404,099 for FY 2019 and an actual decrease of \$25,864 for FY 2018.



Coastal Regional Commission

As required by our By-Laws, we are to maintain an unassigned fund balance not less than 16.7% of budgeted revenues. We project, based on the FY19 Mid-Year Budget, that our unassigned fund balance to start this new budget year should be approximately \$1.6 million. That would equate to be 13.7% of the budgeted revenues for FY 20. Our goal is to have approximately \$2 million, or two months of operating costs, in our reserves, since the majority of our reimbursements have a sixty day turnaround. This goal is consistent with our auditor's recommendation. This FY 2020 Budget will enable us to achieve that goal by added an additional \$425,786 to the balance.

Conclusion

We would like to thank the Council for their guidance and support throughout the year. We are strategically looking forward, while remaining cautious, to make our coastal communities the best place to live, work, play and grow old. We will continue to engage with our citizens, partner with our stakeholders, and strategically invest in efforts to strengthen our community.

The preparation of this budget has been a collaborative effort involving the Executive Management Team and Finance staff. I would like to thank all of the employees of the Commission who have contributed to make the FY 2019 budget a reality.

Recommendation of Executive Director

In agreement with the Budget and Finance Committee, I recommend that the Council approve the FY 2020 Work Program and Budget.

Sincerely,

Allen Burns, Executive Director



Budget Summary



Agency Wide Budget
Summary

Agency Wide Revenues

Agency Wide Expenditures

Fund Balance



Budget Summary

Coastal Regional Commission 2020 Budget Agency Wide Budget Summary

	FY 17 Actual	FY 18 Actual	FY 19 Mid Year Budget	FY 20 Budget	Variance from Prior Year
# of Full-time Equivalent	30	33	34	95	61.0
Revenue Source					
Federal	\$ 6,894,313	\$ 7,398,149	\$ 7,392,820	\$ 7,038,175	\$ (354,644)
State	2,866,308	3,561,031	2,993,498	2,763,270	(230,228)
Local	980,588	1,389,481	1,526,695	1,379,765	(146,930)
Membership Dues	788,188	851,253	851,253	851,253	(0)
Total Revenues	\$ 11,529,397	\$ 13,199,915	\$ 12,764,266	\$ 12,032,463	\$ (731,803)
Expenditure Category					
Salaries & Benefits	\$ 2,045,664	\$ 2,368,947	\$ 2,452,546	\$ 4,711,037	\$ 2,258,491
Contractual	7,127,112	7,426,614	7,640,180	4,470,854	(3,169,326)
Utilities/Telecommunications	158,553	147,589	149,854	160,575	10,721
Insurance & Liability	32,549	25,188	28,000	28,000	-
Vehicle Expenses	965,584	1,071,140	1,088,500	1,340,000	251,500
Materials & Supplies	63,061	240,079	29,559	123,345	93,786
Travel/Meetings & Seminars	98,065	95,855	112,431	174,518	62,087
Other Operating Expenses	278,187	542,871	574,833	603,348	28,516
Capital	690,149	1,316,024	271,074	-	(271,074)
Total Expenditures	\$ 11,458,924	\$ 13,234,307	\$ 12,346,976	\$ 11,611,678	\$ (735,298)
Excess (deficiency) of revenues	\$ 70,473	\$ (34,392)	\$ 417,290	\$ 420,786	\$ 3,495
Fund Balance - Beginning of Year	\$ 1,192,839	\$ 1,263,308	\$ 1,228,916	\$ 1,646,207	
Fund Balance - End of Year	\$ 1,263,308	\$ 1,228,916	\$ 1,646,207	\$ 2,066,992	

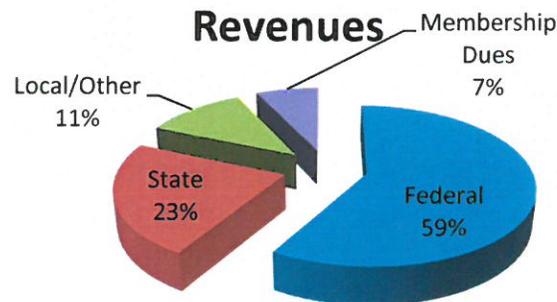


Budget Summary

Agency Wide Revenues

Total projected revenues for FY 2020 are \$12,032,463. This represents a net decrease of \$731,803 from projected revenues for FY 2019. The majority of the decrease is due to a reduction in pass-through funding for Aging services, public transit vehicles and the elimination of funding for the East Coast Greenway project.

The graph below represents a break-down, by category, of total projected revenues for FY 2020. Federal and state funding account for 81% of the budget.



Federal Funding

The Commission receives direct federal funding from the U.S. Department of Commerce's Economic Development Administration (EDA) for Economic Development activities. Funding for Economic Development activities are usually on-going, with contracts renewed every three years. The Commission was awarded a three year contract in January 2018.

The Commission also receives federal funding that is passed through the state of Georgia's Department of Human Services and the Department of Transportation. This is on-going funding and is subject to the states allocation.

State Funding

The Commission receives state funding from several state agencies for Aging, Transportation and Planning services. Georgia funding agencies include:

- Department of Community Affairs for Planning, GIS & Other Government services
- Department of Natural Resources for Historic Preservation services
- Department of Human Services for Aging and Transportation services



Budget Summary

Department of Community Health for Aging services
Department of Transportation for Transportation and Planning & Government services

State funding is on-going and subject to the state's allocation.

Local/Other

Local funding consists of contracts for technical assistance and service to our member governments and other local partners provided by the different departments of the Commission. Other types of local revenue consists of local government support for Public Transportation as well as local transportation service contracts, required local match for Aging services and other miscellaneous contracts that are not federal or state funds.

Other funding consists of interest earned on cash and investment accounts, as well as mileage recovery and lease revenue in the General Fund.

Membership Dues

The Official Code of Georgia § 50-8-30 et seq., mandates that all county and municipal governments within Region 12 are members of the Coastal Regional Commission and that the Commission must assess and collect annual dues (minimum of \$1.00 per capita) for each resident within the region. Member governments are required to pay the dues, in order to remain eligible for any supplemental funding from the state of Georgia.

The CRC Council approved a rate increase of \$0.30 per capita, effective April 1, 2015, above the \$1.00 per capita minimum. This increase was put in place to re-build our reserves, based on our auditor's recommendation. CRC's membership dues are assessed at \$1.30 per capita, based on the 2010 census population of 654,810.

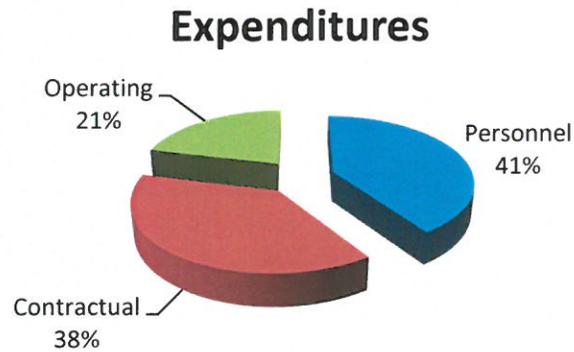
Agency Wide Expenditures

Total projected expenditures for FY2020 are \$11,611,678. This represents a net decrease of \$735,298 from the projected expenditures for FY 2019. There are various line item changes, with the majority of the reductions in contract services and vehicle purchases in the Transportation Department.

The graph below represents a break-down, by function, of total projected expenditures for FY 2020.



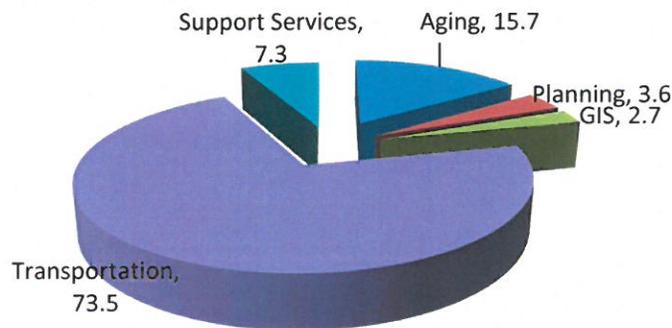
Budget Summary



Salaries & Benefits

This category includes payroll and benefits for all positions authorized by the council. It includes wages, holiday leave, paid time off, payroll taxes and medical and pension benefits. Salaries account for \$3,168,992 and benefits account for \$1,542,045 of the total. Consistent with last year, the budget includes provision for an annual merit raise, budgeted up to 3%. Merit increases will be effective, based on the employee's evaluation, at the date of each employee's performance review.

The graph below represents a breakdown of full-time equivalent staff by department.

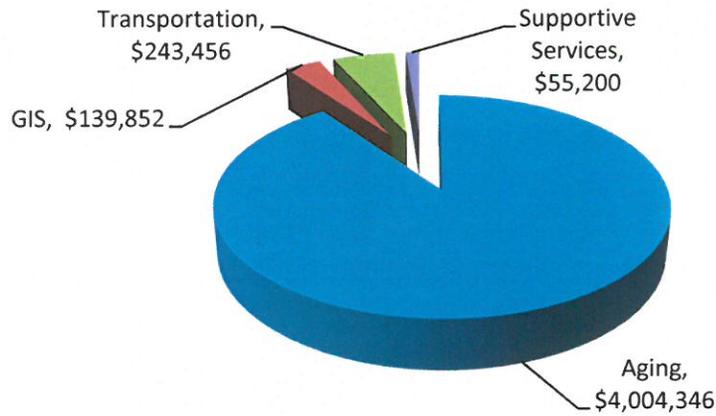


Contractual

This category represents 38% of the budgeted expenses. This is for services that are sub-contracted through providers and consultants. The graph below represents a breakdown by department.



Budget Summary



Utilities/Telecommunications

This category represents expenses for electrical, cable, internet service and phone systems.

Insurance & Liability

This category represents liability policies, such as Director & Officer's Policy, Property insurance, and Commercial Crime policies.

Vehicle Expenses

This category represents expenses related to the operation of the public transit fleet, as well as the CRC agency fleet. Included are costs for gasoline, vehicle insurance and vehicle maintenance.

Material & Supplies

This category includes costs for postage, office supplies and miscellaneous supplies.

Travel/Meeting & Seminars

This category represents costs associated with employee travel, meetings, seminar registration fees, continuing education, per diem and car mileage expenses.

Other Operating Expenses

This category represents various operating expenses, such as outside printing costs, advertising, dues, computer software and other minor miscellaneous expenses.

Capital

This category captures the capital expenses for vehicle and equipment replacements.



Budget Summary

Fund Balance

Fund balance is a term used to describe the difference between the assets and liabilities reported in a governmental fund. In February 2009, the Governmental Accounting and Standards Board (GASB) issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The standard did not change the total amount of fund balance to be reported, but did substantially alter the categories and terminology used to describe its components. A government's financial statements must report the following classifications of fund balance:

- Non-spendable – amounts that cannot be spent because they are either (a) not spendable form or (b) legally or contractually required to be maintained intact.
- Restricted – amounts are restricted when constraints have been placed on the use of resources by (a) externally imposed by creditors, grantors, contributors or laws and regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.
- Committed – amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Council. The Council approves committed resources through a motion and vote during the voting session of Council meetings.
- Assigned – amounts that are constrained by the Council's intent to be used for specific purposes, but are neither restricted nor committed. The intent is expressed by the Council.
- Unassigned – amounts that have not been assigned to other funds and that are not restricted, committed or assigned to specific purposes within the General Fund.

When both restricted and unrestricted amounts of fund balance are available for use for expenditures incurred, it is the Commission's policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, it is the Commission's policy to use fund balance in the following order:

- Committed
- Assigned
- Unassigned

The following is a summary of the Commission's fund balances, as of June 30, 2018, the Commission's most recent Comprehensive Annual Financial Report.



Budget Summary

Fund Balances	General Fund	Special Revenue Fund	Total
Non-spendable:			
Prepays	\$ 103,951		\$ 103,951
Assigned for:			
Aging Services	-	42,263	42,263
Unassigned	1,082,702		1,082,702
Total Fund Balance	\$ 1,186,653	\$ 42,263	\$ 1,228,916

Rebuilding the unassigned fund balance, after sustaining several years of losses in the public transit program, continues to be a priority for the CRC. As required by our Financial Policies, we are to maintain an unassigned fund balance greater than 16.7% of budgeted revenues. We project, based on the FY19 Mid-Year Budget, that our unassigned fund balance to start this new budget year should be approximately \$1.6 million. That would equate to be 13.7% of the budgeted revenues for FY 20.

Our goal is to have approximately \$2 million, or two months of operating costs, in our reserves, since the majority of our reimbursements have a sixty day turnaround. This goal is consistent with our auditor's recommendation.

This FY 2020 Budget will enable us to achieve that goal by added an additional \$425,786 to the balance.

Governmental Fund Budgets



General Fund

Special Revenue Funds

- Aging Services
- Coordinated
Transportation
- Planning &
Government Services



General Fund

Coastal Regional Commission 2020 Budget General Fund

	FY 17 Actual	FY 18 Actual	FY 19 Mid Year Budget	FY 20 Budget	Variance from Prior Year
# of Full-time Equivalent	-	-	-	-	-
Revenue Source					
Federal	\$ -	\$ 76,000	\$ -	\$ -	\$ -
Local/Other	151,573	168,008	163,220	114,837	(48,383)
Membership Dues	229,752	31,209	380,542	470,499	89,957
Total Revenues	\$ 381,325	\$ 275,217	\$ 543,762	\$ 585,336	\$ 41,574
Expenditure Category					
Utilities/Telecommunications	\$ 4,649	\$ -	\$ -	\$ -	\$ -
Insurance & Liability	8,196	-	-	-	-
Vehicle Expenses	25,545	22,081	28,000	28,000	-
Materials & Supplies	-	1,500	-	-	-
Travel/Meetings & Seminars	1,760	470	1,300	1,500	200
Other Operating Expenses	119,705	\$ 165,552	\$ 110,363	\$ 130,050	19,687
Capital	15,583	26,500	-	-	-
Total Expenditures	\$ 175,438	\$ 216,103	\$ 139,663	\$ 159,550	\$ 19,887
Excess (deficiency) of revenues	\$ 205,887	\$ 59,114	\$ 404,099	\$ 425,786	\$ 21,687
Transfers In (Out)	(113,877)	(84,976)	-	-	-
Fund Balance - Beginning of Year	1,120,508	1,212,518	1,186,654	1,590,753	
Fund Balance - End of Year	\$ 1,212,518	\$ 1,186,654	\$ 1,590,753	\$ 2,016,539	

General Fund

The general fund of the CRC accounts for all financial resources except those required to be accounted for in another fund. Dues from member governments are accounted for in the general fund. Any portion of member dues used as matching funds for grant and contracts are transferred to the special revenue fund. The general fund also accounts for any activity of the CRC that is not allowable for reimbursement under a grant or contractual agreement.



Special Revenue Funds

Area Agency On Aging

Department Mission Statement

The mission of the Aging Services Department is to foster the development of a comprehensive coordinated system of services which promotes the independence and well-being of coastal area older adults and those with disabilities, and to provide these individuals and their caregivers with information and access to needed services.

Overview

The Coastal Regional Commission is the designated Area Agency on Aging (AAA) for the nine county Coastal Georgia region, offering services in Bryan, Bulloch, Camden, Chatham, Effingham, Glynn, Long, Liberty and McIntosh counties. Screven County is not included in the CRC Area Agency on Aging because the county was originally within the boundaries of the Central Savannah River Area Regional Commission and the county's request to transfer aging service administration to the CRC was denied by the Division of Aging Services.

The AAA has the responsibility of addressing aging and long-term care issues within Coastal Georgia's diverse and growing communities. Our priorities and objectives align with the US Administration for Community Living (ACL) and the Georgia Division of Aging Services (DAS) to promote the coordination of services in order to foster dignity, independence, healthy

living, and well-being for seniors, persons with disabilities and their family caregivers. The AAA serves all residents, regardless of income, race or national origin.



The AAA operates on a four-year planning cycle (The Area Plan), and each year this plan is updated to assure that residents have access services. The Area Plan is a comprehensive document that outlines aging programs and services contracted by

the AAA for meeting the needs of older persons. In accordance with the Older Americans Act legislation, the AAA has an Advisory Council made up of three representatives from each county in the region, the majority of whom are over age 60. The Council meets quarterly to



Special Revenue Funds

review AAA programs and to provide input regarding service and training needs in the region. The Council has an Executive Committee made up of a Chair, Co-Chair, and a Secretary, and operates under established By-Laws. On official matters requiring action, the Council takes a vote and makes its recommendations to the CRC Council for approval.

Each planning cycle includes the development of a needs assessment of local older adults and their caregivers. The purpose is to develop a demographic trend analysis to effectively estimate the demand for services and activities through the year 2030. The needs assessment along with input from public hearings held throughout the region, callers to the agency's Aging and Disability Resource Center's (ADRC) information and referral office, members of the service provider network, and members of the Aging Services Advisory Council assists the AAA in developing and updating the Area Plan.

Services provided through the department are funded through federal and state grants, local dues, and other grant funded contracts.

Core services sub-contracted through the CRC AAA include:

- Congregate Meals
- Home Delivered Meals
- Homemaker Services
- Personal Care Services
- Respite Care Services
- Adult Day Care
- Nutritional Education
- Case Management/Care Consultation

Area Agency On Aging

- Elderly Legal Assistance

For more information concerning AAA programs and services, please contact Dionne Lovett, Aging Services Director at 912-437-0840. To refer a senior for services, please contact our ADRC office at 800-580-6860.





Special Revenue Funds

Area Agency On Aging

Coastal Regional Commission 2020 Budget Area Agency On Aging

Authorized Positions	FY 17 Actual	FY 18 Actual	FY 19 Mid Year Budget	FY 20 Budget	Variance from Prior Year
# of Full-time Equivalent	14.4	15.9	16.4	15.7	(0.7)
Revenue Source					
Federal	\$ 3,134,112	\$ 3,049,352	\$ 3,142,883	\$ 3,088,112	\$ (54,771)
State	2,254,332	2,607,775	2,198,918	2,142,356	(56,562)
Local	195,484	180,974	280,157	250,534	(29,623)
Membership Dues	91,449	90,480	116,330	115,318	(1,012)
Total Revenues	\$ 5,675,377	\$ 5,928,581	\$ 5,738,288	\$ 5,596,320	\$ (141,968)
Expenditure Category					
Salaries & Benefits	\$ 871,681	\$ 890,841	\$ 951,936	\$ 1,043,854	\$ 91,918
Contractual	4,076,967	4,117,558	3,956,255	4,004,346	48,091
Utilities/Telecommunications	2,913	3,287	6,350	6,875	525
Materials & Supplies	41,790	224,838	2,487	85,232	82,745
Travel/Meetings & Seminars	68,979	75,878	60,030	93,577	33,547
Other Operating Expenses	586,000	602,209	766,230	367,436	(398,794)
Capital	48,584	22,500	-	-	-
Total Expenditures	\$ 5,696,914	\$ 5,937,110	\$ 5,743,288	\$ 5,601,320	\$ (141,968)
Excess (deficiency) of revenues	\$ (21,537)	\$ (8,529)	\$ (5,000)	\$ (5,000)	\$ -
Transfers In (Out)	-	-	-	-	-
Fund Balance - Beginning of Year	72,330	50,793	42,262	37,262	
Fund Balance - End of Year	\$ 50,793	\$ 42,262	\$ 37,262	\$ 32,262	



Special Revenue Funds

Area Agency On Aging

COASTAL REGIONAL COMMISSION
 AREA AGENCY ON AGING
 2020 BUDGET DETAILS
 COMBINED GRANTS & CONTRACTS

PROGRAM COSTS	AAA Administration		AAA Wellness		AAA Case Management		AAA Gateway/ADRC		AAA Special Projects		Local Contractors		2020 Budget		2019 Mid-Year Budget		Variance	
	\$		\$		\$		\$		\$		\$		\$		\$		\$	
PROFESSIONAL STAFF	248,690		26,826		91,634		312,558						679,707		621,556		58,151	
CLERICAL STAFF	10,770		-		1,180		8,020						19,970		21,150		(1,180)	
FRINGE BENEFITS	129,966		13,054		45,163		155,995						344,177		309,230		34,947	
CONTRACT SERVICES	330,577		-		45,937		120,517		5,000		3,502,315		4,004,346		3,956,255		48,091	
TELEPHONE	1,500		-		4,044		1,331						6,875		6,350		525	
POSTAGE	2,610		92		160		4,910						7,772		8,110		(338)	
PERSONNEL SRVCS	620		300		-		700						1,620		2,016		(396)	
OFFICE SUPPLIES	3,570		-		50		2,200						5,820		2,487		3,333	
ADVERTISING	6,500		4,000		-		14,060						24,560		19,560		5,000	
MEETINGS & SEMINARS	20,300		1,900		355		3,671						26,226		21,717		4,509	
DUES	11,786		-		-		560						12,346		12,346		-	
TRAVEL	21,170		3,660		3,300		6,500						34,630		32,516		2,114	
COMMISSION CAR	9,023		590		18,282		4,826						32,721		32,105		616	
VEHICLE PURCHASE	-		-		-		-						-		-		-	
EQUIPMENT PURCHASE	-		-		-		1,000						1,000		-		1,000	
EQUIPMENT MAINTENANCE	-		-		-		2,500						2,500		2,500		-	
COMPUTER SOFTWARE	5,100		-		-		3,500						8,600		5,557		3,043	
MISCELLANEOUS	31,408		-		37,871		2,361						71,640		101,034		(29,394)	
INDIRECT COST	136,571		-		35,602		144,637						316,810		588,799		(271,989)	
TOTAL EXPENDITURES	970,160		50,421		283,578		789,846		5,000		3,502,315		5,601,320		5,743,288		(141,968)	
REVENUE																		
FEDERAL	572,941		42,858		114,349		349,169				2,008,795		3,088,112		3,142,883		(54,771)	
STATE	314,662		2,521		95,353		428,214				1,301,606		2,142,356		2,198,918		(56,562)	
DUES	82,557		5,042		15,256		12,463				-		115,318		116,330		(1,012)	
LOCAL MATCH	-		-		-		-				191,914		191,914		190,901		1,013	
MISC REVENUE	-		-		58,620		-				-		58,620		89,256		(30,636)	
TOTAL REVENUE	970,160		50,421		283,578		789,846		-		3,502,315		5,596,320		5,738,288		(141,968)	



Special Revenue Funds

Coordinated Transportation Department

Department Mission Statement

The mission of the Coordinated Transportation Department is to provide cost-effective and efficient regional transportation services for employment, medical, and public service needs within the ten counties of the Coastal Georgia region.

Overview

The Transportation Department administers a variety of transportation services to meet the needs of seniors, people with disabilities, low-income households, and the general public simultaneously. All of the services are coordinated on one fleet of vehicles to ensure efficiency and reduce the overall cost of providing the service.

For public transit, county boundaries are virtually eliminated and passengers are able to travel regionally for whatever their purpose. Because this is funded with rural transit dollars, one leg of the trip must be in a rural area. Trips originating in Hinesville or Savannah are coordinated with Liberty Transit and Chatham Area Transit, the fixed-route urban systems in those areas.

The Transportation Department works directly with the Georgia Department of Human Services, Georgia Department of Transportation,

and with elected officials who represent their constituents in the ten counties and 35 municipalities in the coastal Georgia region. Staff communicates daily with human service agencies, senior centers, medical facilities, and private agencies to schedule and provide transportation services.



For more information concerning transportation services, please contact Don Masisak, Coordinated Transportation Director, at 912-437-0830.



Special Revenue Funds

Coordinated Transportation Department

Coastal Regional Commission 2020 Budget Coordinated Transportation Department

Authorized Positions	FY 17 Actual	FY 18 Actual	FY 19 Mid Year Budget	FY 20 Budget	Variance from Prior Year
# of Full-time Equivalent	3.6	3.3	3.3	73.5	70.2
Revenue Source					
Federal	\$ 3,690,188	3,987,050	3,963,439	3,742,228	\$ (221,211)
State	388,988	513,731	431,072	403,421	(27,651)
Local	539,308	615,370	677,956	645,056	(32,900)
Membership Dues	288,104	564,831	175,815	141,900	(33,915)
Total Revenues	\$ 4,906,588	\$ 5,680,983	\$ 5,248,282	\$ 4,932,605	\$ (315,677)
Expenditure Category					
Salaries & Benefits	\$ 288,223	292,358	286,154	2,433,583	\$ 2,147,429
Contractual	2,898,108	2,911,506	3,342,943	243,456	(3,099,487)
Utilities/Telecommunications	40,035	39,422	40,000	50,000	10,000
Vehicle Expenses	940,039	1,049,059	1,060,500	1,312,000	251,500
Materials & Supplies	4,166	3,028	2,150	10,300	8,150
Travel/Meetings & Seminars	3,872	2,417	4,100	20,000	15,900
Other Operating Expenses	220,040	225,379	241,361	863,266	621,904
Capital	625,982	1,267,024	271,074	-	(271,074)
Total Expenditures	\$ 5,020,465	\$ 5,790,193	\$ 5,248,282	\$ 4,932,605	\$ (315,677)
Excess (deficiency) of revenues	\$ (113,877)	\$ (109,210)	\$ -	\$ -	\$ -
Transfers In (Out)	113,877	109,210	-	-	-
Fund Balance - Beginning of Year	-	-	-	-	-
Fund Balance - End of Year	\$ -	\$ -	\$ -	\$ -	\$ -



Special Revenue Funds

Coordinated Transportation Department

COASTAL REGIONAL COMMISSION
 COORDINATED TRANSPORTATION
 2020 BUDGET DETAILS
 COMBINED GRANTS & CONTRACTS

PROGRAM COSTS	DHS Coordinated Transportation	GDOT 5311 Rural Public Transit Operating	JARC 5316 Mobility Management	Misc Local POS Contracts	2020 Budget	2019 Mid Year Budget	Variance
PROFESSIONAL STAFF	677,566	873,226	87,213	-	1,638,005	\$ 191,699	1,446,306
CLERICAL STAFF	1,500	-	-	-	1,500	1,500	-
FRINGE BENEFITS	326,725	424,916	42,438	-	794,078	92,955	701,123
CONTRACT SERVICES	200,000	-	-	-	200,000	3,342,943	(3,142,943)
GASOLINE	255,000	375,400	-	39,600	670,000	520,000	150,000
VEHICLE REPAIRS	80,000	100,000	-	12,000	192,000	140,500	51,500
VEHICLE PURCHASE	-	-	-	-	-	271,074	(271,074)
C T VEHICLE INSURANCE	200,000	250,000	-	-	450,000	400,000	50,000
RENT	-	36,000	-	-	36,000	-	36,000
UTILITIES	-	10,000	-	-	10,000	-	10,000
TELEPHONE	-	50,000	-	-	50,000	40,000	10,000
POSTAGE	100	200	-	-	300	150	150
PERSONNEL SRVCS	2,500	-	-	-	2,500	-	2,500
OFFICE SUPPLIES	5,000	5,000	-	-	10,000	2,000	8,000
PRINTING	-	-	-	-	-	-	-
ADVERTISING	-	2,000	-	-	2,000	6,190	(4,190)
TANSIT DRUG TESTING	3,000	15,000	-	-	18,000	10,000	8,000
MEETINGS & SEMINARS	1,000	5,000	-	-	6,000	2,000	4,000
DUES	-	1,000	-	-	1,000	1,000	-
TRAVEL	1,500	5,000	-	-	6,500	2,000	4,500
COMMISSION CAR	2,500	5,000	-	-	7,500	100	7,400
EQUIPMENT LEASE/PURCHASE	5,000	22,500	-	-	27,500	1,600	25,900
EQUIPMENT MAINT	-	-	-	-	-	-	-
COMPUTER SOFTWARE	10,000	10,000	-	-	20,000	100	19,900
FURNITURE & FIXTURES	-	-	-	-	-	-	-
MISCELLANEOUS	2,665	5,021	-	-	7,686	2,021	5,665
MINIMUM MATCH	43,456	-	-	-	43,456	43,456	-
INDIRECT COST	305,252	393,979	39,348	-	738,579	176,994	561,585
TOTAL EXPENDITURES	2,122,763	2,589,242	169,000	51,600	4,932,605	\$ 5,248,283	(315,677)
REVENUE							
FEDERAL	1,692,786	1,914,242	135,200	-	3,742,228	\$ 3,963,439	(221,211)
STATE	386,521	-	16,900	-	403,421	431,072	(27,651)
MINIMUM MATCH	43,456	-	-	-	43,456	43,456	-
LOCAL/OTHER	-	550,000	-	51,600	601,600	634,500	(32,900)
MEMBERSHIP DUES	-	125,000	16,900	-	141,900	175,815	(33,915)
TRANSFER FROM GF RESERVES	-	-	-	-	-	-	-
TOTAL REVENUE	2,122,763	2,589,242	169,000	51,600	4,932,605	\$ 5,248,282	(315,677)





Special Revenue Funds

*Planning, Economic Development & Local Government Services
Department*

Department Mission Statement

The mission of the Planning, Economic Development and Local Government Services Department is to provide long-range strategic planning and local technical assistance to CRC member governments to help them identify and support beneficial community and regional growth management policies, plans, and programs.

Overview

The Planning, Economic Development & Local Government Services Department provides a variety of planning and technical services to the ten counties and thirty-five cities of coastal Georgia. This Department's areas of services include regional, comprehensive, solid waste and small area planning; technical assistance; ordinance development; historic preservation planning and assistance; planning retreats and specialized training and education. Staff continuously responds to a wide array of requests for data, including demographic and socio-economic forecasts, historic and natural resource data, and statutory requirements.

Services provided through the department are funded through federal and state grants, local dues, and locally funded contracts.

For more information concerning Planning, Economic Development & Local Government services, please contact Eric Landon, Planning Director, at 912-437-0870.

- *Update of the Regional Plan of Coastal Georgia*
- *Local Plan Review and Assessment*
- *Education, Outreach and Technical Assistance*
- *Historic Preservation Planning*
- *Transportation Planning*
- *Land Development and Zoning Codes*
- *Comprehensive Economic Development Strategy (CEDS)*
- *Targeted Industry Analysis*
- *Grant Writing and Administration*



Special Revenue Funds

Planning, Economic Development & Local Government Services Department

Coastal Regional Commission 2020 Budget Planning, Economic Development & Local Government Services Department

Authorized Positions	FY 17 Actual	FY 18 Actual	FY 19 Mid Year Budget	FY 20 Budget	Variance from Prior Year
# of Full-time Equivalent	3.8	4.1	4.1	3.6	(0.6)
Revenue Source					
Federal	\$ 70,013	\$ 149,755	\$ 171,107	\$ 150,255	\$ (20,852)
State	222,988	240,893	302,148	157,561	(144,587)
Local	94,223	125,241	92,686	78,262	(14,425)
Membership Dues	178,883	114,457	125,197	73,232	(51,965)
Total Revenues	\$ 566,107	\$ 630,346	\$ 691,138	\$ 459,310	\$ (231,828)
Expenditure Category					
Salaries & Benefits	\$ 254,981	\$ 330,156	\$ 318,711	\$ 312,785	\$ (5,926)
Contractual	64,400	65,700	144,400	-	(144,400)
Utilities/Telecommunications	665	652	700	700	-
Materials & Supplies	1,387	860	4,223	4,863	640
Travel/Meetings & Seminars	12,138	10,107	14,976	24,130	9,154
Other Operating Expenses	232,536	213,098	202,724	116,831	(85,893)
Capital	-	-	-	-	-
Total Expenditures	\$ 566,107	\$ 620,573	\$ 685,735	\$ 459,310	\$ (226,425)
Excess (deficiency) of revenues	\$ -	\$ 9,773	\$ 5,403	\$ -	\$ (5,403)
Transfers In (Out)	-	(9,773)	-	-	-
Fund Balance - Beginning of Year	-	-	-	5,403	-
Fund Balance - End of Year	\$ -	\$ -	\$ 5,403	\$ 5,403	\$ -



Special Revenue Funds

Planning, Economic Development & Local Government Services Department

COASTAL REGIONAL COMMISSION
PLANNING, ECONOMIC DEVELOPMENT & LOCAL GOVERNMENT SERVICES
2020 BUDGET DETAILS
COMBINED GRANTS & CONTRACTS

PROGRAM COSTS	Economic Development		Local Govt		DCA		DCA		DNR		GDOT		Local Govt		Local Project		2019 Mid Year Budget		Variance
	Administration	Technical Assistance	EDA	Technical Assistance	East Coast	Greenway Project	Historic Preservation	Planning Contract	Technical Assistance	Development	2020 Budget	2019 Budget	Variance						
PROFESSIONAL STAFF	\$ 52,490	\$ 1,793	-	\$ 70,283	-	\$ 1,366	-	\$ 46,717	\$ 36,625	-	\$ 209,274	\$ 214,418	\$ (5,144)						
CLERICAL STAFF	-	-	-	1,128	-	-	-	-	-	-	1,128	762	366						
FRINGE BENEFITS	25,542	873	-	34,749	-	665	-	22,732	17,822	-	102,383	103,531	(1,148)						
PLANNING CONTRACT	-	-	-	-	-	-	-	-	-	-	-	144,400	(144,400)						
OTHER CONTRACT SVCS	-	-	-	-	-	-	-	-	-	-	-	-	-						
POSTAGE	275	-	-	-	-	-	-	-	200	100	575	350	225						
TELEPHONE	-	-	-	-	-	-	-	-	-	700	700	700	-						
PERSONNEL SERVICES	100	-	-	-	-	-	-	-	-	200	300	343	(43)						
OFFICE SUPPLIES	750	-	-	-	-	-	-	1,000	1,338	1,200	4,288	3,873	415						
MEETINGS & SEMINARS	1,000	-	-	5,000	-	-	-	1,000	-	-	7,000	4,753	2,247						
DUES	-	-	-	-	-	-	-	500	-	-	500	295	205						
TRAVEL	1,000	-	-	4,000	-	-	-	1,000	-	-	6,000	1,107	4,893						
COMMISSION CAR	1,500	-	-	4,533	-	100	-	827	2,970	1,200	11,130	9,116	2,014						
EQUIPMENT PURCHASE	3,000	-	-	3,000	-	-	-	-	4,000	5,000	15,000	-	15,000						
EQUIPMENT MAINTENANCE	-	-	-	-	-	-	-	-	-	-	-	-	-						
COMPUTER SOFTWARE	-	-	-	500	-	-	-	-	-	2,500	3,000	3,316	(316)						
MISCELLANEOUS	-	-	-	1,000	-	1,343	-	353	313	100	3,108	1,635	1,473						
INDIRECT COST	23,682	809	-	32,219	-	616	-	21,077	16,518	-	94,923	197,132	(102,209)						
TOTAL EXPENDITURES	\$ 109,339	\$ 3,475	-	\$ 156,412	-	\$ 4,090	-	\$ 95,207	\$ 79,787	\$ 11,000	\$ 459,310	\$ 685,735	\$ (226,425)						
REVENUE																			
FEDERAL	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 4,090	\$ -	\$ 76,165	\$ -	\$ -	\$ 150,255	\$ 171,107	\$ (20,852)						
STATE	-	-	-	117,561	-	-	-	40,000	-	-	157,561	302,148	(144,587)						
DUES	39,339	-	-	3,851	-	-	-	19,042	-	11,000	73,232	125,197	(51,965)						
IN-KIND	-	-	-	-	-	-	-	-	-	-	-	-	-						
LOCAL	-	3,475	-	35,000	-	-	-	39,787	-	-	78,262	92,686	(14,424)						
TOTAL REVENUE	\$ 109,339	\$ 3,475	\$ -	\$ 156,412	\$ -	\$ 4,090	\$ -	\$ 95,207	\$ 79,787	\$ 11,000	\$ 459,310	\$ 691,138	\$ (231,828)						





Special Revenue Funds

GIS/IT & Local Government Services Department

Department Mission Statement

The Mission of the Geospatial Information Systems/Information Technology Department is to provide high quality, reliable and secure technology services with a focus on innovation, fiscal responsibility and exceptional customer service.

Overview

The Geospatial Information Systems/Information Technology (GIS/IT) & Local Government Services Department provides a variety of GIS and IT technical services to the ten counties and thirty-five cities of coastal Georgia.

This department's areas of services to our member governments and partners include Geospatial Information Systems tailored to the member's needs, GIS staff assistance remotely or on site, as well as GIS applications and administration. Information technology services include secure server storage and back-ups for data, website development, IT technical assistance and specialized training opportunities.

IT staff provide network, mobile, desktop, phone and application support services for all CRC departments. This includes enterprise wide

systems such as SharePoint, Microsoft products, financial and asset management, electronic document management systems for individual departments and database support.



IT staff are responsible the ordering, operations, troubleshooting, and repair of devices and systems. Staff also performs installation, maintenance, and repair of computer software, stand-alone and networked hardware, voice and data networks and peripheral equipment.

For more information concerning GIS/IT & Local Government services, please contact Hunter Key, GIS/IT Director, at 912-437-0876.



Special Revenue Funds

GIS/IT & Local Government Services Department

Coastal Regional Commission 2020 Budget Geospatial Information Systems/ Information Technology Department

Authorized Positions	FY 17 Actual	FY 18 Actual	FY 19 Mid Year Budget	FY 20 Budget	Variance from Prior Year
# of Full-time Equivalent	2.0	2.9	3.7	2.7	(1.0)
Revenue Source					
Federal	\$ 127,372	\$ 135,992	\$ 115,391	\$ 57,580	\$ (57,811)
State	47,747	198,632	61,360	59,932	(1,428)
Local	173,650	299,888	312,676	291,076	(21,599)
Membership Dues	63,065	50,276	53,370	50,304	(3,066)
Total Revenues	\$ 411,834	\$ 684,788	\$ 542,796	\$ 458,893	\$ (83,904)
Expenditure Category					
Salaries & Benefits	\$ 186,199	\$ 181,754	\$ 211,527	\$ 187,870	\$ (23,658)
Contractual	139,230	331,850	113,383	139,852	26,469
Utilities/Telecommunications	-	238	804	1,000	196
Materials & Supplies	-	9,853	2,699	4,950	2,251
Travel/Meetings & Seminars	2,174	6,983	11,425	14,311	2,887
Other Operating Expenses	84,231	139,649	190,171	110,910	(79,261)
Capital	-	-	-	-	-
Total Expenditures	\$ 411,834	\$ 670,327	\$ 530,008	\$ 458,893	\$ (71,115)
Excess (deficiency) of revenues	\$ -	\$ 14,461	\$ 12,788	\$ -	\$ (12,788)
Transfers In (Out)	-	(14,461)	-	-	-
Fund Balance - Beginning of Year	-	-	-	12,788	-
Fund Balance - End of Year	\$ -	\$ -	\$ 12,788	\$ 12,788	\$ -



Special Revenue Funds

GIS/IT & Local Government Services Department

COASTAL REGIONAL COMMISSION
 GEOSPATIAL INFORMATION SYSTEMS/INFORMATION TECHNOLOGY & LOCAL GOVERNMENT SERVICES
 2020 BUDGET DETAILS
 COMBINED GRANTS & CONTRACTS

PROGRAM COSTS	DCA	GDOT	GIS	Local Govt	Local	2020	2019	Variance
	Mapping & Technical Assistance	Map 21 Contract	Consortium	GIS Technical Assistance	GIS Development			
PROFESSIONAL STAFF	\$ 27,173	\$ 24,100	\$ 3,985	\$ 63,513	\$ 5,348	\$ 124,119	\$ 141,290	\$ (17,171)
CLERICAL STAFF	-	-	-	2,256	-	2,256	1,524	732
FRINGE BENEFITS	13,223	11,727	1,939	32,004	2,602	61,495	68,713	(7,218)
PLANNING CONTRACT	-	-	-	-	-	-	-	-
OTHER CONTRACT SVCS	-	-	139,852	-	-	139,852	113,383	26,469
POSTAGE	-	-	-	-	100	100	25	75
TELEPHONE	-	-	-	500	500	1,000	804	196
PERSONNEL SERVICES	-	-	-	-	200	200	200	-
OFFICE SUPPLIES	600	-	500	2,750	1,000	4,850	2,674	2,176
SUBSCRIPTION	-	-	-	-	-	-	-	-
PRINTING	-	-	-	-	-	-	-	-
ADVERTISING	-	-	-	-	-	-	-	-
ADVISORY COUNCIL	-	-	-	-	-	-	-	-
MEETINGS & SEMINARS	500	-	500	2,500	1,250	4,750	4,550	200
DUES	-	-	-	-	600	600	600	-
TRAVEL	1,000	1,000	500	-	2,000	4,500	3,000	1,500
COMMISSION CAR	500	800	500	2,261	1,000	5,061	3,874	1,187
VEHICLE PURCHASE	-	-	-	-	-	-	-	-
EQUIPMENT PURCHASE	4,000	1,500	10,000	6,293	207	22,000	30,000	(8,000)
EQUIPMENT MAINTENANCE	-	-	-	-	-	-	-	-
COMPUTER SOFTWARE	677	-	-	2,803	24,020	27,500	27,258	242
FURNITURE & FIXTURES	-	-	-	-	-	-	1,077	(1,077)
AUDIT/ACCOUNTING	-	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	2,797	796	-	3,593	200	3,393
INDIRECT COST	12,260	10,873	1,798	29,674	2,413	57,017	130,836	(73,819)
TOTAL EXPENDITURES	\$ 59,932	\$ 50,000	\$ 162,371	\$ 145,350	\$ 41,239	\$ 458,893	\$ 530,008	\$ (71,115)
REVENUE								
FEDERAL	\$ -	\$ 50,000	\$ -	\$ 7,580	\$ -	\$ 57,580	\$ 115,391	\$ (57,811)
STATE	59,932	-	-	-	-	59,932	61,360	(1,428)
DUES	-	-	-	9,065	41,239	50,304	53,370	(3,066)
IN-KIND	-	-	-	-	-	-	-	-
LOCAL	-	-	162,371	128,705	-	291,076	312,676	(21,600)
TOTAL REVENUE	\$ 59,932	\$ 50,000	\$ 162,371	\$ 145,350	\$ 41,239	\$ 458,893	\$ 542,796	\$ (83,903)



Proprietary Fund Budgets



Internal Service Funds

- Administrative Services
- Financial Services
- Central Support Costs Budget
- Fringe Benefit Costs Budget



Proprietary Fund Budgets

Internal Service Funds

The Commission uses a Proprietary Fund, the internal service fund (Central Support Costs) to account for goods and services given to one department, by another on a cost reimbursed basis.

Central support costs are defined as costs that are incurred for a common or joint purpose benefiting more than one cost objective, and not readily assignable to the cost objectives specifically benefited, without effort disproportionate to the results achieved. Pursuant to Office of Management and Budget Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards, central support costs are recorded in the Commission's internal service fund as indirect costs. Indirect costs are allocated to the benefiting cost objectives (departments) by means of an indirect cost rate. Total salaries plus fringe benefits is used as the base to fairly allocate the cost.

These costs are pooled and billed to the grants and contracts accounted for in the special revenue fund. These reimbursements from the special revenue fund are recognized as revenue in the internal service fund as cost recoveries. Operating expenses for the internal service fund include the cost of services and administrative expenses. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The Administrative and Finance Departments provide supportive services to all other departments of the Commission. Costs for these departments are included in the Central Support Costs Budget. The following department descriptions are provided to help better understand the services and support they provide to the Commission.



Proprietary Fund Budgets

Administrative Services

Department Mission Statement

The Mission of the Administrative Services Department is to be the services oriented backbone of the CRC by providing a lasting professional impact through secretarial, public relations and maintenance operations.

Overview

The Administrative Services Department provides staff support and HR services to other departments within the CRC and to the council, which ensure the proficient daily operation of the Commission.

The department provides staff support for all meetings of the Council; takes notes, tape records, and prepares minutes of the Council official meetings; publishes and/or records all documents in support of Council action, and ensures compliance with all applicable statutes, policies, or guidelines as pertains to responsibilities.

Staff provides administrative support for other departments within the CRC. Support services include assistance with meetings, mail-outs and various publication productions. Staff also provides public relation activities including press releases, layout and design of flyers and brochures, as well as assistance in the production of the CRC's Annual Report, the Comprehensive Annual Financial Report, the Annual Work Program and Budget and the Area Plan. Staff also assists in contract development and formatting various documents.

Staff produces the Coastal Region's City/County Directory which is a vital source of information provided to the coastal cities and counties and contains listings for coastal Georgia's city council members, county commissioners, legislators, Georgia Regional Commissions, and the Coastal Regional Commission Council. This is available on our website at www.crc.ga.gov and updated as needed. The Administrative Assistant is responsible for the organization's quarterly newsletter, The Pelican Brief.

For more information concerning Administrative Services, please contact Colletta Harper, Administrative Services Director/HR at 912-437-0811.





Proprietary Fund Budgets

Financial Services

Department Mission Statement

The Mission of the Financial Services Department is to provide professional, responsible fiscal management and stewardship with accurate financial reporting encompassing integrity, accountability, and exceptional customer service.

Overview

The Finance Department manages all internal and external financial activities of the CRC. The Department runs all financial operations required for the day-to-day maintenance of the Commission such as: accounts payable, accounts receivable, payroll, cash management, capital budgeting, financial analysis and reporting, and internal control procedures.

The Finance Department supports other departments in the Commission by tracking the funding status and expenditure levels of grants received, submitting required reports to grantor agencies, and assuring compliance with federal, state, and local regulations for programs and funding received by the Commission.

The Finance Department plays an integral role in reviewing contracts, bids and proposals, monitoring the status of grants and programs in relation to contractual commitments, preparing requisite financial reports for grantor agencies,

and monitoring the performance of subcontractors and their compliance with required guidelines, procedures and reporting.



For more information concerning Financial Services, please contact Lena Geiger, Finance Director at 912-437-0820.



Proprietary Fund Budgets

Internal Service Funds

Coastal Regional Commission 2020 Budget Central Support Costs/Internal Service Fund

Authorized Positions	FY 17 Actual	FY 18 Actual	FY 19 Mid-Year Budget	FY 20 Budget	Variance from Prior Year
# of Full-time Equivalent	6.7	7.2	6.9	7.3	0.4
Expenditure Category					
Salaries & Benefits	\$ 630,779	\$ 673,838	\$ 684,217	\$ 732,944	\$ 48,727
Contractual	87,637	78,781	83,200	83,200	-
Utilities/Telecommunications	110,291	103,990	102,000	102,000	-
Insurance & Liability	24,353	25,188	28,000	28,000	-
Materials & Supplies	15,718	18,153	18,000	18,000	-
Travel/Meetings & Seminars	11,316	13,888	20,600	21,000	400
Other Operating Expenses	133,376	153,836	157,744	222,185	64,441
Capital	-	-	-	-	-
Total Expenditures	\$ 1,013,470	\$ 1,067,676	\$ 1,093,761	\$ 1,207,329	\$ 113,568
Cost Recovery from:					
Aging Department	\$ 551,765	\$ 561,102	\$ 588,800	\$ 316,811	\$ (271,989)
Planning/ED Department	279,263	207,951	197,132	94,923	(102,209)
GIS Department	-	114,479	130,836	57,017	(73,818)
Transportation Department	182,442	184,144	176,994	738,579	561,585
General Fund	-	-	-	-	-
Total Cost Recovery	\$ 1,013,470	\$ 1,067,676	\$ 1,093,761	\$ 1,207,329	\$ 113,568
COMPUTATION OF INDIRECT COST RATE					
A. Indirect Cost Pool	\$ 1,013,470	\$ 1,067,676	\$ 1,093,761	\$ 1,207,329	\$ 113,568
B. Chargeable Salaries plus Fringe F	1,601,083	1,695,109	1,768,330	3,978,093	2,209,763
Indirect Cost Rate = A/B	63.30%	62.99%	61.85%	30.35%	-31.50%



Proprietary Fund Budgets

Internal Service Funds

Coastal Regional Commission

2020 Budget

Schedule to Compute Employee Benefit Cost Pool Rate

	FY 17 Actual	FY 18 Actual	FY 19 Mid-Year Budget	FY 20 Budget	Variance from Prior Year
Released Time:					
Paid time off and accrued	\$ 131,584	\$ 148,113	\$ 155,869	\$ 172,589	\$ 16,720
Emergency leave	3,841	45,607	4,520	17,976	13,457
Holiday pay	79,024	82,776	86,266	165,125	78,858
Jury Duty or Military leave	470	212	800	800	-
Extended Illness Bank	63	974	1,275	1,275	-
Total Released Time	\$ 214,982	\$ 277,682	\$ 248,730	\$ 357,765	\$ 109,035

Fringe Benefits Paid:

Pension	\$ 198,350	\$ 216,720	\$ 230,516	\$ 445,977	\$ 215,461
Employer's FICA and Medicare	117,960	125,838	136,650	259,673	123,023
Unemployment Insurance	-	-	-	10,000	10,000
Health Insurance	168,853	162,812	153,022	385,119	232,098
Dental Insurance	9,083	9,898	10,063	31,494	21,431
Long-term disability	14,223	15,118	13,614	42,017	28,404
Worker's Compensation	4,160	4,028	4,100	10,000	5,900
Total Fringe Benefits Paid	\$ 512,629	\$ 534,414	\$ 547,964	\$ 1,184,280	\$ 636,316

Allocable Employee Benefits	\$ 727,611	\$ 812,096	\$ 796,694	\$ 1,542,045	\$ 745,351
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Fringe Benefit Cost Recovery from:

Aging Department	\$ 284,141	\$ 305,433	\$ 309,230	\$ 344,177	\$ 34,947
Planning/ED Department	143,914	113,144	103,531	102,383	(1,148)
GIS Department	-	62,284	68,713	61,495	(7,219)
Transportation Department	94,065	100,187	92,955	794,078	701,123
Indirect Service Fund	205,491	231,048	222,263	239,912	17,648
General Fund	-	-	-	-	-
Total Cost Recovery	\$ 727,611	\$ 812,096	\$ 796,694	\$ 1,542,045	\$ 745,351

COMPUTATION OF EMPLOYEE BENEFIT RATE

Gross Salaries	\$ 1,719,253	\$ 1,834,534	\$ 1,904,583	\$ 3,526,757	\$ 1,622,174
Less: Released Time	(214,982)	(277,682)	(248,730)	(357,765)	(109,035)
Allocation base - chargeable salaries	\$ 1,504,271	\$ 1,556,851	\$ 1,655,852	\$ 3,168,991	\$ 1,513,140
Employee Benefit Rate	48.37%	52.16%	48.11%	48.66%	0.55%



Budget Detail



Agency Wide Budget Detail
Budget Detail Variance

COASTAL REGIONAL COMMISSION
AGENCY WIDE
BUDGET FOR FISCAL YEAR 2020

PROGRAM COSTS	2020 BUDGET	2019 MID YEAR BUDGET	VARIANCE	DIRECT COSTS					INDIRECT COSTS
				AGING SERVICES	COORDINATED TRANSPORTATION	PLANNING, ED & GOVT SERVICES	GIS/IT GOVT SERVICES	GENERAL FUND	
CRC STAFF	\$ 3,168,992	\$ 1,655,852	\$ 1,513,140	\$ 699,677	\$ 1,639,505	\$ 210,403	\$ 126,375	\$ -	\$ 493,033
FRINGE BENEFITS	1,542,045	796,694	745,351	344,177	794,078	102,383	61,495	-	239,912
CONTRACT SERVICES	4,442,854	7,655,636	(3,212,782)	4,004,346	243,456		139,852		55,200
GASOLINE	677,000	527,000	150,000		670,000			7,000	
VEHICLE REPAIRS	199,000	147,500	51,500		192,000			7,000	
VEHICLE PURCHASE		271,074	(271,074)					-	
VEHICLE INSURANCE	464,000	414,000	50,000		450,000			14,000	
CAPITAL LEASE	80,000	64,813	15,187					80,000	
UTILITIES	95,500	85,500	10,000		10,000			-	85,500
INSURANCE	28,000	28,000	-					-	28,000
TELEPHONE	75,075	64,354	10,721	6,875	50,000	700	1,000		16,500
POSTAGE	10,747	10,635	112	7,772	300	575	100	-	2,000
PERSONNEL SERVICES	4,620	2,559	2,061	1,620	2,500	300	200	-	
OFFICE SUPPLIES	40,958	27,034	13,924	5,820	10,000	4,288	4,850	-	16,000
ADVERTISING / MARKETING	26,560	25,754	806	24,560	2,000			-	
ANNUAL REPORT	4,500	4,500	-						4,500
BOARD MTG EXPENSE	9,000	9,000	-					9,000	
TRANSIT DRUG TESTING	18,000	10,000			18,000				
MEETINGS & SEMINARS	52,976	42,021	10,955	26,226	6,000	7,000	4,750	1,000	8,000
DUES & REGISTRATION	24,946	24,741	205	12,346	1,000	500	600	-	10,500
TRAVEL	57,130	43,923	13,207	34,630	6,500	6,000	4,500	500	5,000
COMMISSION CAR	64,412	52,795	11,617	32,721	7,500	11,130	5,061		8,000
EQUIPMENT PURCHASE	102,500	48,600	53,900	1,000	27,500	15,000	22,000		37,000
EQUIPMENT LEASE	13,000	13,000	-						13,000
EQUIPMENT REPAIR	5,000	5,000	-					2,500	2,500
EQUIP MAINT. AGREE	2,500	2,500	-	2,500		-	-		
COMPUTER LICENSE/SOFTWARE	104,100	56,231	47,869	8,600	20,000	3,000	27,500		45,000
FURNITURE & FIXTURES		1,077	(1,077)					-	
LAWN & BLG MAINT.	32,000	22,000	10,000					-	32,000
DEPRECIATION	69,685	69,685	-						69,685
AUDIT/LEGAL FEES	31,000	31,000	-					3,000	28,000
JANITORIAL SERVICE	3,000	3,000	-						3,000
MISCELLANEOUS	126,578	131,498	(4,920)	71,640	7,686	3,108	3,593	35,550	5,000
INDIRECT COSTS	1,207,329	1,093,761	113,568	316,811	738,579	94,923	57,017		
TOTAL PROGRAM COSTS	\$ 11,611,678	\$ 12,346,976	\$ (735,298)	\$ 5,601,320	\$ 4,932,605	\$ 459,310	\$ 458,893	\$159,550	1,207,329
GENERAL RESERVE	\$ 425,786	\$ 404,099	\$ 21,687	\$ -	\$ -	\$ -		\$ 425,786	
GIS RESERVE	(0)	12,788	(12,788)				(0)		
AGING RESERVE	(5,000)	(5,000)	0	(5,000)					
PLANNING RESERVE	-	5,403	(5,403)						
REVENUE									
FEDERAL FUNDS	\$ 7,038,175	\$ 7,392,820	\$ (354,645)	\$ 3,088,112	\$ 3,742,228	\$ 150,255	\$ 57,580	\$ -	\$ -
STATE FUNDS	2,763,270	2,993,498	(230,228)	2,142,356	403,421	157,561	59,932		
MEMBERSHIP DUES	851,253	851,253	-	115,318	141,900	73,232	50,304	470,499	
LOCAL FUNDS	970,938	1,039,862	(68,924)		601,600	78,262	291,076		
MILEAGE RECOVERY	64,412	52,795	11,617					64,412	
MISC. REVENUE	109,045	199,681	(90,636)	58,620				50,425	
MINIMUM MATCH	235,370	234,357	1,013	191,914	43,456				
TOTAL REVENUE	\$ 12,032,463	\$ 12,764,266	\$ (731,803)	\$ 5,596,320	\$ 4,932,605	\$ 459,310	\$ 458,893	\$ 585,336	\$ -

COASTAL REGIONAL COMMISSION
AGENCY WIDE
Budget Variance for FY20 Original Budget from FY19 Mid-Year Budget

PROGRAM COSTS	2020 Budget	2019 Mid-Year Budget	VARIANCE	AGING SERVICES	COORDINATED TRANSPORTATION	PLANNING, ED & GOVT SERVICES	GIS/IT GOVT SERVICES	GENERAL FUND	INDIRECT COSTS	EXPLANATION OF VARIANCE:
CRC STAFF	\$ 3,168,992	\$ 1,655,852	\$ 1,513,140	\$ 56,971	\$ 1,446,306	\$ (4,777)	\$ (16,439)	\$ -	\$ 31,080	Budgeted up to 3% for merit increases, bring transportation in-house
FRINGE BENEFITS	1,542,045	796,694	745,351	34,947	701,123	(1,148)	(7,218)	-	17,649	increased staff in transportation
CONTRACT SERVICES	4,442,854	7,655,636	(3,212,782)	48,091	(3,142,943)	(144,400)	26,469	-	-	Aging-based on allocation, Transportation-in-house, GIS ortho project
GASOLINE	677,000	527,000	150,000	-	150,000	-	-	-	-	Conservative estimate
VEHICLE REPAIRS	199,000	147,500	51,500	-	51,500	-	-	-	-	-
VEHICLE PURCHASE	-	271,074	(271,074)	-	(271,074)	-	-	-	-	No new vehicles requested
VEHICLE INSURANCE	464,000	414,000	50,000	-	50,000	-	-	-	-	Conservative estimate
CAPITAL LEASE	80,000	64,813	15,187	-	-	-	-	15,187	-	Estimate-re-finance Darien site
UTILITIES	95,500	85,500	10,000	-	10,000	-	-	-	-	Savannah office for transit
INSURANCE	28,000	28,000	-	-	-	-	-	-	-	-
TELEPHONE	75,075	64,354	10,721	525	10,000	-	196	-	-	Savannah office for transit
POSTAGE	10,747	10,635	112	(338)	150	225	75	-	-	-
PERSONNEL SERVICES	4,620	2,559	2,061	(396)	2,500	(43)	-	-	-	Transit in-house
OFFICE SUPPLIES	40,958	27,034	13,924	3,333	8,000	415	2,176	-	-	Transit in-house
ADVERTISING / MARKETING	26,560	25,754	806	5,000	(4,190)	-	-	-	-	-
ANNUAL REPORT	4,500	4,500	-	-	-	-	-	-	-	-
BOARD MTG EXPENSE	9,000	9,000	-	-	-	-	-	-	-	-
TRANSIT DRUG TESTING	18,000	10,000	8,000	-	8,000	-	-	-	-	-
MEETINGS & SEMINARS	52,976	42,021	10,955	4,509	4,000	2,247	200	-	-	-
DUES & REGISTRATION	24,946	24,741	205	-	-	205	-	-	-	-
TRAVEL	57,130	43,923	13,207	2,114	4,500	4,893	1,500	200	-	-
COMMISSION CAR	64,412	52,795	11,617	616	7,400	2,014	1,187	-	400	-
EQUIPMENT PURCHASE	102,500	48,600	53,900	1,000	25,900	15,000	(8,000)	-	20,000	Transportation
EQUIPMENT LEASE	13,000	13,000	-	-	-	-	-	-	-	-
EQUIPMENT REPAIR	5,000	5,000	-	-	-	-	-	-	-	-
EQUIP MAINT. AGREE	2,500	2,500	-	-	-	-	-	-	-	-
COMPUTER SOFTWARE	104,100	56,231	47,869	3,043	19,900	(316)	242	-	25,000	Driver scheduling software
FURNITURE & FIXTURES	-	1,077	(1,077)	-	-	-	(1,077)	-	-	-
LAWN & BLG MAINT.	32,000	22,000	10,000	-	-	-	-	-	10,000	-
DEPRECIATION	69,685	69,685	-	-	-	-	-	-	-	-
AUDIT/LEGAL FEES	31,000	31,000	-	-	-	-	-	-	-	-
JANITORIAL SERVICE	3,000	3,000	-	-	-	-	-	-	-	-
MISCELLANEOUS	126,578	131,498	(4,920)	(29,394)	5,665	1,473	3,393	4,500	9,441	-
INDIRECT	1,207,329	1,093,761	113,568	(271,989)	561,585	(102,209)	(73,819)	-	-	-
TOTAL PROGRAM COSTS	\$ 11,611,677	\$ 12,346,976	\$ (735,298)	\$ (141,968)	\$ (315,677)	\$ (226,425)	\$ (71,115)	\$ 19,887	\$ 113,569	
GENERAL RESERVE	\$ 425,786	\$ 404,099	\$ 21,687		\$ 0	\$ -		\$ 21,687		
GIS RESERVE	(0)	12,788	(12,788)				(12,788)			GIS Ortho/LiDar Projects, deferred revenue in FY18 rather than shown as a reserve
AGING RESERVE	(5,000)	(5,000)	0	(0)						
REVENUE										
FEDERAL FUNDS	\$ 7,038,175	\$ 7,392,820	\$ (354,645)	\$ (54,771)	\$ (221,211)	(20,852)	\$ (57,811)			Aging-based on allocation, Transportation-No capital vehicles, Planning-est of GDOT funds, GIS est of Map 21 and DNR
STATE FUNDS	2,763,270	2,993,498	(230,228)	(56,562)	(27,651)	(144,587)	(1,428)			Aging-based on allocation, Transportation-relate to capital reduction, Planning-reduced for ECG
MEMBERSHIP DUES	851,253	851,253	-	(1,012)	(33,915)	(51,965)	(3,066)	89,957		
LOCAL FUNDS	970,938	1,039,862	(68,924)		(32,900)	(14,424)	(21,600)			
MILEAGE RECOVERY	64,412	52,795	11,617					11,617		
MISC. REVENUE	109,045	199,681	(90,636)	(30,636)				(60,000)		GF-Call center rent reduction
MINIMUM MATCH	235,370	234,357	1,013	1,013						
TOTAL REVENUE	\$ 12,032,463	\$ 12,764,266	\$ (731,803)	\$ (141,968)	\$ (315,677)	\$ (231,828)	\$ (83,904)	\$ 41,574		